

**THIS FORM IS FOR PREVIEW PURPOSES ONLY AND WILL NOT BE ACCEPTED FOR SUBMISSION.**

**PLEASE INITIATE FORM IN DOCUSIGN**

## FORM GSBS20: GRADUATE CHECK-OUT FORM

Please note that your thesis (MS) or dissertation (PhD) will not be published and you will not be certified to graduate until this form is completed.

### Student Information

**Student Name:**

**Completion Date:**

**Graduation Date:**

**Degree:**  PhD Biomedical Science  MS Biomedical Science  MS Clinical Investigation

**PhD Track:**  Basic Biomedical Science  Population Health Sciences  N/A (not PhD)

**Citizenship Status:**  International Student  U.S. citizen or U.S. permanent resident/green card holder

### Lamar Soutter Library

**REQUIREMENT:** All library material returned, and student has no outstanding fines or fees

Student has met requirement **Library Representative:**

### Bursar's Office (PhD and MSCI students only)

**REQUIREMENT:** Commencement fee of \$272.00 must be paid online with a credit card [via PeopleSoft Campus Solutions](#). After logging in, click *Student Finances > Make a payment*. Fee is due regardless of Commencement participation. For question on submitting payment, email [yi.chen@umassmed.edu](mailto:yi.chen@umassmed.edu) or [Kathy.Dion@umassmed.edu](mailto:Kathy.Dion@umassmed.edu)

Student has met requirement **Bursar's Office Representative:**

### Financial Aid (U.S. citizens or U.S. permanent residents/green card holders only)

**REQUIREMENT:** If required, student has had exit interview. Students with outstanding loans **must** have an exit interview.

Student has met requirement **Financial Aid Representative:**

### Immigration Services (International students only)

**REQUIREMENT:** Answer question, are you applying for OPT?  Yes  No  N/A (not an International student)

Student has met requirement **Immigration Services Representative:**

### Kate Lapane (CPHR students only)

**REQUIREMENT:** Student has returned CPHR equipment

Student has met requirement **Kate Lapane:**

### GSBS Office Review

Parking/Access Control: ID/Parking Permit Change/Return and outstanding parking tickets

Thesis (MS) or dissertation (PhD) submitted for publication

Student has been cleared for thesis (MS) or dissertation (PhD) publication & graduation

**GSBS Staff:**

**Date:**