

Access and Download Schedules

1. Navigate to the to the Calendar in OASIS by clicking the calendar tab (Students) or the Calendar menu item at the top.



Note: You can download your own calendar or choose all events from any school or year. by clicking the options on the left.



2. Click **EXPORT** to download your calendar and choose the calendaring application you want to download.



The Calendar Export options will become available. Individualize the course event calendar.

Schedule	Calendar
Calendar Export for 2017-2018 Return to Calendar	
<p>Export My Calendar allows you to put your OASIS information into various calendaring applications.</p> <ul style="list-style-type: none"> • Select a Calendaring application under either Individualized Calendar or All Course/All Event Calendar • Select Reminder settings (optional.) Alarms are dependent on the calendaring application and support may vary • Select number of Export days • Save settings. Instructions for selected application will display <p>Export My Calendar allows you to gain access to your OASIS calendar information without logging in. For security purposes, you should periodically change the URL. Do this by clicking "New URL" You will then need to update your subscription if using iCal/iOS, Google/Yahoo Calendar, Outlook 2007 Internet Calendar, Mozilla/Firefox calendar extension or Mozilla Sunbird.</p>	
My Individualized Course Event Calendar	
Calendaring application:	- Select - ▼
Instructions:	Select calendar application, select settings and Save.
Type of reminder:	<input type="checkbox"/> Display with sound <input type="checkbox"/> Display
When to trigger the reminder:	1 minutes before the event
Number of days to export	1 week ▼
URL:	URL will display when settings are Saved.
Start of new course reminder	
Type of reminder:	<input type="checkbox"/> Display with sound <input type="checkbox"/> Display
When to trigger the reminder:	1 days before the event
All Course/All Event Calendar	
Select Course Modules	<input checked="" type="checkbox"/> GSBS <input checked="" type="checkbox"/> GSN <input checked="" type="checkbox"/> Student Activities <input checked="" type="checkbox"/> Year 1: FOM1 <input checked="" type="checkbox"/> Year 2: FOM2 <input checked="" type="checkbox"/> Year 3: CCE <input checked="" type="checkbox"/> Year 4: AS
Calendaring application:	- Select - ▼
Number of days to export	1 week ▼
URL:	Please select calendar application.
<input type="button" value="Save"/> <input type="button" value="Cancel"/>	

3. Click SAVE.

A confirmation screen will now be displayed. Copy the URL you would like to Download.

New URL = Individual Event Calendar

URL = Customized All Course Calendar

The settings have been saved.

My Individualized Course Event Calendar	
Calendaring application:	iCal/iOS
Instructions:	Copy the link below Calendar -> New Calendar Subscription, paste the URL Optionally set the calendar to refresh. Please do not refresh more than once a day.
Type of reminder:	<input checked="" type="checkbox"/> Display with sound <input checked="" type="checkbox"/> Display
When to trigger the reminder:	10 minutes before the event
Number of days to export	2 weeks
URL:	https://dev-umassmed.oasisscheduling.com/calendar/8132b20548c23df5e9f1058a7f2c4cff
Start of new course reminder	
Type of reminder:	<input checked="" type="checkbox"/> Display with sound <input checked="" type="checkbox"/> Display
When to trigger the reminder:	10 days before the event
All Course/All Event Calendar	
Select Course Modules	<input checked="" type="checkbox"/> GSBS <input checked="" type="checkbox"/> GSN <input checked="" type="checkbox"/> Student Activities <input checked="" type="checkbox"/> Year 1: FOM1 <input checked="" type="checkbox"/> Year 2: FOM2 <input checked="" type="checkbox"/> Year 3: CCE <input checked="" type="checkbox"/> Year 4: AS
Calendaring application:	iCal
Number of days to export	2 weeks
URL:	https://dev-umassmed.oasisscheduling.com/calendar/m=8&m=7&m=6&m=4&m=2&m=3&m=5&module_name=Multiple%20Modules&export_to=ical&export_length=14&vid=2018

- Paste the calendar URL into your calendar app.
(Example: In Outlook, Go to Open Calendar > from internet")