

## NEW HIRE 2023-2024

EDUCATE

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# BENEFITS AT-A-GLANCE

Benefits effective  
**July 1, 2023**

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# Health Insurance — Great Benefits. Great Options.

At UMass Chan Medical School, our commitment to provide quality health care is at the heart of everything we do. We are driven to improve lives, including the lives of our employees. That's why UMass Chan Medical School offers its eligible employees a robust benefits program that meets your day-to-day needs and helps you to build a bright future. The variety of benefits we offer support your physical, emotional and financial wellness and allow you to choose the plans that best meet your needs and your budget.

This Benefits At-a-Glance provides an overview of the insurance plan options available to you. Please take the time to review the benefits information and the costs associated with each plan, and choose the benefit plans that are best for you and your family.

## 2-Month Waiting Period Options for Health Insurance

### COBRA

If you had health insurance through your previous employer, you may continue this coverage during the 2-month waiting period.

### MA Health Connector

Offers a number of plans available on an after-tax payment basis. To review plans, go to [mahealthconnector.org](http://mahealthconnector.org).

### B Waiver

If you have urgent, immediate medical expenses during the 2-month waiting period, you may apply to buy GIC coverage at full cost for that period of time.

### New Employees

You must enroll within 10 calendar days of hire. Benefits begin on the first of the month following 60 days or two full calendar months, whichever comes first.

### Qualifying Events

If you experience a qualifying life event, you have 60 days from the date of the event to enroll or make the changes.

### Eligibility

Employees budgeted for 20 hours or more per week, their spouse and dependents up to age 26.

## FORM SUBMISSION PROCESS

### GIC Form Submission

UMass Chan GIC Open Enrollment benefits are Health Insurance, Health Insurance Buy-Out Option, Health Care Spending Account, and Dependent Care Assistance Program.

#### Online

Go to the MyGICLink member benefits portal to make benefit changes and submit form documentation.

- If you are already registered, login at [bit.ly/MyGICLinkLogin](http://bit.ly/MyGICLinkLogin).
- If you are not registered, login at [bit.ly/MyGICLinkRegistration](http://bit.ly/MyGICLinkRegistration).

Or go to [bit.ly/mygiclink](http://bit.ly/mygiclink) to request electronic GIC forms be emailed to you and complete online to submit.

#### Mail

Access the GIC forms at the UMass Chan HR intranet website at <https://umassmed.sharepoint.com/sites/hr/> and click on the **HR Forms** horizontal menu tab.

### Form Submission for Other Benefits

The other UMass Chan benefits for Open Enrollment are Dental Insurance, Vision Insurance, Child Care Assistance Program, and Short Term Disability.

#### Online

Go to the UMass Chan HR intranet website at <https://umassmed.sharepoint.com/sites/hr/> and click on the **HR Forms** horizontal menu tab. Access form(s) and complete online to submit.

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# Your Benefits. Your Choice.

To make the right choice for you and your family, there are a number of things to keep in mind when reviewing the health insurance plan options available to you.

## 1 Your location.

Where you live determines the health insurance plan options available to you. Review the map in this Benefits At-a-Glance to determine which plans are available in your service area.

## 2 Compile a list of your doctors, hospitals and frequently taken medications.

Be sure to include the same information for every family member you cover.

## 3 Determine whether your physicians and facilities are in the network.

If you have a physician or facility that you'd like to continue to use, confirm that they are included in the plan network and identify their quality/cost tier assignment. Keep in mind that if your physician or facility leaves your health insurance plan's network during the year, you must stay in the plan for the year. You can change to another plan during the next Open Enrollment. In the meantime, the health insurance plan will help you find another provider.

## 4 Costs.

Determine how much you are willing to pay for health care. In addition to your payroll contributions (premium payments), you'll want to consider your other out-of-pocket costs, such as coinsurance.

Limited network plans help address differences in provider costs. You will enjoy the same benefits as the wider network plans, but will save money because limited network plans have a smaller network of providers (fewer doctors and hospitals).

## 5 Choose the plan best suited for your unique circumstances.

UMass Chan Medical School, through the GIC, offers a variety of plan options to meet a variety of needs. The best health plan for you will depend on your individual needs and preferences. So, it's important to understand how each plan works and what matters most to you.

## Important Notes

- Check with your carrier to see if your provider is still in the network or if copays have changed. See the Health Insurance Plan chart for carrier contact information.
- Integration of Medical and Behavioral Health Benefits is through your health insurance carrier.
- You will pay lower copays for providers with the highest quality and/or cost-efficiency scores (based on specific criteria and national and industry standards):  
→ **Tier 1** (*excellent*) → **Tier 2** (*good*) → **Tier 3** (*standard*)
- Physicians for whom there is not enough data and non-tiered specialists are assigned a plan's Tier 2 level.
- Keep in mind that if you change plans (i.e., change to a new plan carrier) you will incur a new deductible.

*For complete plan details, view the 2023-2024 GIC Benefit Decision Guide on the UMass Chan HR intranet website at <https://umassmed.sharepoint.com/sites/hr/> and click on the Benefits horizontal menu tab.*

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# Summary of Benefits

The **Summary of Benefits** to the right gives you a snap-shot of primary features of each health insurance plan. Before making your final decision, you should review the plan documents or contact the health insurance plan you are considering to learn more about:

- Information on other health insurance plan benefits that are not described in this Benefits At-a-Glance;
- Whether your physicians and facilities are in the network; and
- Which copay tiers your physicians and facilities are in.

**“Same Benefits for All Plans”** is just that – these plan features are the same in all plans so there is no need to factor them in when determining the right plan for you.



## Health Insurance Plans – Footnotes

- <sup>1</sup> *Out-of-pocket maximums apply to medical and behavioral health benefits across all health insurance products. Prescription drug (Rx) benefits are included in the out-of-pocket maximums for all health insurance products.*
- <sup>2</sup> *Limited network plans help address differences in provider costs. You will enjoy the same benefits as the wider network plans, but will save money because limited network plans have a smaller network of providers (fewer doctors and hospitals).*

SAME BENEFITS FOR ALL HEALTH PLANS	
<b>Preventive Services</b>	Most covered at 100%; no copay
<b>Outpatient Surgery</b> Eye & GI Procedures at Freestanding Facilities in MA All other in Massachusetts	\$150 \$250
<b>Telehealth Coverage</b>	Contact plan for details
<b>Retail Clinic and Urgent Care Center</b>	\$20 per visit
<b>Emergency Room Care</b>	\$100 per visit <i>(waived if admitted)</i>
<b>High-Tech Imaging</b> (e.g., MRI, CT and PET scans)	\$100 per scan <i>(maximum one copay per day; contact plan for details)</i>
<b>Out-of-Pocket Maximum<sup>1</sup></b> Individual Family	\$5,000 \$10,000
<b>Prescription Drug Administrator – CVS Caremark</b> Telephone Number Website	<b>1.877.876.7214</b> <b><a href="http://info.caremark.com/oe/gic">info.caremark.com/oe/gic</a></b>
<b>Prescription Drug Deductible</b> Individual Family	\$100 \$200
<b>Prescription Drug</b> Retail: up to a 30-day supply Tier 1 Tier 2 Tier 3	\$10 \$30 \$65
<b>Mail-Order</b> Maintenance drugs: up to a 90-day supply Tier 1 Tier 2 Tier 3	\$25 \$75 \$165
<b>Fitness Reimbursement Program</b>	Contact plan for details
<b>Employee Assistance Program</b>	No cost

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HEALTH INSURANCE PLANS*		UniCare Community Choice	Health New England	Harvard Pilgrim Quality	UniCare PLUS	
<i>Listed from lower cost to higher cost</i>						
GEOGRAPHIC ELIGIBILITY		Most of Massachusetts	Western Massachusetts	Most of Massachusetts	New England	
PLAN TYPE		PPO-TYPE	HMO	HMO	PPO-TYPE	
UMASS CHAN MEMORIAL HOSPITALS/ AFFILIATED FACILITIES – IN-NETWORK	UMass Memorial HealthAlliance – Clinton Hospital – Clinton Campus	✓	✓	✓	✓	
	UMass Memorial HealthAlliance – Clinton Hospital – Fitchburg Campus	✓	✓	✓	✓	
	UMass Memorial HealthAlliance – Clinton Hospital – Leominster Campus	✓	✓	✓	✓	
	Marlborough Hospital		✓	✓	✓	
	UMass Memorial – Memorial Campus		✓		✓	
	UMass Memorial – University Campus		✓		✓	
	UMass Memorial – Hahnemann Campus		✓		✓	
	UMass Memorial Medical Group Primary Care Physicians	✓	✓		✓	
	UMass Memorial Medical Group Specialty Care Physicians	✓	✓		✓	
Type of GIC Network Plan <sup>2</sup>		Limited	Regional	Limited	Broad	
MONTHLY RATES	For Employees Hired Before July 1, 2003	Individual Family	\$136.21 \$334.10	\$147.83 \$351.74	\$145.10 \$366.02	\$177.54 \$419.61
	For Employees Hired on or After July 1, 2003	Individual Family	\$170.27 \$417.63	\$184.79 \$439.68	\$181.38 \$457.53	\$221.93 \$524.52
SUMMARY OF BENEFITS	Telephone Number		1.833.663.4176	1.800.842.4464	1.866.874.0817	1.833.663.4176
	Website		unicaremass.com	healthnewengland.org/gic	harvardpilgrim.org/gic	unicaremass.com
	PCP Required?		No	Yes	Yes	No
	Referrals to Network Specialists Required?		No	No	Yes	No
	Plan Year Medical Deductible	Individual Family	\$400 \$800	\$400 \$800	\$400 \$800	\$500 \$1,000
	Primary Care Provider Office Visit		\$20 per visit	\$20 per visit	\$20 per visit	Tier 1: \$10 Tier 2: \$20 Tier 3: \$40
	Specialist Physician Office Visit	Tier 1 Tier 2 Tier 3	\$30 per visit \$60 per visit \$75 per visit	\$30 per visit \$60 per visit No Tier 3	\$30 per visit \$60 per visit No Tier 3	\$30 per visit \$60 per visit \$75 per visit
	Outpatient Behavioral Health and Substance Use Disorder Care		\$20 per visit	\$20 per visit	\$20 per visit	\$10 per visit
	Inpatient Hospital Care – Medical		Tier 1 (excellent) Tier 2 (good) Tier 3 (standard)	\$275 per admission No tiering	\$275 per admission No tiering	\$275 per admission \$500 per admission No Tier 3

Maximum one copay per person per calendar year quarter. Waived if re-admitted within 30 days in the same calendar year.

\* You pay both a copay and a deductible for some services. For details, see your plan's Schedule of Benefits at [mass.gov/gic](http://mass.gov/gic).

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HEALTH INSURANCE PLANS*		Mass General Brigham Health Plan Complete	Harvard Pilgrim Explorer	Harvard Pilgrim Access America	UniCare Total Choice
<i>Listed from lower cost to higher cost</i>					
GEOGRAPHIC ELIGIBILITY		All of Massachusetts	New England	U.S. Outside New England	New England
PLAN TYPE		HMO	POS	PPO	INDEMNITY
UMASS CHAN MEMORIAL HOSPITALS/ AFFILIATED FACILITIES – IN-NETWORK	UMass Memorial HealthAlliance – Clinton Hospital – Clinton Campus	✓	✓	✓	✓
	UMass Memorial HealthAlliance – Clinton Hospital – Fitchburg Campus	✓	✓	✓	✓
	UMass Memorial HealthAlliance – Clinton Hospital – Leominster Campus	✓	✓	✓	✓
	Marlborough Hospital	✓	✓	✓	✓
	UMass Memorial – Memorial Campus	✓	✓	✓	✓
	UMass Memorial – University Campus	✓	✓	✓	✓
	UMass Memorial – Hahnemann Campus	✓	✓	✓	✓
	UMass Memorial Medical Group Primary Care Physicians	✓	✓	✓	✓
	UMass Memorial Medical Group Specialty Care Physicians	✓	✓	✓	✓
Type of GIC Network Plan <sup>2</sup>		Broad	Broad	National	Broad
MONTHLY RATES	For Employees Hired Before July 1, 2003	Individual Family \$179.24 \$470.35	\$195.97 \$482.40	\$236.64 \$525.51	\$270.15 \$596.12
	For Employees Hired on or After July 1, 2003	Individual Family \$224.05 \$587.94	\$244.97 \$603.00	\$295.81 \$656.89	\$337.69 \$745.16
SUMMARY OF BENEFITS	Telephone Number	1.866.567.9175	1.866.874.0817	1.866.874.0817	1.833.663.4176
	Website	massgeneralbrighamhealthplan.org/gic-members	harvardpilgrim.org/gic	harvardpilgrim.org/gic	unicaremass.com
	PCP Required?	Yes	Yes	No	No
	Referrals to Network Specialists Required?	Yes	Yes	No	No
	Plan Year Medical Deductible	Individual Family \$500 \$1,000	\$500 \$1,000	\$500 \$1,000	\$500 \$1,000
	Primary Care Provider Office Visit	Tier 1: \$10 Tier 2: \$20 Tier 3: \$40	Tier 1: \$10 Tier 2: \$20 Tier 3: \$40	\$20 per visit	\$20 per visit
	Specialist Physician Office Visit	Tier 1 Tier 2 Tier 3 \$30 per visit \$60 per visit \$75 per visit	\$30 per visit \$60 per visit \$75 per visit	\$45 per visit No tiering	\$45 per visit No tiering
	Outpatient Behavioral Health and Substance Use Disorder Care	\$10 per visit	\$10 per visit	\$20 per visit	\$20 per visit
	Inpatient Hospital Care – Medical	Tier 1 (excellent) Tier 2 (good) Tier 3 (standard) \$275 per admission \$500 per admission \$1,500 per admission	\$275 per admission \$500 per admission \$1,500 per admission	\$275 per admission \$500 per admission \$1,500 per admission	\$275 per admission No tiering

Maximum one copay per person per calendar year quarter. Waived if re-admitted within 30 days in the same calendar year.

\* You pay both a copay and a deductible for some services. For details, see your plan's Schedule of Benefits at [mass.gov/gic](http://mass.gov/gic).

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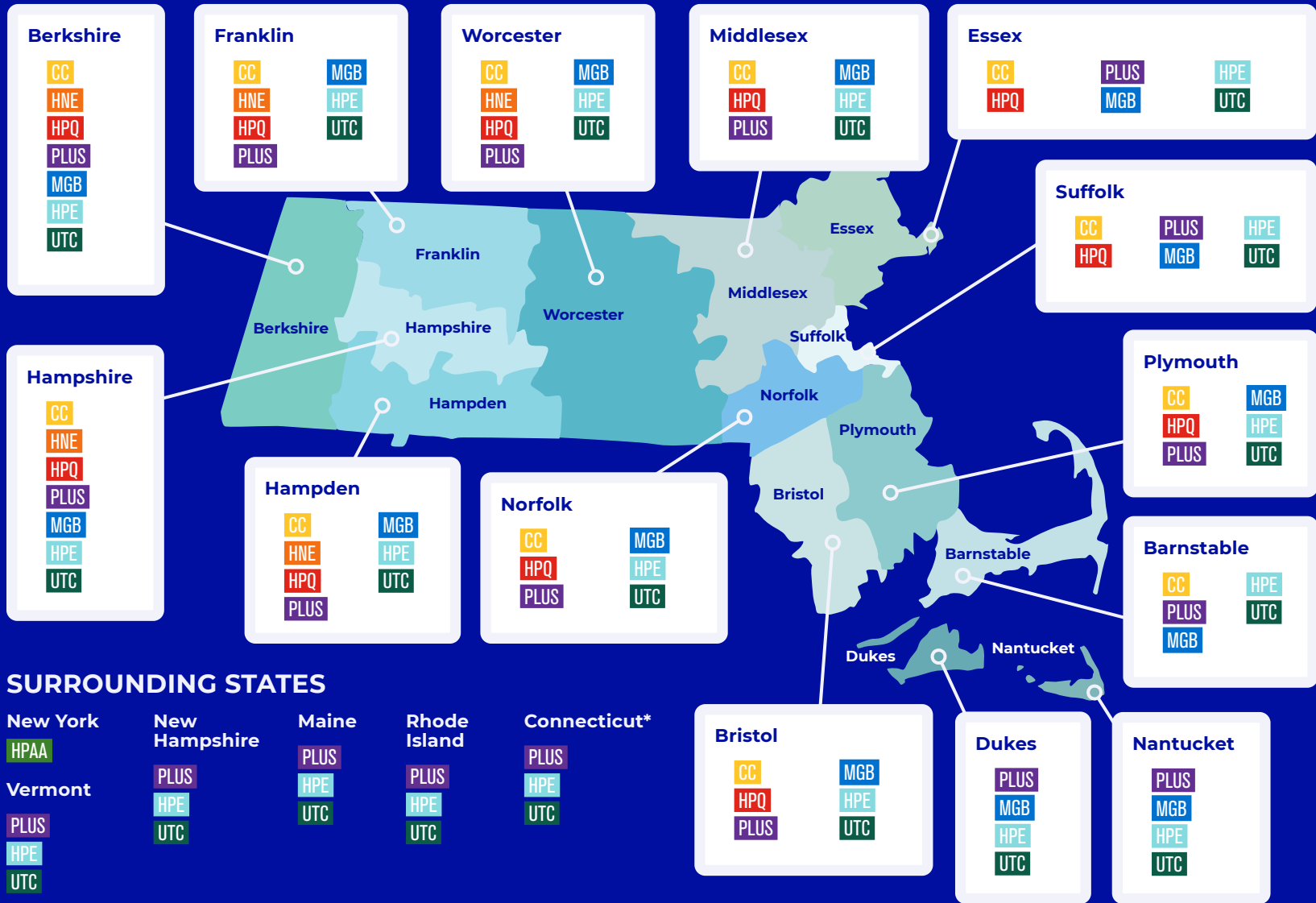
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# MAP KEY

This map indicates which health insurance plans are available in each area.

**UniCare Total Choice** is the only health plan offered by the GIC that is available for members living outside of the United States.  
**Harvard Pilgrim Access America** is the only plan offered by the GIC that is available for members living outside of New England (CT, ME, MA, NH, RI and VT).

- CC** UniCare Community Choice
- HNE** Health New England
- HPQ** Harvard Pilgrim Quality
- PLUS** UniCare PLUS
- MGB** Mass General Brigham Health Plan Complete
- HPE** Harvard Pilgrim Explorer
- HPAA** Harvard Pilgrim Access America
- UTC** UniCare Total Choice



\*For residents of Connecticut, members residing near the Massachusetts border may enroll in HNE. (Review HNE's website for provider and network information.)

**NOTE:** If you are a Massachusetts resident who covers dependent family members who live in a different state (whether full-time or as a student), you may pick between PLUS, HPE and UTC. Otherwise, your dependents may only have emergency coverage while out of your plan's service area.

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# Dental and Vision Insurance

New employees must enroll within 10 calendar days of hire. Benefits begin on the first of the month following 60 days or two full calendar months, whichever comes first.

You may enroll and make plan changes during the Open Enrollment period that occurs each April/May with coverage effective July 1. Once enrolled, you may add or delete dependents if you have a qualifying event.

## Dental Insurance – Cigna Dental

Good oral health is important, not only to your teeth and gums, but to your overall health. That is why it's so important to see your dentist on a regular basis. You may elect dental coverage in one of our two dental plans. UMass Chan pays the entire cost of the Basic Plan for Individual and Family coverage. If you enroll in the Plus Plan, both you and UMass Chan share in the cost.

BENEFIT	BASIC PLAN	PLUS PLAN
<b>Annual Deductible*</b> Individual Family Maximum	\$50 \$150	\$25 \$75
<b>Annual Plan Maximum**</b>	\$750 per person	\$1,500 per person
<b>Preventive Care Services</b>	100%	100%
<b>Basic Restorative Services</b>	50%	80%
<b>Major Restorative Services</b>	40%	60%
<b>Orthodontia Maximum</b>	No coverage	50% up to \$1,500 per dependent child, up to age 19

\* Waived for Preventive Care.

\*\* If you change plans effective 7/1/22, keep in mind that the Annual Plan Maximum is by calendar year. For example, if a covered person has reached the Annual Plan Maximum under the Plus Plan and switches to the Basic Plan, no additional reimbursement under the Basic Plan will be allowed, until the beginning of the next calendar year.

## Employee Cost

	BASIC PLAN	PLUS PLAN
<b>Individual</b>	No cost	\$9.42 bi-weekly
<b>Family</b>	No cost	\$34.34 bi-weekly

For complete plan details, view the Cigna Plan Summaries available on the UMass Chan Benefits website at <https://umassmed.sharepoint.com/sites/hr/>.

## Vision Insurance – Guardian Vision

UMass Chan offers an optional vision plan through Guardian, providing affordable eye care for you and your family. The plan provides:

- \$10 copay for routine eye exam in-network
- \$25 copay for eye glasses in-network
- Copay for elective contact lenses varies depending on fitting and evaluation

## Employee Cost

<b>Individual</b>	\$2.94 bi-weekly
<b>Family</b>	\$8.10 bi-weekly

For complete plan details, view the Guardian Plan Summary available on the UMass Chan Benefits website at <https://umassmed.sharepoint.com/sites/hr/>. To check providers in the network, go to [GuardianAnytime.com](https://GuardianAnytime.com).

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# FSA and Child Care Assistance Program

## Flexible Spending Accounts

UMass Chan offers two Flexible Spending Accounts – a Health Care Spending Account (HCSA) and a Dependent Care Assistance Program (DCAP).

A Flexible Spending Account is a special account that allows you to set aside money to pay for certain out-of-pocket health care costs. Flexible Spending Accounts (FSAs) help you save money, too, by providing a way to pay for certain everyday health or dependent care expenses on a tax-free basis. Anyone who has predictable out-of-pocket medical, dental, vision or dependent care expenses should consider an FSA.

The **Health Care Spending Account (HCSA)** lets you pay for eligible medical, dental and vision care expenses such as deductibles, copays, coinsurance amounts, prescription drugs and other charges not covered or fully reimbursed under a medical, dental or vision plan. You may contribute between \$250 and \$3,200 to your HCSA each year.

The **Dependent Care Assistance Program (DCAP)** allows you to pay for qualified expenses incurred for custodial dependents (children under age 13) or elder care expenses you incur while you and your spouse work or search for work. You may contribute any amount up to \$5,000 per household to your DCAP each plan year (\$2,500 if married but filing separate tax returns). Under IRS guidelines, you can only be reimbursed for dependent care that has already taken place and up to the amount you have already contributed to your DCAP.

For complete plan details, view the **Flexible Spending Accounts Section** available on the UMass Chan Benefits website at <https://umassmed.sharepoint.com/sites/hr/>.

**You can save up to 30% on eligible out-of-pocket health and dependent care costs by enrolling in a Flexible Spending Account (FSA). You must re-enroll in your health care or dependent care FSA every year.**

## Child Care Assistance Program

The UMass Chan Child Care Assistance Program helps to make child care for children in pre-kindergarten or younger affordable for non-union UMass Chan employees. The Child Care Assistance Program pays a portion of child care expenses for licensed day care centers and in family child care homes. The amount of assistance that the program provides is determined by your adjusted gross family income.

Applications to participate in the program are only accepted during the annual Open Enrollment period (April/May), with the program beginning July 1. The Child Care Assistance Program is administered by Crosby Benefit Systems, a division of WageWorks. Crosby will work with you during the enrollment period, answering questions on eligibility, the payment process, etc.

You may participate in both the Child Care Assistance Program AND the Dependent Care Assistance Program (DCAP). However, IRS limits the total amount of dependent care assistance per household to \$5,000 each year.

For complete plan details, view the **Child Care Assistance Section** available on the UMass Chan Benefits website at <https://umassmed.sharepoint.com/sites/hr/>.

Any  
**Questions?**

Visit the UMass Chan HR Benefits website, <https://umassmed.sharepoint.com/sites/hr/>, contact the Benefits Department in the HR Service Center at [benefits.umms@umassmed.edu](mailto:benefits.umms@umassmed.edu), or call **508.856.5260, Option 1**.

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# Optional Life Insurance and Accidental Death & Dismemberment (AD&D) / Long Term Disability Insurance

## Optional Life Insurance and Accidental Death & Dismemberment (AD&D)

Optional Life Insurance is offered to you as a voluntary benefit through MetLife. The cost is based on your age, salary and the amount of insurance coverage you elect. **Coverage is effective on the first of the month following 60 days of employment or two full calendar months, whichever comes first, if you enroll as a new hire.** In addition, you are also provided with \$5,000 of Basic Life Insurance with your health insurance plan through the Group Insurance Commission.

### Basic Features

- May elect up to 8x annual salary (up to \$1.5 million maximum) without Evidence of Insurability as a new hire
- Accidental Death & Dismemberment included
- Portable upon termination
- Option available to convert to permanent whole or universal life policy

### Enrollment Information

**When to enroll** – You may enroll as a new hire during your first 10 days of employment without having to provide evidence of medical insurability. If you choose to enroll at a later date, you must prove evidence of medical insurability.

MONTHLY OPTIONAL LIFE INSURANCE RATES		
Active Employee Age	Smoker Rate Per \$1,000 of Coverage	Non-Smoker Rate Per \$1,000 of Coverage
Under Age 35	\$0.10	\$0.04
35-44	\$0.12	\$0.05
45-49	\$0.19	\$0.06
50-54	\$0.31	\$0.13
55-59	\$0.49	\$0.20
60-64	\$0.73	\$0.29
65-69	\$1.37	\$0.67
Age 70 and over	\$2.49	\$1.13

Rates include Accidental Death & Dismemberment coverage.

State employees who have a qualified family status change during the year may enroll in or increase their coverage without evidence of medical insurability in an amount up to 4x salary within 60 days of the qualifying event. Family status changes include: marriage, birth or adoption of a child, divorce and death of a spouse.

## Long Term Disability Insurance

Employees may choose to participate in a Long Term Disability program offered by MetLife. The employee pays the entire cost of the plan. **Coverage is effective on the first of the month following 60 days of employment or two full calendar months, whichever comes first, if you enroll as a new hire.**

### Provisions

- A tax-free benefit of 55% of your gross monthly salary
- A benefit for mental health disabilities and for partial disabilities
- A rehabilitation and return-to-work assistance benefit
- A dependent care expense benefit

### Enrollment Information

**When to enroll** – You may enroll as a new hire during your first 10 days of employment without having to provide evidence of medical insurability. If you choose to enroll at a later date, you must prove evidence of medical insurability.

LONG TERM DISABILITY RATES	
Active Employee Age	Employee Monthly Rates Per \$100 of Monthly Earnings
Under Age 25	\$0.06
25-29	\$0.07
30-34	\$0.11
35-39	\$0.13
40-44	\$0.30
45-49	\$0.40
50-54	\$0.48
55-59	\$0.60
60-64	\$0.58
65-69	\$0.33
Age 70 and over	\$0.20

### DID YOU KNOW...

Disability strikes 1 in 4 workers before age 65.

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# Retirement Plans

## Mandatory Retirement Plans

Building financial security for the future is essential to ensure that you can live comfortably when you retire. As a UMass Chan employee, you are required to participate in either the **Massachusetts State Employees' Retirement System (MSERS)** or the **Optional Retirement Program (ORP)**. Regardless of which plan you choose, you contribute 9% of your salary (up to 64% of the IRS compensation limit) and an additional 2% of your salary in excess of \$30,000. Participation in a plan is mandatory and contributions are tax-deferred.

Please note: For both MSERS and ORP, these contributions are in lieu of Social Security contributions. This may impact your future Social Security benefits.

### Massachusetts State Employees' Retirement System (MSERS)

The MSERS is a Defined Benefit Plan designed to provide you with a monthly income based on your age, salary and service at the time you retire. You contribute 9% of your whole salary (up to 64% of IRS compensation limit) and an additional 2% on your salary above \$30,000. You are vested in the MSERS plan when you have attained 10 years of full-time creditable service.

For complete plan details, view the **MSERS Section** available on the UMass Chan Benefits website at <https://umassmed.sharepoint.com/sites/hr/>.

### Optional Retirement Program (ORP)

Professional employees (non-unit professionals and NAGE professionals) are also eligible for the Optional Retirement Program (ORP), an alternative to the Massachusetts State Employees' Retirement System (MSERS). Eligible employees will receive a **Notice of Eligibility** and information at time of hire.

The ORP is a Defined Contribution Plan, where benefits are determined by the total balance of your ORP account when you draw benefits from the plan. Employees have a choice of investment options through Fidelity and TIAA and all contributions are 100% vested. Employees also receive an employer match of 4.3%.

For complete plan details, view the **ORP Section** available on the UMass Chan Benefits website at <https://umassmed.sharepoint.com/sites/hr/>.

New hires are defaulted into MSERS and must actively elect ORP by completing and submitting the ORP enrollment forms, if desired.

## Voluntary Retirement Savings Plans

UMass Chan Medical School offers two voluntary retirement savings plan options – the University 403(b) Plan and the 457(b) Plan/MA SMART Plan.

### 403(b) Plan

As a UMass Chan employee, the 403(b) Plan allows you to voluntarily defer a portion of your income on a pre-tax basis, up to IRS limits. The 403(b) Plan also offers a **Roth option**. For 2024, if you are under age 50, you may defer \$23,000 to the 403(b) Plan; if you are age 50 or older, your deferral limit is \$30,500. You will have over 25 investment options through Fidelity, TIAA and other investment providers, including a self-directed brokerage window, where the earnings on your money will grow tax deferred.

To start deferrals, first-time users will need to set up a 403(b) account. Once registered, you will be able to start biweekly payroll deductions and choose an investment lineup.

For complete plan details, view the **403(b) Plan Section** available on the UMass Chan Benefits website at <https://umassmed.sharepoint.com/sites/hr/>.

### 457(b) Plan/MA SMART Plan

Offered through Empower Retirement, the 457(b) Plan is a voluntary deferred compensation plan where you may defer up to the IRS limits of \$23,000 if you are under age 50, and up to \$30,500 if you are age 50 or older.

The 457(b) Plan/MA SMART Plan also has a **Roth option** which allows you to contribute **after-tax dollars** so your earnings and distributions will be non-taxable. Distributions must occur after age 59 ½, or upon disability or death, and no earlier than five (5) tax years after your first Roth 457(b) contribution.

For complete plan details, view the **457(b)/MA SMART Plan Section** available on the UMass Chan Benefits website at <https://umassmed.sharepoint.com/sites/hr/>.

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# Additional Benefits

## Sick Leave Bank

The Sick Leave Bank (SLB) program is designed to help eligible employees with a source of income between accrued Time Off and when Long Term Disability benefits begin. As a New Hire, you may enroll in the SLB program. As a New Hire, you may enroll in the SLB program after one year of employment and the attainment of one week of sick time (pro-rated for part-time service).

An employee donates 16 hours (two days) of sick time to the Sick Leave Bank. Although you must be a member for 6 months prior to using the bank, the SLB will pay up to a maximum of 12 work weeks. There is no financial cost to joining yet the benefit potential is significant!

For complete plan details, view the **Sick Leave Bank Section** of the UMass Chan Benefits website at <https://umassmed.sharepoint.com/sites/hr/>.

## Time Off

UMass Chan offers **Vacation Days, Personal Days, Sick Days** and **Holidays**, for full-time employees (pro-rated for part-time employees) and based on hire date.

**Vacation Days** are accrued on a bi-weekly basis – either 2 weeks or 4 weeks of vacation, depending on classification. Full-time employees receive two (2) **Personal Days** each January. For **Sick Days**, time is accrued on a bi-weekly basis. The Holiday Calendar with the listing of the 14 paid **Holidays** can be found on the **Human Resources Benefits** website.

For complete plan details, view the **Time Off Section** of the UMass Chan Benefits website at <https://umassmed.sharepoint.com/sites/hr/>.

## Tuition Benefits

Upon hire, **Tuition Credit** is available to regular full-time and part-time benefited employees, their spouses and dependent children to age 26 at UMass campuses (excludes the MD program at UMMS, pre-licensure courses at UMass Chan Medical School, and the JD program at UMass Dartmouth) and UMass Online.

Prior to the start of the semester at Massachusetts state universities and colleges and community colleges, **Tuition Remission** is available to regular full-time employees, their spouse and dependent children up to age 26 after six months of full-time employment; and to part-time employees, their spouse and dependent children up to age 26 after 12 months of part-time employment.

**Tuition Assistance** is available to regular full-time benefited employees attending an accredited college or university after six months of full-time employment prior to the start of the course.

## Benefit Forms and Summaries

<https://umassmed.sharepoint.com/sites/hr/>

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