TO: University of Massachusetts Medical School Community

FROM: Terence R. Flotte, MD, Executive Deputy Chancellor, Provost and Dean

SUBJECT: Nominations for the Chancellor’s Awards for Distinguished Teaching, Distinguished Service and Distinguished Scholarship

DATE: December 21, 2009

As he outlined in his Convocation address this fall, Chancellor Collins asked that the campus develop a plan to institute three annual faculty awards representing the highest achievements in teaching, research and service, to be presented at the beginning of each academic year. I am very pleased that the Provost’s office will manage the nomination process.

So I write today to invite nominations for the Chancellor’s Award for Distinguished Teaching, the Chancellor’s Award for Distinguished Scholarship, and the Chancellor’s Award for Distinguished Service. Faculty members in any of the three schools – medicine, nursing and biomedical sciences – holding the rank of associate professor or professor are eligible for nomination.

**Nomination Criteria**

**Chancellor’s Award for Distinguished Teaching**

This award is based on the candidate’s longstanding teaching contributions during the period of his or her association with UMMS. Candidates for this award must have demonstrated the ability to teach effectively and evaluate diverse students in a range of courses and on a variety of levels, to adapt different modes of teaching to different learning situations, and to explore novel teaching methods. In addition to being excellent course instructors, candidates should have demonstrated excellence in related activities, such as advising and mentoring students, developing and assessing curricula, assessing student learning outcomes, and guiding junior faculty to develop their teaching skills. Nominations should provide evidence that the candidate’s teaching has fostered students’ personal, intellectual and professional development.

**Chancellor’s Award for Distinguished Scholarship**

This award is based on the scholarly work that the candidate has presented to the public during the period of his or her association with UMMS. The candidate’s work must exhibit excellence as evidenced by its import and impact nationally and internationally. The assessment of peers, both internal and external to the campus, will carry particular weight in the award process, as will extramural grant funding and publications in scholarly journals with high impact. In addition to being an excellent scholar, candidates should have demonstrated an ability to engage others in their work, e.g., graduate students.

**Chancellor’s Award for Distinguished Service**

This award is based on the candidate’s service contributions during the period of his or her association with UMMS. Candidates for this award should have provided service that is consistent with the mission of the academic health sciences center. The service activities should have made demonstrable, substantial and long-lasting contributions to the campus community (academic or clinical) or the community at large or to the candidate’s discipline or profession. This can include both exemplary clinical service and public service activities.

**Requirements and Timeline**

Initial nominations consisting of the candidate’s CV and a one-page nomination are due to the Committees* by January 15, 2010. The selection committees will choose finalists for in-depth review, and nominators will be contacted for further information by February 1, 2010; final nomination packets will be due April 1. The selection committees will make recommendations to the Chancellor, who will choose the award recipients.
In order to ensure each candidate is evaluated on the basis of similar documentation, materials in excess of that which is requested will not be considered. If you should have any questions about the nomination process, please contact Lisa Beittel at 508-421-5913 or lisa.beittel@umassmed.edu.

*Forward all initial nominations to:
Chancellor’s Award for Distinguished Service – Susan Levine 508 856-3957 or susan.levine@umassmed.edu
Chancellor’s Award for Distinguished Scholarship – Lisa Beittel 508 421-5913 or lisa.beittel@umassmed.edu
Chancellor’s Award for Distinguished Teaching – Emily Ferrara 508-856-5134 or emily.ferrara@umassmed.edu

**RECOGNITION OF Awardees**

The three awards will be formally presented at Convocation, September 16, 2010.

I look forward to reviewing the nominations forwarded by the award committees and to joining the entire university community in honoring the faculty members who receive the awards.