

## **ELEMENTS OF ADOBE PRESENTER PRESENTATIONS**

When planning, consider adding the following elements to your presentation:

### **TITLE SLIDES**

Title slides are usually the first or second slide in a presentation and state the subject of the content.

### **PRESENTER INFORMATION**

Include the name, title, photo, contact information, and a short biography of the presenter or presenters.

### **CUSTOM LOGOS**

Add a company or organization logo to brand and personalize a presentation.

### **COPYRIGHT INFORMATION**

Depending on the length of the information, include copyright text on the first or last slide in a presentation, or add a separate slide containing only copyright information.

### **OPENING AND CLOSING SLIDES**

Create a distinctive start and finish to clearly show users the beginning, middle, and end of the presentation. You can use the same opening and closing slide across a series of presentations for a unified professional look.

### **SECTION DIVIDER SLIDES**

Use divider slides to delineate sections within a presentation. Divider slides are especially useful in long presentations.

### **SOUNDS**

Voice-over narration, music, or sound effects can add a new dimension to presentations.

### **QUIZZING**

Let users interact with the presentation, while you track their learning progress or obtain information (surveys).

### **ATTACHMENTS**

Add existing information as supporting content for presentations. You can include documents, spreadsheets, links to web pages, and images as attachments.