**EMERGENCY INFORMATION**

- **UMASS POLICE/ PUBLIC SAFETY:**
  - **EMERGENCY/FIRE:** 911
  - NON-Emergency: University: 508-856-3296 / Memorial: 508-334-8568

- **CODE:** Cardiac/Respiratory Arrest (Univ. & Memorial) 12345

- **UMASS Medical School:** 508-856-8989 main # (from outside only)

- **TELEPHONE System:**
  - External: DIAL 508-number
  - Internal: dial 6-XXXX [ext] or 4-XXXX [ext]

- **PAGING System:**
  - Internal 77-XXXX [beeper number]
  - (Univ. & Memorial) External 508-334-PAGE or 508-334-1000

- **STUDENT HEALTH:** 508-334-8464 - During regular hours
  - 911 - Life-threatening emergency
  - 508-334-2818 - After hours

- **STUDENT COUNSELING:** 508-856-3220 During regular hours
  - Emergency/After hours: 508-856-3562 page Dr. Ruth Rizzi (4261)

- **WEATHER LINE:** 508-856-1100: school cancellations or delays

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**FIRE = RACE**

If you discover a fire you must make sure that several things are done quickly. Think of the word “RACE” to help you remember.

<table>
<thead>
<tr>
<th>R</th>
<th>RESCUE</th>
<th>If possible, remove anyone in immediate danger.</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>ALARM</td>
<td>Pull the nearest fire pull station and call extension 911 from an in-house phone at Hahnemann, Memorial and University Campuses. Call 911 (may need to dial an outside line first) at the ambulatory and community centers to report fire location.</td>
</tr>
<tr>
<td>C</td>
<td>CONTAIN</td>
<td>Contain or confine fire by closing all windows and doors.</td>
</tr>
<tr>
<td>E</td>
<td>EXTINGUISH</td>
<td>If trained, and safe to do so, extinguish the fire with the appropriate extinguisher or EVACUATE as necessary or appropriate.</td>
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</table>
**Procedure following Blood/Body Fluid Exposure**

Students who experience a critical exposure such as blood, visibly bloody fluids or other body fluids e.g. cerebrospinal, synovial, peritoneal, pleural, amniotic, semen, vaginal secretions from a needlestick/cut or splash to eyes, mouth, nose, or open cut should:

**WHAT TO DO:**

1. Gently bleed, wash, and flush affected area with soap & water (only water for eye)

2. Page BUGS beeper: **Internal:** 77-BUGS (2847) / **External:** 508-334-1000

3. Notify your supervisor/Supervising resident and clerkship director.

4. Obtain initial evaluation. –DO NOT DELAY - It is important to be evaluated within 2 hours of exposure. You may need immediate treatment. **GO** to the appropriate place for evaluation and treatment:
   - Employee Health University Campus 774-441-6263 (M-F 7:00am- 4:00pm)
   - Employee Health Memorial Campus 508-334-6238 (M-F 8:00am - 4:00pm)
   - Employee Health 210 Lincoln St. 508-793-6400 (M-F 8:00am - 4:00pm)
   - If after hours, go to the Emergency Department - DO NOT go to Student Health for any immediate attention for a needlestick/body fluid exposure.
   - At all other sites, students should follow protocol @ that site for initial treatment and follow-up will be provided through Student Health.

5. Fill out incident report and bring to Student Health.

6. All students with exposures will go to Student Health for Follow-up after initial visit in the ER or with Employee Health.

**Caring for Patients on Airborne Precautions**

If assisting in the care of a patient in a neg. pressure room or on respiratory precautions. (e.g. TB, SARS), you **MUST** be wearing a fit tested respirator such as a NIOSH-approved N95 respirator **before** entering a patient's room.

*No student will be allowed to start clinical rotations until they have cleared or exempted from the N-95 fitting requirement with Student Health (508-334-8464).*

Contact Environmental Health & Safety with questions:

University: 508-856-3985 / Memorial: 508-334-6508

*rev 11/14*