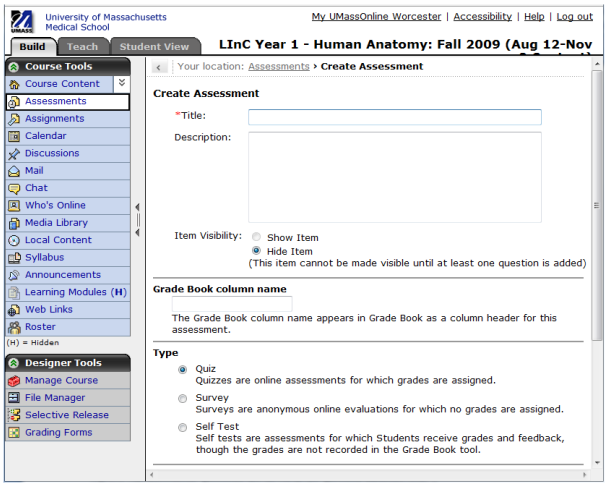
Description

BLS VISTA 24/7 HELP DESK

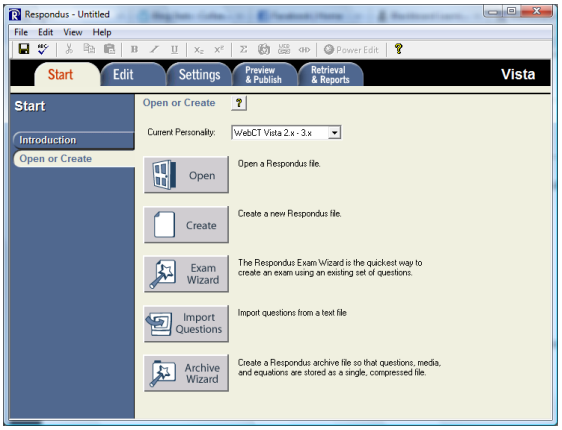
Create assessments using the *Assessment tool*. As a course designer/builder, use the assessments tool to create three types of assessments.

- *Quizzes*: A quiz is an online *test* that students complete and submit for marks. The marks are recorded in Grade Book. Use quizzes to assess Students performance in the course.
- *Surveys*: A survey is an online *questionnaire* that students complete and submit *anonymously*. A survey is recorded as complete (without a grade) in Grade Book after it is submitted. Use surveys to allow students to give feedback or opinions.
- *Self Tests*: A self test is an online *test* that students *complete and submit for marks* to assess their understanding of course material. The marks are not recorded in Grade Book.



Respondus®

Use to *Respondus®* software, to create and manage exams that can be printed to paper or published directly to a BLS Vista course. *Respondus®* exams import as *quizzes* and are *added to the assessments tool*.



Regardless of the how the exam is created, only course *Builders* can create an exam; section *Instructors* and *Teaching Assistants* are able to *view* assessments, but *cannot create* assessments. Use the assessment manager tool to view and grade student submissions, and to run reports. All assessment questions are saved in the question database tool.

General Strengths & Weaknesses

UMMS users report the relative convenience of self-testing and aggregate surveying; most use the tool to create study materials and guides.

UMMS users report that the online exam tool allows students to access assessments when it is convenient for them to do so, however the *"…exam is primitive"* and *"…not the easiest to design with."*

Peer Resources

Angela Beeler
Frank Domino
Lisa Hall-Anderson
Mary Hawthorne
Mark Manning
Erin McMaster
Tiffany Moore Simas
Carrie Saarinen

UMMS Information Services Support

The UMMS user must contact the Worcester Support HelpDesk to verify username and password information before logging on to BLS. All BLS Vista features are registration-based; all privileged use (i.e., teacher & builder) requires UMMS training.

Respondus® software is not "automatically" included on the UMMS user computer set-up. UMassOnline has obtained a campus-wide license for the *Respondus*® Windows application software. Obtain a copy of the Respondus software download application by Mapping to: *\\edunivfp08\respondus$*. For installation assistance, contact the UMMS HelpDesk; for use assistance, contact the UMassOnline Worcester Support group.

Technical assistance for Vista is available 24 hours a day, 7 days a week.

- Send email to Worcester Support,
- Call 1-888-301-6102 (UMassOnline HelpDesk)

Assistance for **Vista Instructors and Designers:**
UMMS Instructional Technology's Vista web site.
Register for the next UMMS *training*.

UMassOnline Login web page

UMMS Instructional Technology offers customized desk side support to all UMass users of *Respondus*®

Contact the UMMS HelpDesk

For More Information

Respondus Video How-To: Publish a Respondus exam to BLS Vista/WebCT
note: *Respondus LockDown Browser*™ is a custom browser that locks down the testing environment within BLS Vista/WebCT,. When students use *Respondus LockDown Browser*™ they are unable to print, copy, go to another URL, or access other applications. When an assessment is started, students are locked into it until they submit it for grading. (Supports Windows and Mac OS X 10.3.9+.)