

Course-Clerkship Administrators Committee

Meeting Notes

Meeting Date: February 15, 2018 Meeting Time: 1 – 2pm		Meeting Location: S1-123	
--	--	---------------------------------	--

MEETING SCHEDULE				
February 15, 2018 – Clerkship May 17, 2018 - JOINT				

Item #	Presenter	Comments/Meeting Notes
	Melissa Fischer	<p>Q & A RE: Pre-PURCH & PURCH CCE Scheduling</p> <p>Goal of addressing this scheduling with clerkship admins now is to facilitate information and begin discussions with Clerkship Directors. Suggestions and improvements are welcomed as processes are still being developed regarding certain aspects of each clerkship and how it will run simultaneously at Baystate.</p> <p>Currently Peds clerkship schedules students at Baystate every block, and student feedback is very positive. In terms of coordination, Maxine praises the staff and states that they are very easy to work with, and facilities are competitive (i.e. better child life room than Worcester campus, etc.)</p> <p>Regarding Pre-PURCH CCE (AY18-19)</p> <ul style="list-style-type: none"> Tentative for up to 6 – 7 students to be placed in Baystate Clerkship rotations in each clerkship, during each block Actual assignments are pending EVOS results Students placed at Baystate will still attend mandatory orientations, any joint sessions hosted centrally in Worcester Interstitials, shelf exams, & OSCEs will be held centrally in Worcester Housing is provided to students on a “one off” clerkship assignment at Baystate

Item #	Presenter	Comments/Meeting Notes
		<p>Regarding PURCH CCE (beginning AY19-20 & on)</p> <ul style="list-style-type: none"> • Switches must be allowed in and out of the PURCH track per LCME guidelines, though this will not apply to clerkship scheduling – once students are placed at Baystate (or any other site), switches will not be allowed • Interstitials, shelf exams, & OSCEs locations TBD → potential for the transition to CCE to be split between Worcester & Baystate (specific components at Baystate, more general curriculum at Worcester) • Question: Who grades PURCH students? <ul style="list-style-type: none"> ○ Grading model follows same protocols as any inpatient rotation placement currently (at least with Peds placements at Baystate) • Potential for Longitudinal Integrated Clerkship model (students will follow an assigned panel of patients from ER visits to sub-specialty visits) <ul style="list-style-type: none"> ○ This model would be supported entirely by Baystate admins ○ Assessment Model (shelf exams/OSCEs) TBD
	<p>Steve Roll, OASIS Product Owner</p>	<p>OASIS presentation – Product owner for new Content Managing System (replacing E*Value & EVOS) presented on the implementation of the system and some of its general features.</p> <p>Important features include:</p> <ul style="list-style-type: none"> • 3-school calendar; calendar for all four SOM academic years <ul style="list-style-type: none"> ○ Personal view or ‘All Events’ view ○ Export feature to personal devices will sync daily (i.e. any changes to scheduling will be updated daily versus the current system which does not update at all once exported) • Single Sign-On component – for umassmed.edu users only, not compatible with umassmemorial.org (these users will have an alternate login) • Integration with ResourceScheduler <ul style="list-style-type: none"> ○ OASIS will act as a person – requests entered into the system will push to Room Reservations for approval ○ Requests are one-way; i.e. if someone changes a reservation from ResourceScheduler, this update will NOT push into OASIS. Requests must be made through OASIS to accurately reflect on the calendars • Evaluations <ul style="list-style-type: none"> ○ Each clerkship has three faculty associated with it in OASIS; Course Administrator, Department Head, and Clerkship Director. All other faculty involved in evaluations will be assigned/associated on a case by case basis via IREA. Carly to contact OASIS Evaluation & Assessment subgroup to present at next meeting to elaborate on this process. ○ Data from prior evaluations will be kept by IT (i.e. all evaluations from E*Value) ○ For clerkship evaluations this will only apply to the Final Grade Report – NOT all evaluations – any additional information should be saved by individual clerkships (i.e. students who have not passed the shelf yet, etc.)

Item #	Presenter	Comments/Meeting Notes
		I have provided the entire presentation for review for those who were unable to attend the meeting (separate attachment). Training will be provided on a rolling basis; roll out for 3 rd and 4 th year SOM will begin in May for beginning of AY18-19.
	Carly Eressy	Action items <ul style="list-style-type: none"><li data-bbox="407 391 1507 418">• Add PURCH administrators to admin resources page & faculty-staff list on OUME website<li data-bbox="407 428 1369 456">• Contact OASIS Evaluation & Assessment subgroup to present at May meeting