

## Joint Course-Clerkship Administrators Committee

### Meeting Notes

<b>Meeting Date: MAY 07, 2020</b>		<b>Meeting Location: Zoom</b>	
<b>Meeting Time: 12 – 1pm</b>			

MEETING SCHEDULE			
<ul style="list-style-type: none"> <li><del>FEBRUARY 06, 2020</del></li> <li>MAY 07, 2020</li> <li>AUGUST 06, 2020</li> <li>NOVEMBER 5, 2020</li> </ul>	<b>Course</b>	<b>Clerkship</b>	
	Ayala, Justin* Bishop-Jodoin, Maryann Elliott, Deborah Eressy, Carly* Masoud, Jennifer Nunes, Sonia* Pellegrino, Debra* Pierce, Tina* Santucci, Michelle Schmeidler, Maxine* Sweeney, Michael* Zollo, Christina	Baril, Jean* Burnham, Colleen* Colwell, Kristen Graceffa, Sue Holmes, Lois* Johns, Madeline* Lavergne, Marilyn Leger, Deb Morrissey, Karen* Rayla, Karen* Schmeidler, Maxine*	Smith, Benjamin Snell, Cindy* Sulyma, Rebecca* Vigeant, Christine*
			<b>OTHER</b> Delaney, Andrea (IT) Fischer, Melissa (OUME)* Roll, Stephen (IT) Welker, Jean (OUME)* Yalamanchili, Abhi (IT)
			<b>GUESTS</b>

Item #	Presenter	Comments/Meeting Notes
1	Melissa Fischer	<b>Announcements</b> Important Upcoming Meetings – all administrators are encouraged to attend the meeting relevant to their courses/programs.  Friday, May 8, 2020, 2 – 3PM – JOINT FOM1/2 Curriculum Committee Meeting (preclinical years) Monday, May 11, 2020, 12 – 130PM – JOINT CCE/CDC Curriculum Committee Meeting (third year)
2	Melissa Fischer	<b>Discussion of AY20-21 and the impact of COVID-19</b>  Fall 2020 <ul style="list-style-type: none"> <li>Acknowledgement that the upcoming Fall semester will look different from last year, embracing creative solutions and alternatives to in-person classes, especially large group lectures – some things will remain virtual and remote, regardless of state and federal guidelines for COVID-19 due to the success of these sessions running virtually, and the medical school’s ultimate goal to integrate more remote learning into the curriculum moving forward.</li> </ul>

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		<ul style="list-style-type: none"> <li>• Confirmation that some courses will still be held on campus, following the CDC’s recommended safety protocols defined at the time</li> <li>• Goal is to continue to add to student learning, with as many up-front changes and adjustments as possible in anticipation of future circumstances</li> <li>• Slow and gradual return for students to clinical settings <ul style="list-style-type: none"> <li>○ Clerkship-specific questions regarding sites and capacity will be taken offline for further discussion and strategizing</li> </ul> </li> </ul> <p>Resources Available</p> <ul style="list-style-type: none"> <li>• Aquifer (formerly MedU) free version offered to all umassmed.edu users, through June 30 <ul style="list-style-type: none"> <li>○ FM clerkship utilized this application to offer case discussion modules, which students completed successfully</li> <li>○ Suggested that any clerkships interested in buying a continued subscription to this program communicate with one another, in case a deal can be negotiated (<a href="#">Maxine Schmeidler</a> – Pediatrics clerkship suggested this)</li> </ul> </li> <li>• A list of remote teaching/learning resources compiled by Gail March Cohen &amp; the library can be found <a href="https://libraryguides.umassmed.edu/remote_teaching">here</a> - (<a href="https://libraryguides.umassmed.edu/remote_teaching">https://libraryguides.umassmed.edu/remote_teaching</a>)</li> </ul>
3	Group	<p><b>Feedback from the group – what has been helpful / successful? What are the needs?</b></p> <ul style="list-style-type: none"> <li>• <b>General Lessons Learned</b> <ul style="list-style-type: none"> <li>○ Faculty are encouraged to add a ‘Questions?’ slide every fifth slide</li> <li>○ Students are encouraged to use the ‘raise your hand’ feature and enter questions into the Chat box</li> <li>○ Faculty are encouraged to monitor the Chat simultaneously, either with the support of another person, or on their own</li> </ul> </li> <li>• <b>INF</b> – large groups (via Zoom) were successful during their course</li> <li>• <b>FM clerkship</b> – small group sessions via Zoom were successful and utilized student facilitation, with the exception of the MI session (17 students) which did not run smoothly.</li> <li>• <b>Question – how do we bridge the gap for students with issues logging in or connecting?</b> <ul style="list-style-type: none"> <li>○ Library website has resources for free internet being offered (scroll to the bottom half of the page): <a href="https://library.umassmed.edu/news-events/lsl-now/library-physical-space-closed-apr7-apr21">https://library.umassmed.edu/news-events/lsl-now/library-physical-space-closed-apr7-apr21</a></li> <li>○ Suggestion to track this information so that we are aware of those students without functioning cameras, steady internet, so that we can intervene and provide resources wherever possible. <b>Next steps:</b> a centralized survey addressing this question for incoming students, individual clerkships (i.e. Pediatrics) plan to track this information in addition to other personal/contact information that is collected at the start of the clerkship block.</li> </ul> </li> </ul>