



**SAMPLE** *advisor-reviewed* Capstone Project Proposal (FOM2)

Capstone, Student2/Best: *I reviewed this proposal and the student has met all expectations.*

*and optimal materials format for large group instruction. Potential challenges are agreement on format of materials and topics. Materials must be easy to use and integrate by existing course faculty in order to support their utilization.*

Define the components of the methodology and explain why these were chosen.

*Based on this will create a tool for evaluating current lecture content in the curriculum to determine if there is a potential for focused diversity integration. After session materials are evaluated using this tool, develop new materials which integrate diversity. Plan 1:1 meetings with FOM1 course leaders to present materials, revise based on course leader feedback.*

Address potential challenges and plans to respond to them, including modification as necessary.

*Challenges include developing relevant materials, and not trying to overreach in this project. I will ask my advisor to help keep me on track in this respect, and be open to suggestion and revision from my advisor and course leadership/faculty.*

**APPROPRIATE METHODS OR PROCESS** (Methods/Processes)

Expected: The student clearly describes the project's approach which aligns with goals. The student defines the components of the methodology and explains why these were chosen. Potential challenges are shared as are plans to respond to them, including modification as necessary.

*Yes: It's nice to see that you want to limit the scope of the project. I am happy to write emails of introduction and support to faculty with whom you are interesting in working.*

**APPROVALS**

Identify if Institutional Review Board (IRB) or Institutional Animal Care and Use Committee (IACUC) approvals are necessary and discuss the process for obtaining approvals noting the individual responsible for meeting requirements and timeline in which approval will be requested.

*is NOT necessary for this project*

Briefly explain your rationale for your selection above.

*Because my project is reviewing existing materials and developing materials, there is no need to involve human participants.*

**DESCRIBE RESULTS/OUTPUT**

Outline the expected results or output, which are clearly linked to goals and objectives.

*Provide materials to course faculty to use to integrate consistent diversity content throughout the curriculum that can be presented in the large group format.*

**PROFESSIONALLY SIGNIFICANT OR PERSONALLY MEANINGFUL RESULTS, PRODUCT, OR OUTPUT** (Results/Output)

Expected: The student outlines the expected results or output which are clearly linked to goals and objectives.

*Yes: I believe faculty will be glad you are providing them with resources.*

**DISCUSS DELIVERABLES**

Describe expected deliverables beyond required written report that align with goals and methods and include plans for presenting your final project.

*Actual diversity materials given to faculty Survey tool to evaluate current content Process outline Poster and materials presented at final Capstone event*

**EFFECTIVE PRESENTATION OR DISSEMINATION** (Deliverables)

Expected: The student describes expected deliverables that align with goals and methods and includes plans for presenting final project to meet course requirement.

*Yes: looks good!*