

Office of Faculty Affairs

Mentoring Checklist

Name:

Department:

This checklist will help you assess the areas where you are currently receiving mentoring and the areas where you may need mentoring.

Review the areas listed below and mark the appropriate column. Then review the areas where you have checked "Need Mentoring" and mark the most important area.

<i>Learning new skills, knowledge or behaviors</i>	Not Relevant	Have Mentoring	Need Mentoring
Research skills			
Clinical skills			
Educational skills			
Writing a grant			
Writing a paper			
Giving a presentation			
Other:			
<i>Advancing an academic or professional careers</i>	Not Relevant	Have Mentoring	Need Mentoring
General career guidance: focusing your efforts			
Seeking a promotion			
Getting tenure			
Developing scholarship			
Developing/enhancing your professional identity			
Identifying resources			
Networking			
Other:			
<i>Personal and professional situations</i>	Not Relevant	Have Mentoring	Need Mentoring
Interpersonal communication			
Leadership responsibilities			
Managing people			
Negotiation			
Resolving conflicts			
Work-life integration			
Other:			

continue on back

I need a mentor with expertise in _____

I'd prefer a mentor who is

- | | | | |
|---------------------------|--------------------------|--------------------------|--------------------------|
| in my department | <input type="checkbox"/> | outside my department | <input type="checkbox"/> |
| same gender as me | <input type="checkbox"/> | different gender | <input type="checkbox"/> |
| same race/ethnicity as me | <input type="checkbox"/> | different race/ethnicity | <input type="checkbox"/> |

Names (Departments) of Possible Mentors:

- 1.
- 2.
- 3.