

Faculty Status Changes or Resignations/Retirement



GENERAL INFORMATION

Date Form Completed:

Faculty Name:

Degree:

New work Address:

New Work E-mail:

New Work Phone #:



AFFILIATION INFORMATION

Primary Dept:

Division/

Campus:

Division/

Campus:

Program/Center:



CATEGORY CHANGE ONLY

This section is to be used for any faculty category change including, for example: employed to adjunct or affiliate; dual doc to clinical only-employed; or employed to affiliate retiree or post-retiree employed.

Effective Date:

Reason:

Rank:

Category:

Track:



RESIGNATION OR FULL RETIREMENT

This section is to be used for faculty fully terminating from faculty who will not be maintaining a faculty appointment and do not need continued access to e-mail, etc.

Effective Date:

Resignation/Termination

Retirement

Complete and submit an HR (ePAF) Termination Form if the resigning faculty member is employed (Academically Salaried, Professionally Salaried, UMMH Dual Doc or Professional Staff (with an academic appointment)): ePAF HRDirect ePAF Resources

Comments:

Completed by:

Extension: