

Partnering with the Office of Advancement to Secure Private Philanthropic Funding

Important Links

- [UMass Chan Office of Advancement](#)
- [Corporate and Foundation Relations – Office of Advancement](#)
- [Institutional Information and Forms](#)

Office Contacts

- [Prescott Stewart](#), Interim Vice Chancellor for Advancement

CFR Services Available

The Corporate and Foundation Relations (CFR) team within the Office of Advancement is focused on building strong, ongoing relationships between faculty and researchers and philanthropic partners that share a similar vision in the field of study. By functioning as the primary contact with foundations' and philanthropic institutions' officers and trustees, we help secure private funding for projects in partnership with members of the UMass Chan community.

Private Funding Opportunities

The CFR team distributes via email a bi-weekly digest summarizing upcoming private funding opportunities to the UMass Chan Medical School community. Sign up today by emailing:
DevelopmentFundingDigest@umassmed.edu

CFR's Services Include Helping To:

- Identify, tailor, and curate potential philanthropic funders for faculty and researchers
- Widely share private philanthropic funding opportunities with the UMass Chan community
- Assist in aligning applications with funder priorities and offering support in application process
- Develop and maintain longer term relationships with funders on behalf of UMass Chan

[Contact us](#) to learn about tools and foundations that support faculty, postdocs, predocs, graduate students, and medical school students. Please consult with the CFR team before approaching any foundation or private philanthropic funder.

Office of Advancement Services Available

The CFR team is part of the larger Office of Advancement who can also assist developing philanthropic relationships with individual donors. Prescott can help identify the right colleague in Advancement to introduce you to strategize around communications, proposals, donor introductions, cultivation, and networking.

3 Quick Steps To Set You Up For Success

1. [Subscribe](#) to the Private Funding Opportunities Digest.
2. Save Prescott's information, and reach out for help.
3. Set up a [Pivot](#) account and customize your searches.

What do we do?

- We are an ~20 member team of business professionals that work as a bridge between our faculty investigators and external investors and partners of all kinds
- We identify and protect proprietary UMass Chan innovations through patent filing and other methods
 - Inventor Portal: You can submit new inventions and monitor your portfolio with us via online personalized Inventor dashboard using your UMass SSO at <https://www.umassmed.edu/bridge/faculty-and-inventors/>
- We provide guidance and support to faculty and staff regarding the commercialization of their inventions
- We collaborate with academic and commercial partners to further emerging technologies through the use of material transfer, confidential disclosure, inter-institutional, sponsored research, option and license agreements
- We generate income for UMass Chan via licensing and partnerships
- We launch new innovative startups with potential partners with VCs and PE
- We generate new funding sources for UMass Chan research labs/faculty PIs
- We welcome an opportunity to work with you. The right contact to reach out can be found at our website below

<https://www.umassmed.edu/bridge/>

Activity in FY22

69

Invention
Disclosures

147

US Patent Apps

114

Total Issued
Patents

175

CDAs

797

MTAs

31

Licenses/Options

36

SRAs

\$42M

License/Option
Revenue

\$19.6M

SRA Revenue



Welcome to the
UMass Center for Clinical and Translational Science (UMCCTS)

Our vision is to improve health and health care delivery by:

- Advancing the science of translation
- Catalyzing high-quality research across the translational spectrum
- Building and supporting a robust translational workforce

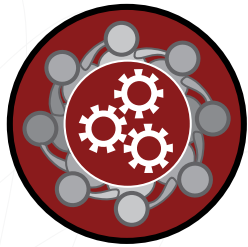
Our overarching goals:

- Speed the development of new products and approaches to advance patient care and community health
- Train the next generation of leaders in clinical and translational research

Discover how we can help you!

Our team will work with you to access our scientific strengths and unique resources.

We provide cores, funding and services that enhance the quality, efficiency, speed and impact of your clinical and translational research.



Collaboration, Community Engagement & Team Services

This includes:

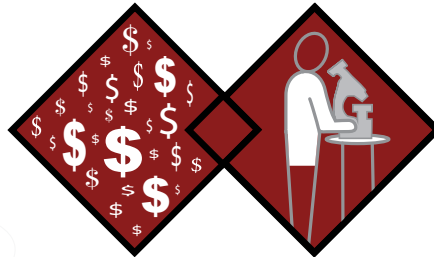
Clinical Partners

CTSA Network

UMass Campuses

Community & Science

Participation Cores



Core Funding & Resources

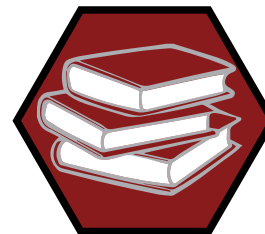
This includes:

Pilot Grant Programs

Project Management

Research Navigation

Core Resources



Workforce Development

This includes:

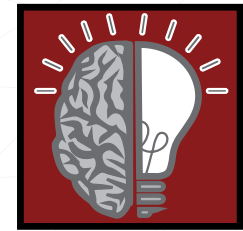
Undergraduate Opportunities

Junior Faculty

Master's Students

Pre- & Post-Docs

Clinical Research Professionals



Enabling the Quality & Efficiency of Clinical Resources

This includes:

UMCCTS TRACs

Multisite Collaborative Study Assistance

Regulatory Support

Informatics

Biostats & Study Design



(All icons are Quick links. Check them out!)



Education and Training

OPPORTUNITIES	ELIGIBILITY					
	Students	Postdocs	Residents	Fellows	Jr. Faculty	Faculty
"K-Club" Research Career and Writing Group		✓		✓	✓	✓
I-Corps Program at the UMCCTS	✓	✓	✓	✓	✓	✓
Mentored Career Development (KL2) Training Program		✓		✓	✓	
Pre- & Post-Doctoral Fellowship (TL1) Training Program	✓	✓	✓	✓		
Master of Science in Clinical Investigation Program	✓	✓	✓	✓	✓	✓
MD/PhD (MSTP) Program	✓					
Clinical/Translational Research Pathway Program	✓					
Millennium PhD Program			✓	✓		
Clinical and Population Health Research PhD Program	✓					
Junior Faculty Development Program					✓	✓
Human Research Protection Program Training	✓	✓	✓	✓	✓	✓

Highlights

Study Development Resources

- IRB
- Office of Clinical Research
- Protocol Review Committee
- Recruitment Resources
- Quantitative Methods Core

Clinical Research Center

- Space, staff and resources to conduct clinical studies and trials efficiently
- Comprises 5,000 sq ft, 6 exam rooms, 3 infusion bays, a small lab for packaging and shipping specimens, conference room space for monitor and study initiation visits
- Touch-down space for visiting staff and investigators
- Experienced staff with the clinical and regulatory skills to support a wide variety of studies

Community Engaged Research Network Models:

- Campus-based community-engaged research mentorship and training

- Promote recruitment and retention of diverse study participants
- Urban and rural locales

Research Informatics

- One-stop shop for data and analytics

Pilot Funding

- Funds dedicated to multi-investigator pilot projects to incentivize collaborative clinical and translational science partnerships across campuses
- Inter-campus collaborative projects involving faculty members from the Worcester campus and faculty from another UMass campus

Massachusetts Medical Device Development Center (M2D2) - UMass Lowell & UMass Chan

- Incubators/Facilities
- Medical, business and product development assistance

Cores

1. 3-D Printing Core
2. Bioinformatics Core
3. Biospecimen, Tissue and Tumor Bank Core
4. Clinical Research Core
5. Investigational Drug Service Core
6. Office of Clinical Research Core
7. Small Molecule Screening Facility Core
8. Umbilical Cord Blood Core

Programs

1. Biomarker Program: Proteomics/Olink
2. Biostatistics, Epidemiology, and Research Design (BERD) Program
3. Community Engagement and Collaboration Program (CECC)
4. Educational and Training Programs
5. Pilot Project Awards Program (PPP)
6. QA/QC Program
7. Regulatory Knowledge and Support Program
8. Research Informatics Program
9. Science Participation Resource Center Program (SPRC)



FACULTY GUIDANCE ON CONFLICTS OF INTEREST AND CONFLICTS OF COMMITMENT

UMass Chan faculty are encouraged to share their expertise facilitating the translation of research into practice. However, engaging in these outside activities (whether through advisory boards, consulting agreements, start-ups, etc.) can create real or perceived Conflicts of Interest (COI) and Conflicts of Commitment (COC). Such conflicts are often unavoidable and are not necessarily prohibited, but they must be timely disclosed, reviewed, and, when appropriate, mitigated and monitored. Managing conflicts is essential to preserve research integrity, protect research security, safeguard your reputation and that of UMass Chan, and protect research subjects and patients. Visit the [Conflict of Interest](#) page for additional information.

Disclosure Requirements

Per University policy, potential COI's and COC's must be disclosed. It is the responsibility of Faculty, investigators, and senior officials to disclose outside activities and financial interests held by them (or their family members) that are reasonably related to their Institutional Responsibilities. UMass Chan utilizes an electronic COI (eCOI) system where disclosures must be made at the following times:

- *At Hire: Within 60 days of hire or promotion (prior to serving as an Investigator)*
- *Annually: As part of the yearly campaign (usually April)*
- *Within 30 days of engagement in a new Outside Activity, substantive change in financial interest or substantive change in a previously approved Outside Activity.*

For additional information regarding COI, COI Committees, etc., please contact the Office of Management at coi@umassmed.edu or via phone at 508 – 856 – 6960.

Outside Activities

Faculty members are expected to devote their primary professional loyalty, time, and energy to their position at UMass Chan. Ordinarily, state employees are not permitted to engage in Outside Activities that overlap with their Institutional Responsibilities. However, faculty are given special authorization by the Commonwealth of Massachusetts to devote limited time to Outside Activities because of the recognized benefits to faculty, the institution and society of such engagements. Review and approval from your Department Chair with support from COI officials, is required prior to engaging in an Outside Activity to ensure a COI, COC or other conflict does not exist. Where an actual or perceived conflict exists, mitigation measures may be taken as directed by the appropriate COI Committee and all Outside Activities must be disclosed.

Please see the [Policy on Faculty Consulting and Outside Activities](#) for additional information.

Research-Related Disclosures and Certifications

Faculty Members and other investigators must disclose any potential COIs at the time of research proposal submission and in connection with other research-related transactions (e.g., SRAs, Licensing Agreements, procurements). Conflict-related certifications are required by the Office of Sponsored Programs, the Office of Clinical Research, the IRB and the Office of Innovation and Business Development (aka BRIDGE). You must either certify that you have NO potential conflicts or flag any financial interests that could be related to the specific research project or transaction. If you have any such interests, you must ensure that they are accurately reflected in your COI Disclosure Form.

Review of Potential Research-Related COIs

The Office of Management, in conjunction with the appropriate COI Committee will review COI disclosures to determine if an actual or perceived conflict exists. If a conflict requires management (mitigation), a management plan will be issued by the appropriate COI Committee and filed with funding agencies, as required.

[OFFICE OF MANAGEMENT](#) | [GIVE FEEDBACK](#) | [CONTACT](#)



A Message from Dr. Marlina Duncan- Vice Chancellor for Diversity and Inclusion

I am excited to welcome you to our UMass Chan Medical school community! At UMass Chan Medical School, we know that diversity, equity, and inclusion are central to achieving our mission. Our charge is to create a community of health care providers, researchers, and educators dedicated to advancing knowledge, health, and wellness in the service of the community, the nation, and the world. This requires bringing together and supporting the work of exceptional learners, faculty and staff from all backgrounds and all lived experiences.

We recognize that talent is not bound by race, ethnicity, class, religion, national origin, sexual orientation, gender identity, age, and/or disability status. We also know that the advancement of knowledge and healthcare practices benefits from the full participation of people with a wide range of perspectives, experiences, and ideas. Our goal is to recognize, understand and fight against barriers — prejudice, bias, and systemic barriers — that stand in the way of creating a truly diverse, equitable and inclusive UMass Chan Medical School. I wish you the best as you make a smooth transition to UMass Chan, and I look forward to working with you to advance our diversity, equity, and inclusion goals.

Faculty Programming



DEI Liaisons

The DEI Liaisons group is composed of faculty representatives from each academic and clinical department. These faculty are tasked with staying abreast of the University and health systems diversity initiatives, priorities, and concerns



Affinity Groups

Affinity groups at UMass Chan remain open to all individuals and are designed to build community based on shared interests or experiences. They provide a supportive community for faculty, learners, staff and others through networking and professional development events.



Diversity, Equity, and Inclusion Faculty Development Education

We offer a series of workshops and training geared towards developing faculty's skillset around topics related to diversity, equity, and inclusion. Topics include fostering inclusive classrooms and labs, inclusive pedagogy, and mentoring across difference.



Diversity, Equity and Inclusion Programming



Native American and Indigenous Health Initiative

UMass Chan is committed to developing a deeper understanding of the relationship between the institution, the Native and Indigenous Peoples of this region, and the land on which UMass Chan is situated. We have partnered with members of the Nipmuc Tribe to create educational opportunities for our UMass Chan and surrounding communities to learn about indigenous health and healing.



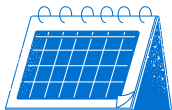
Centering The Margins

Centering the Margins is a series with the purpose of creating a space for the UMass Chan community to gather and engage in informal dialogue around the lived experiences of diverse and marginalized populations. The goal of these dialogues is to mobilize our community to engage in social change



UpNext!

The bi-weekly newsletter, UpNext!, focuses on the narratives of marginalized community members and highlights their accomplishments, while also addressing diversity, equity, and inclusion issues. UpNext! also lists all upcoming events and trainings.



Diversity and Inclusion Signature Events

Heritage months highlight the strength we gain from our multicultural roots and values, celebrating the achievements and resilience of various groups. The DIO's monthly programs educate the UMass Chan community on the contributions of marginalized communities through events like Black History Month, LGBTQ+ Pride Month, and Hispanic Heritage Month.



Restorative Justice

UMass Chan is committed to sustaining a campus culture in which each individual's humanity and dignity are acknowledged and institutional resources are available equitably. This process is grounded in the principles of active and accountable conflict resolution, community building, and healing. One that offers a structure that helps establish a safe and supportive space intended to promote authentic and equitable conversation through a collaborative decision-making process, resulting in both individual and community healing.

DRIVE 2.0: Advancing Inclusive Excellence in Education

Diversity, Representation, and Inclusion for Value in Education

What is DRIVE?

DRIVE 2.0 is our institutional commitment to advancing inclusive, high-quality education across nursing, medical, and biomedical science programs

Our Approach

It is a sustained, institution-wide approach that integrates inclusive pedagogy into:

- Teaching practices
- Curriculum design
- Learner engagement
- Institutional culture

DRIVE 2.0 is grounded in our mission and strengthens excellence by:

- Enhancing learning environments and learner engagement
- Advancing effective, evidence-informed teaching and practices
- Strengthening clinical reasoning and decision making
- Preparing learners to deliver high-quality, equitable care
- Supporting scientific innovation that improves health outcomes
- Meeting accreditation standards and institutional priorities

Faculty are central to this work.

Through DRIVE, faculty:

- Apply inclusive, evidence-informed teaching and assessment practices
- Design engaging, inclusive curricula and learning experiences
- Participate in on going professional development

Our Commitment

We share a commitment to inclusive excellence in education — advancing teaching, learning, and innovation to support strong outcomes for our learners and the communities they serve.

DRIVE Resources



Library Guide:

Curated tools, frameworks, and teaching resources



Workshops and training on inclusive pedagogy:

Faculty development sessions on inclusive pedagogy



Curriculum consultation and support:

1:1 or program-level support



Case and vignette development:

Support for creating inclusive learning materials



Student elective opportunities:

Opportunities to deepen learning and engagement



Diversity, Representation and
Inclusion for Value in Education



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Our leadership

Amy Miarecki

Assoc Vice Chancellor
Grants & Contracts
Administration

Bethanne Giehl

Executive Director
Grants & Contracts
Administration

Lily Yee

Director
Grant Accounting &
Compliance

Raji Bhat

Director
Grants & Contract
Administration



UMass Chan
MEDICAL SCHOOL

UMASS CHAN MEDICAL SCHOOL

Welcome to Grants and Contracts Administration

Grants and Contracts Administration

UMass Chan Medical School
55 Lake Avenue North





Our mission

The mission of Grants and Contracts Administration (GCA) is to support principal investigators (PI's) and departments in proposal development, submission, award acceptance, and management of all extramural funds in compliance with University and sponsor guidelines.

Our services

GCA is responsible for preaward and postaward compliance with all non-technical sponsor requirements.

GCA has responsibility for various systems required by the federal government, for providing management reports, and for keeping abreast of major grant/contract regulations changes.

For additional information and more details about GCA's services, please visit our [SHAREPOINT SITE](#).

GCA Offices

Office of Sponsored Programs

OSP supports faculty and staff as an information resource on all aspects of research administration from idea to award. They aid in locating sources of funding, reviewing and approving proposals, negotiating grants and contracts, and development and dissemination of institutional policies related to research administration.

research.funding@umassmed.edu

Grant Accounting & Compliance

Grant Accounting is responsible for the financial review and management of restricted and externally sponsored funds. Following applicable Medical School and funding agency policies, these activities include establishing chartfield strings and budgets for new funds, review and approval of expenditure activity, cost transfers and financial closeout. Additional activities include sponsored project billing, accounts receivable management, preparation and submission of financial reports and external audits.

GrantAccounting@umassmed.edu

Cost Analysis & Compliance

The Cost Analysis & Compliance department provides a wide range of services and oversight relating to ensuring the University's compliance with the Uniform Guidance and the Cost Accounting Standards. The division is also responsible for University's annual space survey, participant payments and indirect cost proposal.

raji.bhat@umassmed.edu

IACUC Information

Website

<https://umassmed.sharepoint.com/sites/umms-iacuc>

PRiSM

[IACUC electronic application](#)

UMass login credentials and account setup required

IBC Information

Website

<https://umassmed.sharepoint.com/sites/ibc>

PRiSM

[IBC electronic application](#)

Staff Contacts

Casey Moran

Director, IACUC/IBC

Vanessa Pogany

IACUC Regulatory Coordinator

Mali Taylor

IBC Regulatory Coordinator

Elizabeth Nadeau

Sr. Protocol Specialist IACUC

Damema Spragens

Research Compliance Specialist

Sarah Connor

Administrative Assistant

For General inquiries

IACUC@umassmed.edu

IBC@umassmed.edu



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IACUC

*Institutional Animal Care & Use
Committee*

IBC

Institutional Biosafety Committee

IACUC

Areas of Oversight

The animal care and use program, animal facilities, procedures and training related to research involving live vertebrate animals.

Chaired by Dr. Matthew Gounis, PhD

Getting Started

1. Contact IACUC@umassmed.edu to setup a PRiSM account.
2. Submit IACUC protocol through PRiSM. Protocols reviewed on a rolling basis.
3. Complete [animal health clearance and training](#).
4. Research activities may only begin once IACUC approval has been granted.

IBC

Areas of Oversight

Research involving use and/or storage of recombinant or synthetic nucleic acids, infectious agents, bio-toxins, and human/nonhuman primate samples.

Chaired by Dr. Thomas Greenough, MD

Getting Started

1. Contact IBC@umassmed.edu to setup a PRiSM account.
2. Submit IBC protocol through PRiSM, by monthly submission deadline.
3. Complete EH&S-IBC [training](#).
4. Research activities may only begin once IBC approval has been granted.

New Faculty FAQs

1. How much time will it take to receive IACUC or IBC protocol approval?
-Approximately 10 weeks for IACUC and 6 weeks for IBC (from submission to approval).
2. Where can I find information on transferring animals, animal facility space needs, or other animal-care resources offered at UMass Chan?
-Contact Department of Animal Medicine for this information. Alternatively, information can be found on the [Animal Medicine website](#).
3. Can animals be transferred to UMass Chan before IACUC protocol approval?
-Under certain conditions. Contact IACUC@umassmed.edu to inquire about a Holding Protocol, which may allow animals to be held at UMass Chan while an experimental protocol is secured.

Getting Started

Human Subjects: Institutional Review Board

IRB

For
Investigators
(PI, Sub-I)

Go to **Getting Started** on our public website:

<https://www.umassmed.edu/ccts/irb/getting-started2/>



Read the ***Investigator Manual document (HRP-103)** and any **SOP documents** you feel are relevant to your project (click the blue buttons on the webpage to find these documents).



Complete the education requirements for human subjects research found on the CITI program website. A **link to CITI** can be found on:

<https://www.umassmed.edu/ccts/irb/getting-started2/>

The **list of course requirements** can be found in our **Education Requirements** section: <https://www.umassmed.edu/ccts/irb/education-requirements/>



Complete training for the Research Management system (RMS) eIRB Module, found on the ***eIRB Sharepoint** website:

<https://umassmed.sharepoint.com/sites/RMS/IRB>.

Review *at least* these video courses: Intro to the IRB and Human Subject Research, PI Mini Course and RNI Course. eIRB courses 1, 2 and 3 are also recommended, as well as Course 4 if you plan to work with IRBs outside of UMass Chan. **Review relevant Job Aids/other materials.**



Review relevant forms and templates. Always use a fresh template (if available) when filling out a new document for a study.

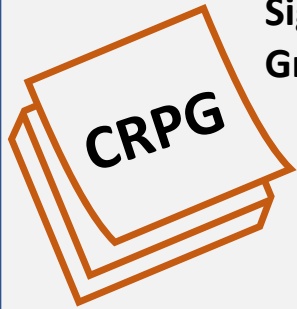
Begin with ***Investigator Study Plan (HRP-503)**. Follow its instructions to see if other documents are needed. Document templates are located on the ***eIRB SharePoint website Library page** [HERE](#).

Also, use the ***Pre-Check Checklists** to help avoid common errors.

****UMASSMED.edu email/credentials are required to log in to this site/document.***

Additional Steps

For Clinical Research Preparedness



Sign up for the Clinical Research Professionals Group (CRPG) by submitting a request via TRAcS [HERE](#).

CRPG members are kept informed via email announcements of pertinent changes or new developments at UMass Chan. In addition, CRPG meets once per month. Meetings are a forum for presentations and discussion on a variety of clinical research related topics.

For Investigators (PI, Sub-I)



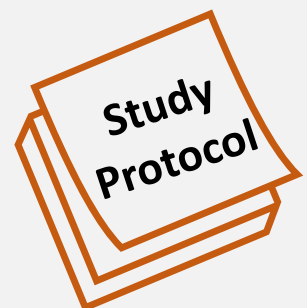
Become accustomed to using and checking your **UMASSMED.edu email & Single Sign On (SSO) credentials.**

Per our IT data security policy, UMass Chan systems are only accessible via umassmed.edu credentials. You *must* use them to log in.

In addition, any emails you receive from our systems will also go to your umassmed.edu email account.

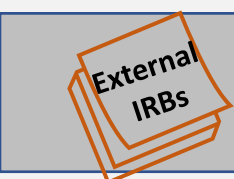
You may wish to ask the UMass Chan IT Department to either: 1) show you how to set up Outlook so that both your umassmemorial.org and umassmed.edu accounts appear when you log in, or 2) have your umassmed.edu emails forwarded to your umassmemorial.org account (note: this option may be going away soon).

Contact UMass Chan IT at UMassChanHelpdesk@umassmed.edu or (508) 856-8643.



Familiarize yourself with your Study(ies)

- Be sure to read your Study Protocol and other Study Documents carefully!
- Know the obligations and duties of your role and how to perform them.
- NOTE that the PI is ultimately responsible for all aspects of the study regardless of whether they delegate study tasks or not.



Bonus tip! If you will be working with an IRB that is NOT UMass Chan (External IRB) be sure to 1) familiarize yourself with all of their requirements, and 2) view our information online regarding Reliance Agreements [HERE](#).

Need More Help?



Virtual Office Hours Are Available!



The IRB staff offer virtual Office Hours via Zoom!

For
Investigators
(PI, Sub-I)

This time is used to answer questions regarding the RMS eIRB system as well as other more general IRB related questions.

For a list of days/times that **IRB** virtual **Office Hours** are offered as well as the Zoom link to them, please use the following link:

[https://umassmed.sharepoint.com/sites/RMS/IRB/SitePages/eIRB Office Hours page.aspx](https://umassmed.sharepoint.com/sites/RMS/IRB/SitePages/eIRB%20Office%20Hours%20page.aspx)



The UMass Center for Clinical and Translational Science (UMCCTS) also offers virtual Office Hours via Zoom!

This time is used to answer questions regarding the Translational Research Accelerator (TRAcS) portal.

TRAcS provides a single point of coordinated access to UMCCTS cores and services, including those related to clinical trial development and implementation, biorepository, research navigation, access to study cohorts, data analysis, and dissemination of results.

For a list of days/times that **TRAcS** virtual **Office Hours** are offered as well as Zoom links to them, please use the following link:

<https://umassmed.sharepoint.com/sites/ccts/SitePages/TRAcS.aspx>

Note: For both types of Office Hours, *no appointment needed, just drop in when we're scheduled to be there!* If none of the days/times listed work for you, please let us know and we can set up an alternative time to discuss your issue.

Institutional Research, Evaluation, & Assessment's Role and Function



The **mission** of the **Office of Institutional Research, Evaluation, & Assessment (IREA)** is to provide support to the Office of the Dean/Provost, Office of the Chancellor, and external reporting functionality to the University of Massachusetts President's Office as well as state and federal organizations. IREA reports to the Vice Provost for Educational Affairs providing an umbrella of support across the three schools comprising the UMass Chan Medical School campus.

The Office of IREA has four *primary* goals:

Goal 1: Responsible for gathering, analyzing, and reporting the data which supports numerous critical functions outlined in the UMass Chan Medical School's mission, including administrative reporting (e.g., educational performance measures and quality indicators for mission-based management), and accreditation for LCME, NECHE, and CCNE. [Total=93.5 IR surveys]

Goal 2: Provide assessment consultation on test construction, student examination scores and grading, conduct item and test analyses, and produce associated reports for students and faculty.

Goal 3: Deliver curricula evaluation support by providing instrument design and production services, data analyses, evaluation, interpretation of results, and course evaluation reporting. ***This includes support to faculty who need evaluation data for promotion.***

Goal 4: Conduct research in healthcare education, as well as provide consultation on and assistance with research design, instrument design, data collection and analyses, interpretation of results, preparation of abstracts and papers for submission to journals and conferences, and outcomes to support centrally funded education grants and scholarly activity.

IREA team members:

Susan Barrett, MS; Institutional Research Analyst II
Moya Pemberton; Institutional Research Analyst II
Brianna Robuccio; Institutional Research Analyst II
Ashlyn Roy; Institutional Research Analyst II
Carl Davery Bland; Institutional Research Analyst III
Michele Carlin; Institutional Research Analyst III
Michael O'Connor, MA; Institutional Research Analyst III
Wei Xia, MA; Institutional Research Analyst III
Mary L. Zanetti, EdD; Senior Director

Feel free to contact us at IREA@umassmed.edu for assistance.

New Faculty Orientation, January 11, 2023
Prepared by Mary L. Zanetti, EdD, Senior Director for IREA



How to Get IT Help

IT Helpdesk

IT Employee Center: <https://umassmed.service-now.com/>

Phone: (508) 856-8643

Email: UMassChanHelpdesk@umassmed.edu (response in order of receipt, within two business days)

Location: Main Campus Building, S1-112 across from T.H. Chan School of Medicine Student Lounge

Hours of Operation

Monday – Friday

In-person & Phone Support: 8:00 am – 5:00 pm

Live Chat Support: 9:00 am – 5:00 pm

Classroom Technology Assistants (CTAs) are available to assist in the classroom with the classroom technology. Please send audio visual meeting and event support requests via the IT Helpdesk or [Event Support and Audio Visual Services](#) form at least 3 business days prior. Technicians are available for training and consultation by request.

IT – Academic Technology

Our Team

Abhilasha (Abhi) Yalamanchili, Associate CIO, IT – Academic Technology

Jenene Cook, Director, IT – Academic Instructional Design & Technology

James McNamara, Director – Enterprise Student Information Systems

Matt Tracy, Manager, IT – Audio Visual Services

Contact us at AcademicTechnology@umassmed.edu

Educational Need or Pedagogical Approach	Supporting Technology
Classroom polling and engagement technology	Top Hat+
Curriculum Management	OASIS
Digital exams and educational assessment technologies	ExamSoft+, Canvas+
Educational authoring applications	Canvas+, Articulate Rise* & Storyboard*
Electronic health record training	Electronic Health Record Classroom (EHRC)**
Instructional Design (online courses, Independent Learning Modules)	Canvas+, Articulate Rise* & Storyboard*, Vyond, UDOIT+
Learning Management System (LMS)	Canvas+
Lecture Capture	Echo360+, Zoom
Specialty teaching & learning technology (Virtual Microscopy)	Best Network+
Video platform systems	Echo360+

+Workshops, consultations and 1:1s are available upon request.

*Licenses are limited to Academic Technology team; tools are used to provide associated services.

**In partnership with UMass Memorial Health Center



Lamar Soutter Library

UMass Chan *Empowering the future. Preserving the past.*
MEDICAL SCHOOL

Library Services Summary for UMass Chan Medical School Faculty

The Lamar Soutter Library provides access to a wide range of resources, services, and expertise to UMass Chan Faculty and Affiliate Faculty. Your LSL library account will be created automatically – [learn more about your library account here](#). Please explore the information and links below, and send any questions through [Ask a Librarian](#).

ACCESS TO LIBRARY RESOURCES:

- **[Remote Access to Lamar Soutter Library Electronic Resources](#)**
 - o eJournals & eBooks
 - o [Databases](#): PubMed, UpToDate, Ovid, DynaMed, VisualDX, Scopus & More
 - o Curated [Resource/Subject Guides](#)
 - o Institutional Repository (eScholarship@UMassChan)
- **[Borrow Library Materials](#)**: Books, Museum Passes, Equipment
- **[Access to Lamar Soutter Library Document Delivery services](#)**: Interlibrary Loan and Article Galaxy Scholar
- **[24/7 Badge Access to the Lamar Soutter Library](#)**: Use the [library requests form](#) to request badge access

EDUCATIONAL & CLINICAL SERVICES:

- **[Evidence Synthesis Support](#)**
- **[Instructional Sessions](#)**: Information literacy, Evidence-based medicine, resource tutorials, orientations, citation management, and more
- **[Citation Management Support](#)**: Endnote & Zotero

RESEARCH & SCHOLARLY COMMUNICATION SERVICES:

- **[Research Support](#)**
- **[Research Impact Tracking](#)**
- **[Bibliometric Analysis](#)**
- **[NIH Public Access Compliance Support](#)**
- **[Research Data Management Services](#)**
- **[Copyright, Author Rights, Fair Use](#)**

***UMass Chan Faculty at Lahey or Baystate: Please refer to the specific Library Services Summary provided by UMass Chan Office of Faculty Affairs.*



UMass Chan
MEDICAL SCHOOL

Human
Resources

Office of Well-Being
Wellness | EAP



The Office of Well-Being (OWB) is focused on fostering a healthy workplace and supporting faculty, staff, residents, post-docs, fellows and student employees thrive. OWB programs provide practical strategies for enhancing well-being in multiple dimensions.

Office of Well-Being Programs

Employee Assistance Program

The Employee Assistance Program (EAP) offers confidential support to help employees manage work and life stressors.

Services include counseling, support groups, education, work-life resources, manager consultations, and crisis support.

EAP is confidential, free and accessible 24/7.

1-800-322-5327
EAP@umassmed.edu

Wellness Program

The Wellness Program offers in-person and virtual resources, tools, and signature events that promote health and wellness.

The program aims to support each member of the UMass Chan community to achieve balance, resilience, and a greater sense of fulfillment.

OWB@umassmed.edu

Wellness Farm

The Wellness Farm is a hydroponic farm that operates year-round to produce fresh, nutritious food. UMass Chan staff and student volunteers help seed and harvest the crops.

Food harvested from the farm is donated to Worcester Public School students and the Max Baker Resource Center at UMass Chan.

WellnessFarm@umassmed.edu



Scan the QR Code or visit [OWB on MyHR](#) for the latest programs, events & on-demand resources!



Better Health | Better Wellness | Every Day | Everyone



Employee Assistance Program

Call 508-856-1327 or 1-800-322-5327

for 24/7 services & support

EAP@umassmed.edu

The UMass Chan Employee Assistance Program (EAP) recognizes that life's challenges don't stop when the workday begins. Sponsored by the Office of Well-Being, EAP offers confidential support to help manage work stressors and life's demands. Services include counseling, consultation, support groups, education, work-life resources, and crisis support.

Confidential, free and accessible 24/7.

Designed to meet you where you are.

EAP Offerings

Confidential Counseling

Short-term intervention for personal, emotional or work-related challenges. 24/7 access to confidential telephonic support.

EAP Consultation

for Managers and Leaders

Expert coaching and guidance when an individual's mental health impacts performance, productivity or team dynamics.

EAP Support Groups

Peer groups, facilitated by EAP counselors on topics such as depression and anxiety, grief/loss, life changes, parenting, and more.

Work-Life

Resources & Referrals

Supporting employees with access to child care, elder care, financial assist and legal consultation.

Crisis support

Timely, responsive services to help individuals and/or teams manage acute, high-stress events for greater stability and recovery.

Education & Awareness

Trainings, workshops and digital resources for issues like stress management, financial well-being, self-care, managing conflict, and more.

Women's Faculty Committee

Women's Faculty Committee Mission Statement

The Mission of the Women's Faculty Committee (WFC) of UMass Chan Medical School/UMMH is to address the needs of women faculty and promote the status of women in the UMass Chan Medical School and the UMass Memorial Health Care clinical system.

Our goals include the following:

- To encourage the hiring, promotion, and retention of women faculty
- To provide appropriate programming and special events to enhance career development.
- To provide oversight in hiring individuals in administrative and leadership positions in the school and clinical system as well as oversight of the composition of the major committees in each system so as to have fair representation.
- To promote Women's Health initiatives in the clinical system and medical school curriculum.
- To provide mentoring of medical and graduate students for careers in clinical and academic medicine.
- To create a supportive and welcoming environment so women faculty may grow in their roles as clinicians, educators, researchers, scholars, leaders, and mentors.

The WFC Sponsors the following annual events:

- Women's History Month event celebrating the national theme (the 2025 Women's History Month Theme was "Moving Forward Together: Women Educating and Inspiring Generations") – March 2025
- Women's Health Month event highlighting local research in health topics
- Women's Faculty Awards ceremony celebrating the accomplishments of UMass Chan Faculty in education, research, and mentoring

Contact Information:

- Co-chairs: Thin Malatesta, PhD, RN (Basic Science – Thin.malatesta@umassmed.edu) and Abita Raj, MD (Clinical – Abita.Raj@umassmemorial.org)
- Faculty Affairs Support: Carrie Wambach (faculty.development@umassmed.edu)

The WFC meets over Zoom on the first Thursday of each month at 12:00 noon. Contact faculty.development@umassmed.edu for the Zoom link. Meetings are open to all, regardless of gender identity and faculty status.