Community Engagement Committee minutes
January 7, 2011
Present: Anita Kostecki, Cathy Violette, Petra Belady, Jane Kimani, Rachel Katsoulis (nursing/4 East), Shelly Madjewski (nursing/ outpatient), Kate O’Dell

1. Website progress/ content ideas: still under-development. [Kate]
2. Community outreach kit progress: more materials are being developed. Tina Proffitt is working on divisional brochures with marketing. [Kate/ Cathy V.]
3. Nursing Representation: Rachel Katsoulis and Shelly Madjewski were both present and VERY helpful related to future planning/ communication (e.g. cultural awareness training and working with the front desk people to improve community/ staff interface). Rachel and Shelly will be added to email lists and attend monthly meetings as they are able. [Kate will follow-up with background mailing to them and add to future communication/ planning].
4. Perinatal issues committee collaboration: [Ellen]
   ♦ Focus group presentation
   ♦ Focus groups for front desk
   ♦ Volunteer greeters/ Reception
   ♦ Utilization of Healthy Start
   ♦ Greeting and front desk issues
5. African community follow-up [Jane]
   African Women’s Health Fair (April 3) Sunday 2 pm to 6 pm—
   ♦ Update on sponsors and donations for prizes, food/ refreshments etc. Jane has representatives from 20 countries involved.
   ♦ Healthy Start providing $1200 funding.
   ♦ Kenyan mission
6. Resident/ student involvement: [Petra] One resident (Debo) is working with the African Women’s Health Fair; Jane is working with the GSN to get nursing students involved.