Taking an Online Exam with Respondus LockDown Browser

When taking an exam that uses Respondus LockDown Browser, you will see **Requires Respondus LockDown Browser** appended to the name of the tests or exam:

<table>
<thead>
<tr>
<th>Required Tests and Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exam One - Requires Respondus LockDown Browser</td>
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</tbody>
</table>

**Launching LockDownBrowser**

**IMPORTANT!** You must log out of Bb Learn and close all applications before proceeding.

1. Close all running applications on your laptop, including Blackboard Learn.

2. Launch Respondus LockDown Browser by clicking on the icon.

   **PC Users**
   - Locate the **LockDown Browser** icon on the desktop and double-click it to launch the browser

   **Mac Users**
   - Launch **LockDown Browser** from the System Tray or Applications folder

3. The **Choose Server** dialog box appears. Choose **UMass LockDown Browser** from the dropdown menu.

4. On the **Respondus LockDown Browser Login page**, select **University of Massachusetts Medical School** when prompted to Choose Your Campus.

   ![Respondus LockDown Browser Login](image)

   4. Log in to Blackboard Learn using your Bb Learn login credentials.
   5. Enter the course in which you are taking an exam.
   6. Navigate to your exam and begin.
Note: Once an exam has been started with Respondus LockDown Browser, you cannot exit it until you click the Save and Submit button in the exam.

Error Message
Entering an exam without using Respondus LockDown Browser will prompt you for a password and prevent you from continuing. Click Cancel, close out of Bb Learn and all applications, and then return to Step 1 of Launching LockDown Browser.