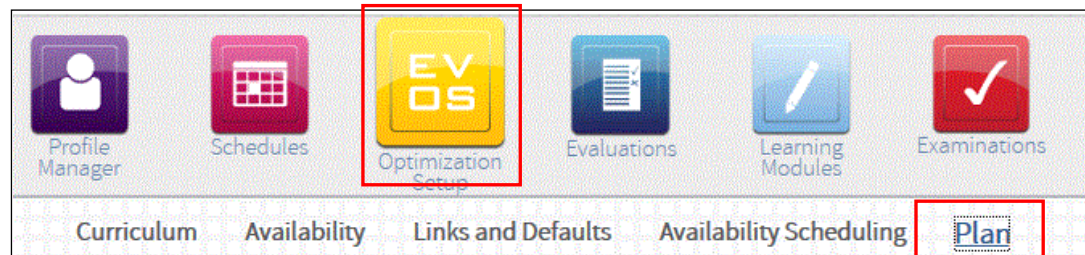


## E\*Value Quick Start

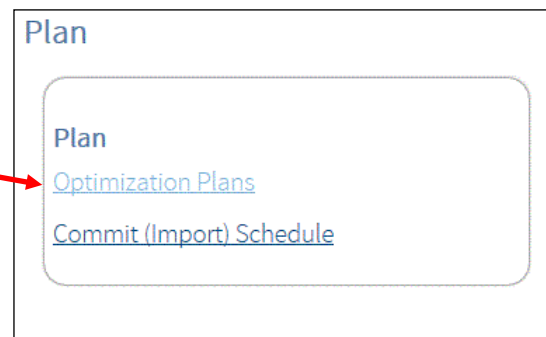
### Editing Student Preference Screen

Prior to opening, you can edit the screens students access to indicate preferences.

1. After you log into E\*Value, click on the **Optimization Setup** tile in the top navigation bar to see **Optimization Menu Bar** then click on **Plan**.



2. Click on **Optimization Plans** in the **Plan** Menu.



3. Choose Optimization Plan and click on **edit icon** in the **Preference Options** column.

Manage Optimization Plans

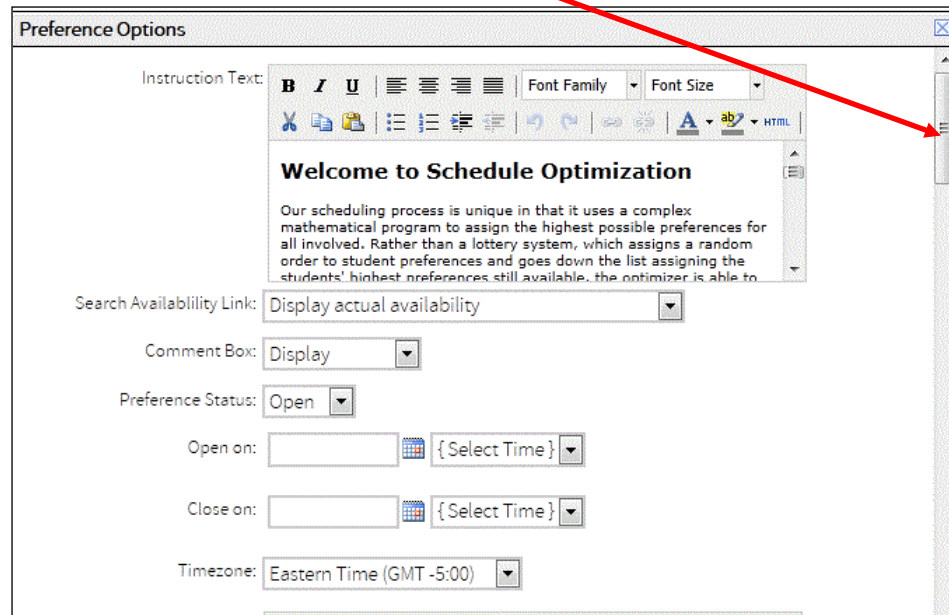
Add New

Show Old Optimization Plans

Current Optimization Plans

| Plan Description           | Program Preferences | Preference Options | Manage Students | Emphasize Students | Student Preferences | Plan Actions | Schedule Draft Actions |  |  |  |  |  |
|----------------------------|---------------------|--------------------|-----------------|--------------------|---------------------|--------------|------------------------|--|--|--|--|--|
| Advanced Studies 2013-2014 |                     |                    |                 |                    |                     |              |                        |  |  |  |  |  |
| CCE 2013-2014              |                     |                    |                 |                    |                     |              |                        |  |  |  |  |  |
| zAdvanced Studies TEST     |                     |                    |                 |                    |                     |              |                        |  |  |  |  |  |
| zCCE TEST                  |                     |                    |                 |                    |                     |              |                        |  |  |  |  |  |
| zFCE TEST                  |                     |                    |                 |                    |                     |              |                        |  |  |  |  |  |

4. Use scroll bar if necessary and locate fields you want to edit.



**Preference Options**

Instruction Text: **B I U** | [List Icons] | Font Family: [Dropdown] Font Size: [Dropdown]

**Welcome to Schedule Optimization**

Our scheduling process is unique in that it uses a complex mathematical program to assign the highest possible preferences for all involved. Rather than a lottery system, which assigns a random order to student preferences and goes down the list assigning the students' highest preferences still available, the optimizer is able to

Search Availability Link: [Display actual availability] [Dropdown]

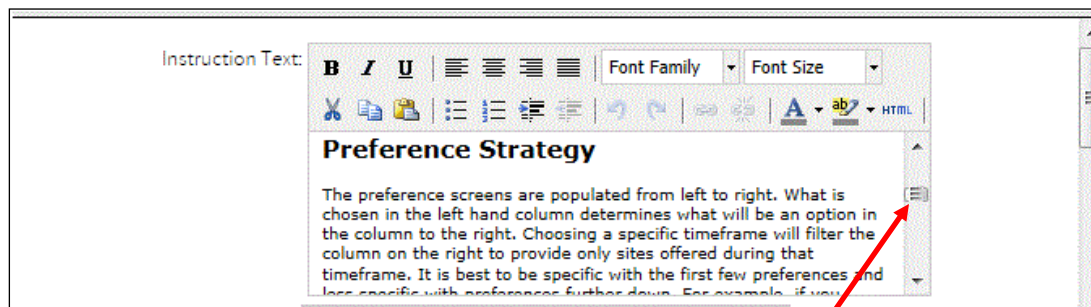
Comment Box: [Display] [Dropdown]

Preference Status: [Open] [Dropdown]

Open on: [ ] [Calendar Icon] {Select Time} [Dropdown]

Close on: [ ] [Calendar Icon] {Select Time} [Dropdown]

Timezone: [Eastern Time (GMT -5:00)] [Dropdown]

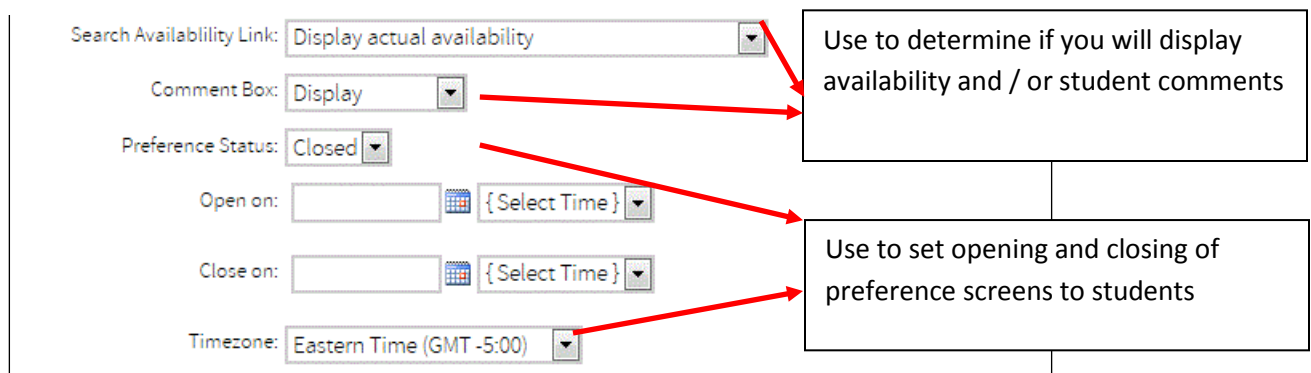


Instruction Text: **B I U** | [List Icons] | Font Family: [Dropdown] Font Size: [Dropdown]

**Preference Strategy**

The preference screens are populated from left to right. What is chosen in the left hand column determines what will be an option in the column to the right. Choosing a specific timeframe will filter the column on the right to provide only sites offered during that timeframe. It is best to be specific with the first few preferences and less specific with preferences further down. For example, if you

Use scrollbar to reveal complete message



Search Availability Link: [Display actual availability] [Dropdown]

Comment Box: [Display] [Dropdown]

Preference Status: [Closed] [Dropdown]

Open on: [ ] [Calendar Icon] {Select Time} [Dropdown]

Close on: [ ] [Calendar Icon] {Select Time} [Dropdown]

Timezone: [Eastern Time (GMT -5:00)] [Dropdown]

Use to determine if you will display availability and / or student comments

Use to set opening and closing of preference screens to students

Use to edit message about taking courses multiple times

Courses Repetition Text

**B** *I* U | [List Icons] | Font Family | Font Size | [Link Icons] | [HTML Icon]

The courses below can be taken multiple times. Please indicate how many times you wish to take each course below.

### Display Order for Curriculum: Advanced Studies 13-14

| Display Order | Required Individual Course                     |  |
|---------------|--|--|
|               | LOCK OUT (9777)                                | <input type="button" value="Move up"/>   |
|               | ME 404: Emergency Medicine (10079)             | <input type="button" value="Move down"/> |
|               | PE 403: Pediatric I.C.U. Subinternship (10080) |  |
|               | ME 423: Infectious Disease (10082)             |  |
|               | ME 425: Nephrology (10085)                     |  |
|               | ME 406: Clinical Cardiology (10089)            |  |
|               | ME 413: Clin. Endo Diabetes Metabolism (10090) |  |
|               | ME 416: Gastroenterology (10093)               |  |
|               | ME 411: Clinical Dermatology (10094)           |  |
|               | OR 401: Musculoskeletal Diseases (10099)       |  |
|               | Emergency Clinical Problem Solver (Inactive)   |  |

Use to change order of course listing

5. Click **Save Preference Options**.