Viewing Availability

You will be able to view availability via the Availability Report. This report is dynamic so the information it contains is up-to-the-minute.

1. After logging into E*Value, click on Schedules then click on Reports.

2. Click on Availability Report from the Schedules menu.
3. Select **AS 14-15 from the Curriculum drop down list** then Select appropriate filter settings. **Click Search.**

### Availability Scheduling

- **Curriculum:** AS 14-15
- **Site Groups:** All
- **Sites:** All
- **Time Frames:**
  - Term: 4500_EE1
  - Term: 4500_EE2
  - Term: 4500_M1
  - Term: 4500_M2
- **Required Course Group:**
  - AS Optional Electives
  - Subinternships
- **Course:**
  - School of Medicine - LOCK OUT
  - SOM - Emergency Medicine Department - MF 404 Emergency Medicine
  - SOM - Emergency Medicine Department - MF 416: Emergency Clinical Problems Solver

4. Look for appropriate availability listing on report.

### Legend:

- **No availability exists**
- **Availibility exists**
- **Bold** indicates schedule entries exist
- **You are scheduled in this Course and timeframe**
- **?** contains availability limitations

<table>
<thead>
<tr>
<th>Time Frames</th>
<th>Term</th>
<th>Term</th>
<th>Term</th>
<th>Term</th>
<th>Term</th>
<th>Term</th>
<th>Term</th>
<th>Term</th>
<th>Term</th>
<th>Term</th>
<th>Term</th>
<th>Term</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Courses</td>
<td>05/20/2014</td>
<td>06/02/2014</td>
<td>06/30/2014</td>
<td>07/18/2014</td>
<td>08/25/2014</td>
<td>09/22/2014</td>
<td>10/19/2014</td>
<td>11/14/2014</td>
<td>12/12/2014</td>
<td>01/03/2015</td>
<td>01/27/2015</td>
<td>02/10/2015</td>
<td>02/17/2015</td>
</tr>
<tr>
<td>School of Medicine - LOCK OUT</td>
<td>05/20/2014</td>
<td>06/02/2014</td>
<td>06/30/2014</td>
<td>07/18/2014</td>
<td>08/25/2014</td>
<td>09/22/2014</td>
<td>10/19/2014</td>
<td>11/14/2014</td>
<td>12/12/2014</td>
<td>01/03/2015</td>
<td>01/27/2015</td>
<td>02/10/2015</td>
<td>02/17/2015</td>
</tr>
<tr>
<td>SOM - Emergency Medicine Department - MF 404 Emergency Medicine</td>
<td>05/20/2014</td>
<td>06/02/2014</td>
<td>06/30/2014</td>
<td>07/18/2014</td>
<td>08/25/2014</td>
<td>09/22/2014</td>
<td>10/19/2014</td>
<td>11/14/2014</td>
<td>12/12/2014</td>
<td>01/03/2015</td>
<td>01/27/2015</td>
<td>02/10/2015</td>
<td>02/17/2015</td>
</tr>
</tbody>
</table>

**Indicates the number of slots available**