

## P.I. & GSBS Recommendation for F-1 Optional Practical Training

### TO BE COMPLETED BY THE STUDENT:

Name as listed in passport: \_\_\_\_\_

### Anticipated Completion Timeline (To be reviewed by P.I. and GSBS)

1. When was your defense timeline approved?:	2. Defense Date:
3. Stipend Payroll Termination & Program Completion Date (Must be a weekday):	
4. OPT Requested Start Date (Must be at least one day after Program Completion Date):	

### Important Notes:

- The completion date is the date on which the student submits all required materials for the Ph.D to GSBS. The completion date should take into consideration the defense date, revision of materials and should correspond with dates and deadlines set forth by GSBS and the University Registrar and fall within GSBS and department guidelines for submission of dissertation materials.
- **Students must maintain full-time enrollment at UMass Chan until their official date of completion**, at which time they may withdraw and request an official letter of completion from the University Registrar.
- **Once the student has officially completed, they are no longer eligible to work at UMass Chan without additional employment authorization from USCIS.**

### TO BE COMPLETED AND SIGNED BY PRINCIPAL INVESTIGATOR & GSBS:

The student above wishes to apply to U.S. Citizenship and Immigration Services (USCIS) for permission to engage in Optional Practical Training (OPT), an authorization for off-campus employment directly related to their major field of study. Your signatures enable the ISO to certify to USCIS, a student's expected date of program completion. This form should be first signed by the P.I. and then GSBS, in that order.

#### 1. Principal Investigator Verification:

(Please sign if in agreement with the statement below)

There are no known issues that would potentially delay the program completion date listed in the top section of this form. In order for this student to receive the full benefit of his or her doctoral education at UMass Chan, I recommend that this student be allowed to apply for Post Completion Optional Practical Training which would allow the student to gain practical experience the field of study of Biomedical Sciences while in the United States.

P.I.'s Name (printed): \_\_\_\_\_ Department: \_\_\_\_\_

P.I.'s Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_

## 2. GSBS Verification:

(Please complete and sign if in agreement with the statement below)

I certify that the student above is a full-time enrolled doctoral student in Morningside Graduate School of Biomedical Sciences at the UNIVERSITY OF MASSACHUSETTS CHAN MEDICAL SCHOOL. The outlined completion dates listed on page 1 are accurate and feasible in accordance to GSBS timeline for degree completion. I certify that the student has (check one):

- ☐ Completed all requirements for the degree including submission of final dissertation to GSBS on the **Stipend Payroll Termination & Program Completion Date** listed on page 1.
- ☐ Defended their thesis on the **Defense Date** listed above and will complete all degree requirements including submission of final dissertation to GSBS on or before the **Stipend Payroll Termination & Program Completion Date** listed on page 1.
- ☐ The student is ABD. They have completed all course requirements for the degree, have passed their preliminary exam, have an approved and realistic timeline for completion, and have scheduled their defense for the **Defense Date** listed on page 1.

GSBS Administrator Name & Title (Print): \_\_\_\_\_

GSBS Authorized Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_

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**A NOTE OF CAUTION:** Working without authorization is a serious violation of F-1 status and may result in loss of eligibility for benefits normally granted to F-1 students.