EH&S Specialist Career Ladder Matrix

<table>
<thead>
<tr>
<th>Job Title</th>
<th>EH&amp;S Specialist I</th>
<th>EH&amp;S Specialist II</th>
<th>EH&amp;S Specialist III</th>
<th>EH&amp;S Specialist IV</th>
<th>EH&amp;S Sr. Specialist</th>
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</thead>
<tbody>
<tr>
<td>Pay Grade</td>
<td>ME0021</td>
<td>ME0022</td>
<td>ME0033</td>
<td>ME0094</td>
<td>ME0024</td>
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<td>Position Summary</td>
<td>Under the direct supervision of the Manager or designee, the Environmental Health and Safety (EH&amp;S) Specialist I provides support to the Environmental Health &amp; Safety Department's pre-established safety programs. The EH&amp;S Specialist I will work independently to prioritize multiple projects. These tasks will require the employee to work at multiple locations serviced by the UMass Medical School (UMMS) Environmental Health &amp; Safety Department, including UMass Medical School (UMMS) and UMass Memorial Medical Center (UMMMC).</td>
<td>Under the general direction of the Manager or designee, the Environmental Health and Safety (EH&amp;S) Specialist II provides support to the Environmental Health &amp; Safety Department's pre-established safety programs. The EH&amp;S Specialist II will work independently to prioritize multiple projects. These tasks will require the employee to work at multiple locations serviced by the UMass Medical School (UMMS) Environmental Health &amp; Safety Department, including UMass Medical School (UMMS) and UMass Memorial Medical Center (UMMMC).</td>
<td>Under the general direction of the Manager or designee, the Environmental Health and Safety (EH&amp;S) Specialist III provides support to the Environmental Health &amp; Safety Department's pre-established safety programs. The EH&amp;S Specialist III will work independently to prioritize multiple projects. These tasks will require the employee to work at multiple locations serviced by the UMass Medical School (UMMS) Environmental Health &amp; Safety Department, including UMass Medical School (UMMS) and UMass Memorial Medical Center (UMMMC).</td>
<td>Under the general direction of the Manager or designee, the Environmental Health and Safety (EH&amp;S) Specialist IV provides support to the Environmental Health &amp; Safety Department's pre-established safety programs. The Sr EH&amp;S Specialist will work independently to prioritize multiple projects. These tasks will require the employee to work at multiple locations serviced by the UMass Medical School (UMMS) Environmental Health &amp; Safety Department, including UMass Medical School (UMMS) and UMass Memorial Medical Center (UMMMC).</td>
<td>Under the general direction of the Manager or designee, the Environmental Health and Safety (EH&amp;S) Specialist IV provides support to the Environmental Health &amp; Safety Department's pre-established safety programs. The Sr EH&amp;S Specialist will work independently to prioritize multiple projects. These tasks will require the employee to work at multiple locations serviced by the UMass Medical School (UMMS) Environmental Health &amp; Safety Department, including UMass Medical School (UMMS) and UMass Memorial Medical Center (UMMMC).</td>
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Essential Functions

- Respond to emergent/emergency calls, questions or requests. Triage the issue, report back to supervisor, and apply appropriate follow-up.
- Conduct inventory of safety supplies and par levels.
- Conduct inspections and audits of labs, patient care and general areas, construction areas.
- Assist with risk assessments and incident investigations.
- Perform evaluations and surveys.
- Collect airborne, surface and personal exposure samples using monitoring equipment or badges.
- Collect and handle dosing, hazardous and non-hazardous wastes from designated collection areas.
- Assist with proper segregation and labeling of waste or samples.
- Transport hazardous waste to main storage rooms and verify preparing hazardous waste for disposal.
- Test, calibrate and maintain safety equipment.
- Physical exams for hearing, vision, strength, eyes, health, safety cabinets, or arrange for a vendor to do the testing as needed.
- Perform respiratory fit testing.
- Train hospital, school staff or students, and vendors on issues of radiation protection for hospital and other safety training.
- Assist with conducting drills and exercises.

Required Qualifications

- Bachelor's degree in Environmental Health and Safety, a related degree, or equivalent experience
- A minimum of 1 year of related work experience

- Bachelor's degree in Environmental Health and Safety, an advanced degree, or equivalent experience
- 6 years of related experience

- Bachelor's degree in Environmental Health and Safety, an advanced degree, or equivalent experience
- A minimum of 3 years of related experience

- Bachelor's degree in Environmental Health and Safety, an advanced degree, or equivalent experience
- 5 years of related experience

- Bachelor's degree in Environmental Health and Safety, a related degree, or equivalent experience
- A minimum of 5 years of related experience

- Bachelor's degree in Environmental Health and Safety, a related degree, or equivalent experience
- A minimum of 7 years of related experience

- Bachelor's degree in Environmental Health and Safety, a related degree, or equivalent experience
- A minimum of 9 years of related experience

- Bachelor's degree in Environmental Health and Safety, a related degree, or equivalent experience
- A minimum of 10 years of related experience

FLSA Status

- Non-Exempt
- Exempt
- Exempt
- Exempt
- Exempt

Promotional Process

- Requisition or In-facility Promotion from EH&S Specialist I
- Requisition or In-facility Promotion from EH&S Specialist II
- Requisition or In-facility Promotion from EH&S Specialist III
- Requisition or In-facility Promotion from EH&S Specialist IV
- Requisition or In-facility Promotion from EH&S Specialist IV

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