

Human Resources

2016 HOLIDAY SCHEDULE

HOLIDAY	2016	
New Year's Day	Friday	January 1
Martin Luther King, Jr., Day	Monday	January 18
President's Day	Monday	February 15
Patriot's Day	Monday	April 18
Memorial Day	Monday	May 30
Independence Day	Monday	July 4
Labor Day	Monday	September 5
Columbus Day	Monday	October 10
Veteran's Day	Friday	November 11
Thanksgiving Day	Thursday	November 24
Day After Thanksgiving	Friday	November 25
Day Before Christmas	Saturday	December 24-holiday will be observed on Friday, December 23
Christmas Day	Sunday	December 25-holiday will be observed on Monday, December 26

All school departments will be closed on scheduled holidays (with the exceptions noted below). All school employees will be required to take the holiday off unless extenuating circumstances/essential services need to be provided. In these cases, a supervisor needs to request and be granted approval by Bob Jenal, Executive Vice Chancellor, Administration & Finance, prior to the employee working the holiday. Please refer to Holiday Policy #06.01.03 for more details.

Bargaining unit employees not covered by this schedule will be governed by their respective collective bargaining agreements.

This schedule may be subject to change or revision.