



UNIVERSITY OF MASSACHUSETTS
WORCESTER
GRADUATE SCHOOL OF NURSING

Preceptor Packet for:
Advanced Nursing Science: Adult Gerontology Primary Care
Nurse Practitioner Clinical Practicum I
N730B

Fall Semester Academic Year
2018-2019

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Overview

Thank you for agreeing to precept this year. As a preceptor you have a unique opportunity to facilitate a student's professional development. This information is intended to assist you in helping your student to meet clinical competency goals.

Since evaluation is an ongoing process, it is recommended that both the preceptor and the student participate in open discussion throughout the semester regarding progress made towards meeting clinical objectives. At the end of the semester you will be asked to perform an evaluation of the student. This will be done electronically, and you will be sent information during the semester regarding how to access the online evaluations. Please include validating and constructive comments in the sections provided. We recognize that it is impossible to be outstanding in all areas and hope to use the evaluation tool to build on the areas the student excels in and assist him/her to build strengths in other areas. Your input is a vital tool enabling the student to reach their potential.

Course Description:

This course is the first of three-advanced nursing science **clinical** courses to prepare family nurse practitioners to care for acute and complex chronic health problems in community settings. The focus is to develop and refine history taking, physical exam, clinical reasoning skills and to formulate management plans needed to care for the health and illness states of patients and their families. The course enhances the student's ability to apply theories, standards of care and evidence-based practice in the care of patients across the lifespan and their families to maintain health, identify and mitigate risk factors. The student implements the role of the advanced practice nurse through critical thinking, therapeutic intervention, communication and professional role interaction.

Course Objectives:

Upon completion of this course the learner will be able to:

1. Develop therapeutic nurse practitioner-patient/family relationships and collegial relationships with members of the healthcare team.
2. Identify patient risk factors and develop plans of care to promote health and prevent disease in adolescent and adults through end of life.
3. Interpret and evaluate subjective and objective data to select evidence-based interventions to prevent, diagnose and manage acute and complex chronic health problems of the adolescent and adult through end of life.
4. Identify and integrate teaching/coaching activities of the advanced practice nurse in the care of the adolescent and adult through end of life and their families in their community.
5. Collaborate with patients, families and members of the health care team to deliver holistic care to adolescent and adult through end of life.

6. Assess and analyze health outcomes for adolescents and adults through end of life and their families

Course Evaluation:

Clinical practicum, case study presentations, weekly logs, weekly clinical seminar, and OSCE comprise the methodology for the clinical practicum.

1. Clinical practicum direct patient care - 270 hours (pass/fail)
2. Objective Structured Clinical Examination (OSCE) (pass/fail)
3. Weekly logs/SOAP notes and documentation (pass/fail)
4. Submission of all course related evaluations (including self, site, preceptor, faculty and course evaluations).

Students must pass all evaluation methods to successfully complete this course.

****A student must pass the clinical and theoretical portions of N730 A, 730B, and 730C to progress.**

Preparation and Study for Class:

AT THE GRADUATE LEVEL, THE EXPECTATION FOR PREPARATION TIME FOR CLASSES IS 3 HOURS OF PREPARATION OR

COURSE RELATED WORK FOR EACH HOUR OF CLASS OR 3 HOURS PER 1 COURSE CREDIT. THEREFORE, N730B IS A 3-CREDIT

COURSE AND 9 HOURS OF PREPARATION OR RELATED WORK IS EXPECTED.

Credit Allocation:

Each credit is equal to 90 hours of clinical time. Students will be registered for 3 credits (270hrs) of clinical in the fall semester (N730B), 3 credits (270hrs) of clinical in the spring semester (N731B), and 1 credit (90hrs) of clinical in the summer semester (N731C), which equals a total of 630 direct patient care hours - plus 30 hours of indirect hours, for the fall and spring semesters, combined. **Students must complete a minimum of 630 direct care clinical hours by the end of the clinical year. Students must complete the necessary hours by the last day of the semester in July to progress.**

Guidelines for Clinical hours:

Students should expect to be in clinical 18-20 hours per week for a total of 270 hours per semester for the fall and spring and an additional 90 hours for the summer semester in 731C (total of 630 for the year). Students are expected to keep up with clinical hours. It is easy to fall behind. Problems with keeping up with clinical hours should be reported to the clinical instructor promptly so that a remediation plan can be instituted.

Students may carry up to 15 hours (extra) into the next semester with permission of the course coordinator/instructor and *must be submitted in writing at least 2 weeks* before the end of the semester. Students may be deficient up to 30 hours for the fall semester with permission of the course coordinator and *must be submitted in writing at least 2 weeks before* the end of the semester.

Students must complete a minimum of 630 direct care clinical hours and must complete the necessary hours by the last day of the semester in July to satisfy requirements to progress in the program.

Student Clinical Expectations:

1. The student will develop clinical objectives and share with their preceptor at the beginning of the clinical practicum. A copy of these objectives is to be given to the clinical faculty instructor. Objectives are to be reviewed over the course of the practicum to evaluate how they are being met. Objectives may need to be revised throughout the semester.
2. The student will observe the preceptor on the first clinical day with his/her patients. This is not to be solely an observation experience. The expectation is that the student will become more independent as he/she gains experience in the clinical site.
3. The number of patients seen by the student on a daily basis will be determined by the preceptor in collaboration with the student. This decision will be guided by both patient acuity and the student's current skill level with that patient population. Concerns regarding this can be readdressed with the clinical faculty instructor responsible for the student. As a guide, the student will begin with observation of preceptor for 1st 1-2 clinical days. The student will then be expected to see 2 patients in morning (am session) and 2 patients in afternoon (pm session). As determined by preceptor and student competency, the student may progress to seeing a maximum of 4 patients per 4-hour session in the first semester and 4-5 patients per 4 hour session in the second semester.
4. Students should see patients throughout the lifespan and according to the scope of practice of the preceptor.
5. Students are expected to submit 2 clinical SOAP notes with appropriate ROS with pertinent positives and negatives based on the presenting complaint or focus (health maintenance). Bickley 12th edition is a great resource for this. No electronic medical records or checklists will be accepted. Details will be reviewed and reinforced in clinical seminar with instructors.
6. If the student is unable to attend a scheduled clinical day due to illness or weather, the student is expected to notify the preceptor, the site and their clinical instructor prior to the session (phone or email is acceptable). Please identify the preceptors preferred contact at the beginning of each rotation.

Patient Care Expectations:

1. Expectations of the patient assessment includes performing histories (including pertinent HPI, medical history, surgical history, allergies, medications, family history, social history, ROS), physical exam, and laboratory or other diagnostic testing.
2. The student will then make an Assessment/Diagnosis of the medical problem(s) and needs based on the H & P which will be presented in the history/physical exam format as described above to the preceptor for review.

3. The student will formulate appropriate plan(s) of care with their preceptor. Plans should include: Diagnostic testing, Therapeutic interventions, Education, and Follow-up pertinent to the patient and their visit.
4. The student will document a note of the patient interview/assessment based on whether the assessment is episodic or routine. All notes are to be reviewed in clinical by the preceptor. The preceptor is expected to see the patient after reviewing the findings with the student.

Clinical Logs:

Clinical logs will be maintained through the Typhon electronic clinical tracking system. Follow this link for an overview of Typhon <http://www.typhongroup.com/products/npst.htm> Typhon is designed specifically for advanced practice nursing programs. Typhon Nurse Practitioner Student Tracking (NPST) System functions as a complete electronic student tracking system; including comprehensive collection of each student's patient encounter logs that need to be tracked during clinical rotations. NPST includes specific areas for:

- Clinical Experience Logging and Tracking
 - Hours
 - Patient encounters
 - Procedures
 - Conference time and indirect hours
- External Document Management
 - SOAP notes
 - Reflective Narrative
- Clinical Experience Reporting
- Student Biographic Database
- Student Scheduling
- Electronic Student Portfolios

Each student is expected to maintain the Typhon logs on a weekly basis. Clinical weeks are from Sunday through Saturday. Data entry should be completed no later than **9:00 am** each **Tuesday** for the prior week.

The electronic logs should contain the following components for each patient encounter:

- All designated fields in Typhon template
 - Make sure that the correct preceptor name is assigned for each encounter
 - Date of visit
 - Level of participation
 - Categories of medications
 - ICD10 codes (diagnoses)
 - CPT codes (coded complexity of visit, procedures)
- Clinical note field in bullet form:
 - Recommended treatment (medications, etc.)
 - Follow up plans

Clinical SOAP notes:

Each student will submit two Clinical SOAP notes weekly. These will be typed into a word document and submitted electronically via Typhon. Students are accountable to maintain all HIPAA guidelines.

Evaluation of clinical performance:

Each preceptor, UMW faculty instructor, and student is expected to complete and sign an evaluation form and submit this towards the end of the semester. The semester grade cannot and will not be submitted until all properly completed evaluations are returned to the faculty. Evaluation is an ongoing process; therefore, it is recommended that both the preceptor and student participate in open discussion throughout the semester regarding progress made towards meeting the clinical objectives. The clinical faculty determines the student's grade for the clinical component.

The pass-fail behaviors are critical elements of the program. Failure to pass a critical element constitutes failure of the student to pass the course. Semester I passing grade is 3.0 (of a possible 5.0 points) or above. Semester II passing grade is 3.5 (of a possible 5.0 points) or above.

Clinical Site Visits:

Each student will be visited by the UMass Clinical faculty twice during the semester. The preceptor may also be contacted via phone or e-mail to discuss student progression in clinical. The preceptor is encouraged to contact the clinical instructor with any concerns or questions related to the clinical experience.

During the site visit the student will be expected to perform the following activities under the observation of the visiting faculty member.

1. Take a comprehensive history depending on pt. visit (episodic vs. annual exam)
2. Physical examination
3. Formulate hypotheses about the above findings
4. Present the above information to preceptor in an organized manner
5. Implement a plan of care, incorporating education and health promotion strategies

During an initial visit to a site, time will be set aside to:

1. Meet with the preceptor privately
2. Tour the facility
3. Review the program and/or objectives for the course
4. Meet with the preceptor and student together to discuss progress being made towards meeting clinical objectives

Clinical Faculty:

<p>Lisa Buckley MSN, ANP Clinical Instructor Office Address: S1-853 Email: Lisa.Buckley1@umassmemorial.org Phone: Cell 339-206-4825 Fax: 508-856-5851 Office Hours: By appointment</p>	<p>Cara Simpson MS, ACNP-BC, GNP-BC Clinical Instructor Office Address: S1-853 Email: Cara.simpson@reliantmedicalgroup.org Phone: Cell 508-380-0407 Fax: 508-856-5851 Office Hours: By appointment</p>
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