

NursingCAS Instruction for UMass Medical School Graduate School of Nursing

revised **08/12/2021**

Applicants interested in applying to UMass Medical School Graduate School of Nursing will apply through NursingCAS. NursingCAS is the online centralized application service for nursing programs. Visit our web site <https://www.umassmed.edu/gsn/admissions/> and click “Apply Now” to initiate your application, then click on “Create Account” and complete the required fields.

Once an application is submitted to the school, applicants will receive an e-mail with a link to pay the UMass Medical School Graduate School of Nursing required application fee of \$100 online. (This application fee is different than the NursingCAS fee). Please note applications are not considered until all required items are received.

It is highly recommended that you check your application at least every two weeks for completion. Paying close attention to letters of recommendation and receipt of transcripts.

UMASS MEDICAL SCHOOL GRADUATE SCHOOL OF NURSING APPLICATION STEPS:
Complete the NursingCAS Application and all the UMass Medical School Graduate School of Nursing application requirements.
ITEMS TO SENT TO NURSINGCAS
All Official Transcripts must be electronically sent or mailed from the issuing institution’s registrar’s office as outlined in the application. All Official transcripts from all Colleges/Universities attended. Must include official transcripts for all courses that appear on a transcript as well. Once you are in the Transcript section of NursingCAS there will be instruction for transcript submission.
APPLICATION INFORMATION SECTION
Biographic Information (Required) Contact Information (Required) Citizenship Information (Required) Race & Ethnicity (Requested) Family Information (Requested)
ACADEMIC HISTORY SECTION
High School Attended (Required to answer name of school attended transcript not required) Colleges Attended (Required)
TRANSCRIPT ENTRY SECTION (NOT REQUIRED)
STANDARD TEST SECTION
GRE’s (not required for any program) TOEFL: Applicants whose language of instruction has not been English must supply their TOEFL (Test of English as a Foreign Language) results. A score above 250 on the computer test or 600 on the paper test or 100 on the internet-based test is recommended.
REFERENCES SECTION
<i>Doctor of Nursing Practice: (all tracks) Applicants must submit at a minimum the required letters with no exceptions. You can upload additional references up to 5 total.</i>

- *Graduate Entry Pathway to DNP (GEP) Applicants* - must submit 3 letters of recommendation from people with whom you have been in contact within the last five years. 2 academic (former faculty members) and 1 professional (the professional recommendations must evaluate your leadership potential)
- *BSN to DNP & PGO to DNP Applicants* - must submit 3 letters of recommendation from people with whom you have been in contact within the last five years. 1 academic (former faculty members) and 2 professionals (1 of the professional recommendations must evaluate your leadership potential)
- *Post Masters to DNP/Nurse Administrator* - must submit 2 letters of recommendation from people with whom you have been in contact within the last five years: (1) A recent supervisor who can evaluate APN (Advanced Practice Nurse) or nurse administrator employment experience, (2) A professional recommendation from a master's or Doctoral prepared nurse who can speak to your potential for academic success and can evaluate your leadership potential as an APN or nurse administrator with a DNP

Master of Science- Nursing Interprofessional Leadership: must upload in document section a personal statement as outlined below by program (REQUIRED)

- Applicants must submit at a minimum three required letters with no exceptions. Submit three letters of recommendation from people you were in contact within the last five years. 1 academic (from a former faculty member), 1 professional, and 1 from a professional nurse recently responsible for evaluating your nursing practice.

PhD Applicants must submit at a minimum the required letters with no exceptions. You can upload additional references up to 5 total.

- *GEP to PhD* - Submit 3 letters of recommendation; 2 academic (former faculty preferably doctorally prepared) and 1 professional reference that can evaluate your leadership potential.
- *BSN to PhD & PGO to PhD* – Submit two letters of recommendation preferably from PhD prepared individuals who can evaluate your academic potential and your ability to lead the discipline of nursing. We suggest that one reference be from your academic advisor and one from a faculty member.
- *Masters to PhD* – Submit two letters of recommendation preferably from PhD prepared individuals who can evaluate your academic potential and your ability to lead the discipline of nursing. We suggest that one reference be from your academic advisor, or your thesis/project advisor and one be from a previous faculty member.
- *DNP to PhD* – Submit two letters of recommendation preferably from doctorally prepared individuals who can evaluate your academic potential and your ability to lead the discipline of nursing. We suggest that one reference be from a faculty member and one from your scholarly project advisor.

Post Graduate Certificate Applicants must submit at a minimum the required letters with no exceptions. You can upload additional references up to 5 total.

- *Psychiatric Mental Health Certificate* - 2 letters required 1 professional and 1 from another professional responsible for evaluating your practice.
- *Adult Gerontology Acute Care NP or Adult Gerontology Primary Care NP* - 3 letters of recommendations from people with whom you have been in contact within the last five years. 1 academic (from a former faculty member), 1 professional, and 1 from a professional nurse who has been recently responsible for evaluating your professional nursing practice.

Post Masters DNP APRN & Nurse Administrator Applicants must submit at a minimum the required letters with no exceptions. You can upload additional references up to 5 total.

- must submit 2 letters of recommendation from people with whom you have been in contact within the last five years: (1) A recent supervisor who can evaluate APN (Advanced Practice Nurse) or nurse administrator employment experience, (2) A professional recommendation from a master's or Doctoral prepared nurse who can speak to your potential for academic success and can evaluate your leadership potential as an APN or nurse administrator with a DNP.

Achievements (REQUESTED NOT REQUIRED)

Experience (DO NOT ENTER UPLOAD A RESUME OR CV IN THE DOCUMENT UPLOAD SECTION REQUIRED)

Licensure and certification (NOT REQUIRED)

Release statement (REQUIRED)

PROGRAM DOCUMENT MATERIALS SECTION

CV/Resume (Upload in documents section REQUIRED)

Doctor of Nursing Practice: (Family, Adult Gerontology Acute Care NP, Adult Gerontology Primary Care NP & Post Masters) must upload in document section a personal statement as outlined below by program and track (REQUIRED)

- *Graduate Entry Pathway to DNP:* a.) Your reasons, personal and/or professional, for pursuing a program of study to become a DNP prepared advanced practice with a DNP. (This response should be 500 words) b.) Your career plans as a DNP prepared advanced practice nurse upon graduation and in the future. (This response should be 500 words)
- *BSN to DNP & PGO to DNP:* a.) Your reasons, personal and/or professional, for pursuing a program of study to become a DNP prepared advanced practice with a DNP. (This response should be 500 words) b.) Your career plans as a DNP prepared advanced practice nurse upon graduation and in the future. (This response should be 500 words)
- *Post Masters to DNP:* a.) Your reasons, personal and/or professional, as a currently practicing certified APRN or nurse administrator for pursuing a program of study to obtain a DNP degree. (This response should be 500 words) b.) Your career plans as an advanced practice nurse with a DNP after graduation and in the future. (This response should be 500 words)

Doctor of Nursing Practice Applicants: (Psychiatric Mental Health NP) must upload in document section a personal statement as outlined below by program and track (REQUIRED)

- *Graduate Entry Pathway to DNP:* Your reasons, personal and/or professional, for pursuing a program of study to become a psychiatric mental health nurse practitioner. (This response should be 500 words) b.) Your career plans as an advanced practice nurse with a DNP after graduation and in the future. (This response should be 500 words)
- *BSN to DNP & PGO to DNP Applicants:* a.) Your reasons, personal and/or professional, for pursuing a program of study to become a psychiatric mental health nurse practitioner. (This response should be 500 words) b.) Your career plans as an advanced practice nurse with a DNP after graduation and in the future. (This response should be 500 words)

Master of Science- Nursing Interprofessional Leadership: must upload in document section a personal statement as outlined below by program (REQUIRED)

- Personal statement please address the following: A 1,000-word essay explaining your personal and professional reason why you want to pursue this nursing specialty and your 5-year career plan after graduating from the program.

PhD Applicants: must upload in document section a personal statement as outlined below by program (REQUIRED)

- *GEP to PhD* - Please respond in no more than 500 words, to the following questions. a) What are your reasons for pursuing a program of study to become a registered nurse with a goal of becoming a nurse scientist? b) Given your perspective of not yet being an RN, what is nursing's professional responsibility to society? c) How do you intend to address this responsibility through your doctoral studies? d) Why is this the right time for you to begin a doctoral program?
- *BSN to PhD & PGO to PhD*: Please respond in no more than 500 words to the following questions a) Why are you pursuing a PhD to become a nurse scientist? b) What is nursing's professional responsibility to society? c) How do you intend to address this responsibility through your doctoral studies? d) Why is this a good time for you to begin a PhD program?
- *Masters to PhD*: Please respond in no more than 500 words to the following questions a) Why are you pursuing a PhD to become a nurse scientist? b) What is nursing's professional responsibility to society? c) How do you intend to address this responsibility through your doctoral studies? d) Why is this a good time for you to begin a PhD program?
- *DNP to PhD*: Please respond in no more than 500 words to the following questions a) Why are you pursuing a PhD to become a nurse scientist? b) What is nursing's professional responsibility to society? c) How do you intend to address this responsibility through your doctoral studies? d) Why is this a good time for you to begin a PhD program?

Post Graduate Certificate Applicants: must upload in document section a personal statement as outlined below by program (REQUIRED)

- *Psychiatric Mental Health Certificate*: Psychiatric Mental Health: Please address why you wish to pursue an additional scope of practice in mental health and what is it you hope to do with further education? (500 Words)
- *Adult Gerontology Acute Care NP or Adult Gerontology Primary Care NP*: Adult-Gerontology Acute Care, Adult-Gerontology Primary Care: Why are you choosing to pursue a career as an advanced practice nurse in your chosen specialty Adult-Gerontology Acute Care, Adult-Gerontology Primary Care?

Prerequisites: (REQUIRED)

You must identify the course(s) that fulfill the prerequisites listed by program. If incomplete upload a word document in the document upload section of NursingCAS with plan for completion include college/university, course, date of completion.

HELPFUL TIPS

**MONITOR THE STATUS OF YOUR APPLICATION FREQUENTLY.
CONTACT NURSING CAS DIRECTLY WITH PROBLEMS WITH APPLICATION ENTRY OR MISSING INFORMATION**