

## NursingCAS Instructions for the University of Massachusetts Worcester revised 08/24/2020

Applicants interested in University of Massachusetts Worcester’s graduate programs will apply through NursingCAS. NursingCAS is the online, centralized application service for nursing programs. Visit [www.nursingcas.org](http://www.nursingcas.org) and click “Apply Here” to initiate your application. And then click on “Create Account” and complete the required fields in order to start your application.

**NursingCAS** fee is separate from UMass Graduate School of Nursing application fee. Payment is made online on NursingCAS.

**Information to be sent directly to the University of Massachusetts Worcester Graduate School of Nursing** are the Checklist, Notarized Proof of Residency and Application Fee made out to UMass Graduate School of Nursing in the amount of \$100.00. All documents can be found on the UMass Graduate School of Nursing web site [www.umassmed.edu/gsn](http://www.umassmed.edu/gsn) in the prospective student section.

Additionally, please review the information below carefully and we recommend that you review this [information](#) before you begin your application as well.

**Although, some sections of the NursingCAS application are marked “optional” please follow the guidelines below for the University of Massachusetts Worcester requirements and note that your application will not be considered until ALL elements listed below as “University of Massachusetts Worcester NursingCAS Requirements” are completed and submitted.**

<b>UNIVERSITY OF MASSACHUSETTS WORCESTER GRADUATE SCHOOL OF NURSING APPLICATION STEPS:</b>
Complete the NursingCAS Application and all the Graduate School of Nursing application requirements
<b>ITEMS TO BE MAILED TO NURISNGCAS DIRECTLY</b>
All official transcripts must be mailed from the issuing institution’s registrar’s office directly to NursingCAS. In order to expedite the processing be sure to include the <a href="#">Transcript Request Form</a> . Mailing Address: NursingCAS P.O. Box 9201 Watertown, MA 02471
<b>APPLICANT INFORMATION SECTION Personal Information</b>
<b>Biographic Information (Required)</b>
<b>Contact Information (Required)</b>
<b>Citizenship Information (Required)</b>
<b>Race &amp; Ethnicity (Required)</b>
<b>Other Information (Required information Language Proficiency, Academic Infraction, License Infraction, Additional Questions)</b>
<b>Family Information (Not Required)</b>

## ACADEMIC HISTORY

**High School Attended (Required to answer name of school attended transcripts not required)**

**Colleges Attended (Required)**

**Transcript Entry NEW (Not required for any programs)**

**Prerequisite Entry (Required for all programs)**

All Students educated outside of the United States must have their transcripts evaluated by WES World Education Services.

<https://www.wes.org/>

**Standardized Tests NEW (Not required for any programs)**

## RECOMMENDATIONS

SEE BELOW REQUIREMENTS BY PROGRAM ALL  
RECOMMENDATIONS MUST BE SUBMITTED DIRECTLY TO  
NursingCAS

### Doctor of Nursing Practice (DNP) Programs

- **Graduate Entry Pathway (GEP) to DNP applicants (all tracks):** must submit 3 letters of recommendation from people with whom you have been in contact within the last five years. These include 2 academic (former faculty members) and 1 professional reference that can evaluate your leadership potential.
- **BSN to DNP applicants & Pre-Graduate Option (PGO):** must submit 3 letters of recommendation from people with whom you have been in contact within the last five years. 1 academic (former faculty members) and 2 professional (1 of the professional recommendations must evaluate your leadership potential)
- **Post- Masters to DNP applicants:** must submit 2 letters of recommendation from people with whom you have been in contact within the last five years: (1) A recent supervisor who can evaluate APN (Advanced Practice Nurse) or nurse administrator employment experience, (2) A professional recommendation from a Masters or Doctoral prepared nurse who can speak to your potential for academic success and can evaluate your leadership potential as an APN or nurse administrator with a DNP.

### PhD Program (Masters to PhD and DNP to PhD)

2 letters of recommendations: both must be from **doctorally prepared** individuals who can evaluate your academic potential. For Masters to PhD one of the two recommendations must be from a former faculty member, preferably your academic advisor. For DNP to PhD 1 recommendation must be from your DNP project advisor or equivalent. The letters of recommendation must be submitted directly to NursingCAS

**BS to PhD applicants only:** Both recommendation must be academic (one must be from your major advisor)

### Post Graduate Certificate Programs:

3 letters of recommendations from people with whom you have been in contact within the last five years. 1 academic (from a former faculty member), 1 professional, and 1 from a professional nurse who has been recently responsible for evaluating your professional nursing practice.

## PROGRAM MATERIALS

### Questions (Required except for any question listed as optional)

#### Documents (Required)

**CV/Resume:** Upload updated Resume or CV (Required)

**Personal Statement:** Upload Statement(s) (see requirements by program)

Depending on which program you are applying to please respond to the following questions in this section.

**Note:** you must respond to ALL questions for the program you are applying to in ONE statement.

- **DNP Programs: GEP to DNP(Acute, Primary & Family track), BS to DNP, Pre-Graduate Option(PGO), and Post Masters to DNP, (1,000 Words)**
  - a.) Your reasons, personal and/or professional, for pursuing a program of study to become an advanced practice nurse or post MS APN or nurse administrator with a DNP. *(this response should be 500 words)*
  - b.) Your career plans as an advanced practice nurse with a DNP after graduation and in the future. *(this response should be 500 words)*
- **DNP Program: GEP to DNP & BSN to DNP Psychiatric Mental Health Track (1,000 Words)**
  - a.) Your reasons, personal and/or professional, for pursuing a program of study to become a psychiatric mental health nurse practitioner. *(this response should be 500 words)*
  - b.) Your career plans as an advanced practice nurse with a DNP after graduation and in the future. *(this response should be 500 words)*
- **PhD Programs: (not to exceed 2,500 Words)**

Please respond carefully to the questions below.

  - a.) Why are you pursuing doctoral study in nursing at this time?
  - b.) What is nursing's professional responsibility to society? (If your background is from another profession please answer this from the perspective of that profession)
  - c.) How do you intend to address this responsibility through your doctoral studies?
- **Post Graduate Certificate Programs: (500 Words) (Answer the question that applies to the Certificate Program you are applying to)**
  - Psychiatric Mental Health: Please address why you wish to pursue an additional scope of practice and what is it you hope to do with further education?
  - Adult-Gerontology Acute Care, Adult-Gerontology Primary Care: Why are you choosing to pursue a career as an advanced practice nurse in your chosen specialty Adult-Gerontology Acute Care, Adult-Gerontology Primary Care?

**Other: Not Required**

**Prerequisites: (Required)**

You must identify the course(s) that fulfill the prerequisites listed by program in the transcript section

## HELPFUL TIPS

### **Monitor the Status of Your Application Frequently**

Be sure to View My Notifications frequently

### **Contact and Help Information for NursingCAS**

For questions regarding the NursingCAS application please contact NursingCAS support via phone at 617-612-2880 Monday – Thursday 9:00 AM – 7:00 PM Eastern Time and Friday 9:00 AM – 5:00 PM Eastern Time or via email at [nursingcasinfo@nursingcas.org](mailto:nursingcasinfo@nursingcas.org). You can also post questions to NursingCAS by following their [Twitter](#) and/or [Facebook](#) accounts. Detailed [instructions](#) and [FAQs](#) are also available. Instructional videos are posted on the [NursingCAS YouTube channel](#)