



Non-Degree Registration

Courses offered by the GSBS at UMMS may be taken by the following, depending upon their academic background and upon space available:

- UMMS or UMMHC employees
- Students from the Worcester Consortium
- Students registered as full-time students at another University of Massachusetts Campus
- WPI students under the Curriculum Reciprocity Agreement (CRU)
- Students appointed by the GSBS as Visiting Non-Degree Students

A Non-Degree student

- is not considered to be registered for a degree
- may register for no more than two courses per semester unless approved by GSBS Dean
- may not audit a course unless approved by GSBS Dean
- will be unable to take any further GSBS courses if a grade of 'C', 'MP' or 'F' is attained in any course

Types of Non-Degree Students and Tuition Policy:

- UMMS Employees: UMMS Tuition Waiver Form (see UMMS Human Resources Policy # 3007 – Tuition Programs)
- UMMHC Employees: Tuition must be paid to the UMMS Bursar at Registration.
- Worcester Consortium Students: Consortium Cross-Registration Forms are available in the UMMS Registrar's Office.
- Other University of Massachusetts Students: Intercampus Course Exchange Registration Forms are available in the UMMS Registrar's Office.
- The UMMS WPI Curriculum Reciprocity Agreement (CRU): GSBS72 should be used for all CRU registrations. Tuition will be billed at the student's home institution in accordance with that school's policies.
- Students from other Universities: must provide written authorization from their home institution and from a GSBS-approved UMMS sponsor that enrollment in GSBS courses is permitted. If the student is not a US citizen or permanent resident, he/she must also provide written verification of their visa status from the UMMS Human Resources Immigration Services Office (ISO). Tuition must be paid to the UMMS Bursar at Registration.

Instructions

1. Complete [Non-Degree Registration Form](#) (GSBS 58)
2. Complete [Non-Degree Student Information Form](#) (GSBS59)
3. Contact the Registrar's Office to supply required documentation (including forms GSBS58 and GSBS59)
REGISTRAR: 508-856-2267 | registrar@umassmed.edu
 - Completed and notarized [Proof of Residency Form](#) (GSBS60)
GSBS60 only needs to be completed one time, for first class in GSBS
 - Picture ID and means of verification of Social Security # (see form GSBS60 for details)
4. Contact the Bursar's Office to make any required payments
BURSAR: 508-856-6641 | yi.chen@umassmed.edu