



Graduate School of Biomedical Sciences

FORM GSBS07: STUDENT THESIS RESEARCH ADVISORY COMMITTEE MEETING REPORT

Instructions to Student:

Please schedule your TRAC meeting and report your meeting date in Blackboard Learn at least one week before your meeting. Please initiate this form prior to your TRAC meeting. Your TRAC chair will use this form to assess your progress and development at your annual TRAC meeting.

Please remember that you must have a TRAC meeting each year in order to make Satisfactory Academic Progress.

Instructions to TRAC chair:

Please complete pages 1 and 2 and submit.

<input type="checkbox"/>	Student HAS met all advanced elective requirements
<input type="checkbox"/>	Student HAS NOT met all advanced elective requirements
<input type="checkbox"/>	I have received and reviewed the report from the previous meeting
<input type="checkbox"/>	The TRAC met with the student alone
<input type="checkbox"/>	The TRAC met with the thesis mentor alone

Date of TRAC Meeting			
Year of matriculation at UMMS			
Name		Signature	
Student		Date	
Thesis Advisor			
Co-Thesis Advisor			
TRAC Chair			
Graduate Program Director			
Graduate Program Co-Director			
Graduate Program Co-Director			
Program			

Members in Attendance	

If student has been given authorization to schedule their defense, please use form GSBS70: TRAC Approval of Proposed Dissertation Timeline

For GSBS Office Use

PSSA EMPLID		
<input type="checkbox"/> Checklist Updated	GSBS Staff	Date:

FORM GSBS07: STUDENT THESIS RESEARCH ADVISORY COMMITTEE MEETING REPORT (Continued)

Instructions to TRAC chair:

Please assess the student's progress and development in the areas below using the following scale:

- 1 = Not Performing. The student was unable to meet this objective.
- 2 = Developing. The student showed some progress toward meeting this objective, with prompting and input from the thesis mentor or other committee members.
- 3 = Achieving. The student satisfactorily met this objective, independent of input from others.
- 4 = Excelling. The student showed unusual ability in meeting this objective

Provide an overall score for each area. Individual subareas must be scored if they are not in alignment with the overall area score.

Score	Section I: Evaluation of research progress
	The student articulated the goals, aims, and progress of the review period
	Aims and accomplishments were outlined and related to the stated hypothesis or discovery goal
	Progress toward stated goals since previous meeting was apparent
	Data were of sufficient quality to allow evaluation of progress and significance
	Student could explain experimental design clearly and completely
	Student drew clear conclusions from data
	Deviation from stated previous goals was justified
	Student appears on track to completion in typical time frame
	Overall Evaluation of Progress

Score	Section II: Evaluation of student development
	Student presented in clear spoken English
	Student prepared high-quality visual aids to clarify aims and approach
	Student could recognize and explain the broader significance of the project
	Student could identify knowledge from other sources relevant to area of study
	Student could explain experimental design clearly and completely
	Student could answer questions independently of thesis mentor
	Student provided evidence of stage-appropriate level of planning for post graduation
	(If applicable) Progress toward addressing weakness cited at previous meeting (specify in comment space below)
	Overall Evaluation of Student Development

If the student scored a 1 in any area or subarea, please attach an additional page with explanatory comments.

Student should meet with committee again in: 6 months 1 year Other (please define)

Final Grade

Pass Marginal Pass Fail

If the student received a grade other than Pass, please provide a written explanation for the grade. An additional TRAC meeting must be scheduled within 6 months.