

**UMMS RESIDENCY AND FELLOWSHIP
APPLICANT INFORMATION CHECKLIST
August 2019**

The following information is available on the <http://www.umassmed.edu/gme> website. Please review, check off each document and sign below to indicate that you have received the information. Let us know if you prefer hard copies. Be sure to keep a copy of the Applicant Information Checklist for your records.

_____ **UMMS REQUIREMENTS FOR APPOINTMENT**

A complete list of eligibility requirements is provided on the UMass Graduate Medical Education website.

Key points are provided below:

- **Graduates of medical schools approved by the Liaison Committee for Medical Education (LCME) or the American Osteopathic Association (AOA)** may be eligible for appointment to the University of Massachusetts Residency and Fellowship programs although some specialties may have additional prerequisites.
- **Foreign medical graduates** must be certified by the ECFMG and have appropriate visa and work permits. UMMS accepts J1 visas sponsored by the ECFMG and will assist with **H1B transfers ONLY for residents currently enrolled in another clinical training program on an H1B visa. F1-OPT is also accepted for Residency Programs. H1B's may be considered for US medical graduates in F1 status who have completed their year of F1-OPT.**
We do not routinely provide H1B transfers for people in Research Positions.
- **All residents and fellows must be eligible for Massachusetts licensure and **MUST OBTAIN** a **license prior to the start of training**.** (Some programs may require Full rather than Limited licensure). **Delay in license approval means delay in residency hire date and benefits. Requirements for Full or Limited licensure** for US and international medical graduates are listed on the Board of Registration Web Site at: <http://www.mass.gov/eohhs/gov/departments/borim/physicians/licensing/>
Navigate to information for Physicians Frequently Asked Questions.

All applicants are required to pass USMLE Step 1, Step2 CK and Step 2 CS (DO applicants must pass two levels of COMLEX) to be eligible for licensure. All PGY3s and above must pass USMLE or COMLEX Step 3 for appointment.

_____ **SUPPLEMENTAL PROGRAM SPECIFIC APPOINTMENT REQUIREMENTS (if applicable)**

_____ **UMMS TECHNICAL STANDARDS FOR GRADUATE MEDICAL EDUCATION**
(available on the UMass Graduate Medical Education website)

_____ **RESIDENTS AND FELLOWS WITH BLOODBORNE PATHOGEN INFECTION**

POLICY. Please review entire policy – available on the UMass Graduate Medical Education website. Prior to beginning residency, all applicants are required to undergo HBV immunization as a condition of employment unless they are a) already known to be seropositive (HBV surface antigen or antibody positive) or b) can provide proof of prior effective immunization with adequate HBV surface antibody titers.

- If a resident has undergone immunization and remains seronegative, the resident will be required to receive a single booster dose of HBV vaccine and will be retested no sooner than six weeks after immunization.
- If the resident is still HBV surface antibody negative, then testing for HBV surface antigen will be performed.
- If a resident is HBV surface antigen positive, additional follow-up testing will be performed according to UMMS Employee Health Service protocols and the resident will be referred to the BPAC to determine if accommodations are reasonable and appropriate.
- If the resident is found to be HBV surface Ag negative, they will be cleared by employee health.
- **IN ORDER TO BE ELIGIBLE FOR A JULY 1 START DATE, THIS PROCESS MUST BE COMPLETED PRIOR TO ARRIVAL AT UMMS/UMMMC**

_____ **UMMMC Policy #5008 Management of Healthcare Worker Infected with Bloodborne Pathogen.** Program applicants must be able to document that they will be able to meet program training requirements (including performance of various clinical procedures). Applicants who are carriers of bloodborne pathogens may be unable to comply with these technical standards. Specific questions may be directed to the Office of Graduate Medical Education or Infection Control.

_____ **SUPPLEMENTAL PROGRAM-SPECIFIC TECHNICAL STANDARDS (if applicable)**

_____ **PRE-EMPLOYMENT DRUG TESTING FOR RESIDENTS AND FELLOWS.** Please review entire policy – available on the UMass Graduate Medical Education website.

- **IN ORDER TO BE ELIGIBLE FOR A JULY 1 START DATE, THIS PROCESS MUST BE COMPLETED PRIOR TO ARRIVAL AT UMMS/UMMMC.**

ADDITIONAL GME INFORMATION:

_____ **UMMS GRADUATE MEDICAL EDUCATION PERSONNEL POLICIES.** Full document is available on the UMass Graduate Medical Education website

_____ **BENEFITS AND STIPEND INFORMATION.** Information is available on the UMass Graduate Medical Education website.

_____ **UMASS MEDICAL SCHOOL GRADUATE MEDICAL EDUCATION APPOINTMENT AGREEMENT** (copy provided).

Please note that all applicants must authorize and successfully complete the Medical Center resident physician credentialing process. This process requires complete answers to all questions on the Massachusetts Board of Registration in Medicine application for all limited and full licensure applicants, as well as criminal background checks, and whatever additional documentation the credentials committee sees fit. Receipt of a license by the Mass BORM does not guarantee approval by the GME credentialing committee. Questions about the credentialing process should be directed to the Office of Graduate Medical Education.

CAMPUS SAFETY AND CRIME STATISTICS

The University of Massachusetts Medical School is concerned with the safety of its students, staff, faculty, guests and visitors. We accept the responsibility to employ security measures and law enforcement practices to help provide the UMMS community with a safe, secure environment in which to work and pursue academic goals.

The UMMS DPS prepares a report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report includes statistics for the previous three reporting years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by UMMS; and on public property within, or immediately adjacent to and accessible from the campus. This report also includes institutional policies concerning campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters.

The full text of the Campus Security Annual Report is available online at the internet website of the UMMS Department of Public Safety at <https://www.umassmed.edu/publicsafety/> and the UMMS intranet site at <https://inside.umassmed.edu/> on the Clery Act menu. This report is prepared in cooperation with local law enforcement agencies and campus administrators. Each entity provides updated information on their educational efforts and programs to comply with the Clery Act. Campus crime, arrest and referral statistics include those reported to the UMMS DPS, designated campus security authorities and local law enforcement agencies.

Each year, notification about how to access the Annual Security Report is made to all enrolled students, faculty and staff. Copies of this report may also be obtained at the UMMS DPS located on the main level of the visitor parking garage, 55 Lake Avenue North, Worcester, MA 01655-0002. All prospective employees and students may also obtain a copy from the UMMS DPS.

For additional information about the Clery Act, please visit the Clery Center website at <https://clerycenter.org/>.

Signature

Date

Name (Please Print)