

UNIVERSITY OF MASSACHUSETTS OFFICE OF GLOBAL HEALTH SPRING 2016 REQUEST FOR TRAVEL AWARD PROPOSALS

1. OBJECTIVES

The UMMS Office of Global Health (OGH) coordinates activities and administers grants that enhance and expand UMMS programs in global health improvement and disease prevention. OGH invites the submissions of travel awards focused on the development or expansion of global health training or research projects.

2. AWARD CATEGORY

Travel awards will facilitate the training of global health researchers and care providers, the establishment of training or research programs, or the conduct of research. Grantees must be faculty or trainees who are participating in UMMS-affiliated research or educational projects with well-defined goals and objectives and which involve a significant element of research or scholarly activity. Maximum amount that may be requested is \$5,000. Whereas the maximum amount that may be requested is \$5,000, applicants are strongly encouraged to apply for only that amount that is necessary.

All awarded projects will be funded for 12 months from the project and budget start date **without extensions**. All awarded projects will be required to submit a project-end progress report 30 days after project completion date.

3. AWARD CONDITIONS

Travel that supports projects that are innovative, interdisciplinary, capitalize on UMMS programmatic strengths, and that have the best potential for future growth and external funding will be prioritized for funding. Collaborative projects are encouraged but UMMS faculty and/or trainees must be principal investigators. Students or trainees applying for global health travel awards **must** identify a UMMS faculty mentor and secure a letter of support defining the mentor's specific role on the project. Priority is given to investigators who have not received prior funding from the Office of Global Health. Only applications in compliance with the OGH travel approval policy will be considered responsive. You can review the travel policy on the OGH website (<http://www.umassmed.edu/globalhealth/international-travel/travel-policy/>) with links to the US Department of State and US Centers for Disease Control. Only 1 award will be given to each investigator/project.

4. PROPOSAL SUBMISSION

Proposals must be submitted as a single PDF document and emailed as an attachment to Judy Mwangi (globalhealth@umassmed.edu) and must include a one-page Cover Page containing:

- PI's name, title, department, telephone, email,
- Title of project,
- Grant administrator name and email,
- Direct costs required,
- Name of Faculty mentor for student travel awards if applicable, and
- Human and/or animal docket numbers if applicable.

The body of the applications should be no more than **four** single-spaced pages in length. They must include the following:

- a. **Abstract:** One paragraph summary of the most important features of the application.
- b. **Introduction & Rationale:** The focus of the application.
- c. **Specific Aims:** Brief outline of goals that can be completed within the allocated timeframe of 1 year.
- d. **Preliminary Data:** Summary of data that are directly relevant to the proposal.
- e. **Experimental Design:** Brief explanation of training or techniques that will be employed. Document required approvals for any experiments that involve the use of human subjects, animals, pathogenic organisms, radioactivity, or recombinant DNA (may be included in appendix).

Additional supporting document in the appendices must include:

- f. **Budget and budget justification:** Budget listed using [PHS 398 form, page 4](#). Indirect costs will not be earned on this budget.
- g. [NIH Biosketches](#) of faculty applicant OR CV for student applicant.
- h. [UMMS Foreign Project Registration Form](#) with department chair approval signature.
- i. Student proposals must include a mentor's letter of support or OUME letter of support

5. BUDGET GUIDELINES

Allowable costs for the applications include:

- Travel (on economy class through US flag air carriers) and lodging,
- Laboratory, and/or teaching supplies, equipment, and associated expenses (not more than 30% of the budget)

Non-allowable costs for the applications include:

- Indirect costs for UMMS,
- Salary support for UMMS or non-UMMS project members, any consultant costs,
- Sub-contracts to an external institution.

6. PROPOSAL REVIEW

Proposals will be reviewed by a Scientific Advisory Board based on the following criteria:

Responsiveness of the Application to Global Health: Projects must be directly relevant to Global Health. Global Health is defined using the World Bank listings for low and middle income countries. ***Proposals will be judged on impact and feasibility of the proposed program or research and best potential for future growth and external funding will be prioritized for funding.*** Requests for travel funds to support cultural immersion activities or language training will not be considered responsive.

5. QUESTIONS

Questions may be addressed to Judy Mwangi at the Office of Global Health (globalhealth@umassmed.edu).

6. DEADLINE FOR SUBMISSION

Submissions are due Friday, March 11, 2016