

UMass Worcester Family Medicine Residency
Associate Program Director “B”
Job Description
January 2022

Introduction

The UMass Worcester Family Medicine Residency is a cornerstone for the Department of Family Medicine and Community Health at the University of Massachusetts Medical School and UMass Memorial Health Care. At present, the program trains 36 residents, with 12 residents assigned through separate match numbers to each of three community-based Family Health Centers for the ambulatory portion of their training. The program is administered centrally with the Program Director’s office based at the Memorial campus of UMass Memorial Medical Center.

The Program Director is assisted by faculty who provide oversight for various portions of the curriculum, while maintaining their clinical practices at one of the residency’s Family Health Centers. The Associate Program Directors (APD) assist the Program Director in various aspects of the administration of the residency, ensuring a rich learning environment and curriculum that meets ACGME requirements. The APDs report to the PD for residency-related work. The offset for each APD role is 0.20 FTE.

Associate Program Director “B” (DO/MD/PhD/PsyD)

Criteria

Associate Program Director “B” is either a physician (DO/MD) or behavioral psychologist (PsyD/PhD) who has a current MA professional license and has at least 1 year of post-residency clinical experience preferably in an academic setting.

Educational Responsibilities

1. Serve as the residency MedHUB champion
 - a. Maintain all residency evaluations
 - b. Collaborate with faculty and residents to develop innovative solutions to improve the residency’s evaluation compliance rate
2. Oversee the Medicine as Social Justice curriculum
 - a. Supervise the Advocacy Curriculum Director
 - b. Oversee the Structural Oppression and Anti-Racism curriculum and evaluation
 - c. Oversee the wellness curriculum
 - d. Develop and enhance community health longitudinal experiences
3. Support resident coaches
 - a. Train new coaches
 - b. Provide support for existing coaches
 - c. Facilitate a centralized process for scheduling regular coach-resident meetings
4. Assist the Program Director in the on-going assessment and maintenance of resident well-being

Residency and Departmental Responsibilities

1. Serve as a member of residency committees: Executive Committee, Unit Directors Committee and other committees upon request by the Program Director
 - a. Provide ongoing communication to the Unit Directors and Program Director regarding resident performance and educational experience
 - b. Co-chair relevant task forces upon request of the Curriculum Committee and/or Program Director
2. Participate as an active member of the central residency team
 - a. Provide back-up to the Program Director during recruitment season
 - b. Participate in central residency team huddles
 - c. Cross-train to APD A's roles in case of absence
3. Participate in departmental faculty development activities, especially those devoted to the development of academic skills
4. Participate in departmental research and scholarly activities
5. Participate in Graduate Medical Education Committee

Clinical Activities

1. Clinical practice at one of the family health centers within the residency
2. Inpatient clinical duties as contracted