

University of Massachusetts Medical School
Chancellor's Award for Advancing Institutional Excellence in Civility
Nomination Form
DEADLINE: Friday, January 5, 2018

The Chancellor's Award for Advancing Institutional Excellence in Civility is bestowed annually upon an individual or group that best exemplifies the values described in UMMS's Civility Statement:

The University of Massachusetts, Worcester is a large diverse community committed to a civil, respectful and humane workplace. Our commitment to civility contributes to the recruitment and retention of top talent. As a result, we uphold the dignity of the individual in the following ways:

- *Conducting oneself with integrity, courtesy and respect toward fellow members of our UMass Worcester community*
- *Holding individuals accountable for their actions*
- *Promoting an environment where individuals feel safe and supported*

Nomination: **Individual** **Group**

Name of Nominee: _____

Department/Division: _____

Nomination Eligibility Criteria

- All employees affiliated with UMMS for **three or more years** are eligible
- Nomination requires one or more of the following:
 - What specific act(s) of civility has prompted you to nominate this individual or group
 - How does the nominee demonstrate respect, integrity and courtesy in daily life and activities
 - How does the nominee promote respect, integrity and courtesy among others and contribute to a positive team environment
 - How does the nominee make his/her/their coworkers and others at UMMS feel important and valued
 - In summary, why do you feel this person deserves this award

Please mail, fax or email this completed cover sheet with a one page summary of how the nominee meets the criteria to:

Mail: Chancellor's Award for Advancing Institutional Excellence in
 Civility Nomination
 Diversity & Inclusion Office
 Room S1-710, University Campus

Fax #: 508-856-1810

E-Mail: holly.brown@umassmed.edu