Dear Visitor/Guest,

The health, safety, and well-being of our UMass Chan Medical School (UMass Chan) employees, students, and visitors remains a daily focus, as we maintain a safe and gradual return to research and academic programs.

We are continuously updating our best practices and adopting new guidance from appropriate governmental and health agencies and officials, including, for example, implementing a universal mask policy, social distancing, self-health-monitoring, and visitor restrictions. We expect that you are taking all appropriate measures as well.

Social gatherings that involve food (no masking) are higher risk activities, even among fully vaccinated individuals. The guidelines below are meant to make our off-site events as safe as possible. We rely on everyone who attends these events to do everything possible to mitigate the spread of the coronavirus that causes COVID-19.

**WE REQUIRE THAT ALL ATTENDEES BE FULLY VACCINATED** (14 days or more after one dose of Johnson and Johnson or two doses of Pfizer or Moderna mRNA vaccine). There are no exceptions to this rule.

**WARNING**: These events may not be as safe as on-campus events, so NO ONE should attend if they are immune suppressed or have other medical vulnerabilities.

UMass Chan advises you to adhere to the CDC guidelines when you attend off-site events and gatherings:

1. All attendees must be fully vaccinated as above
2. Maintaining at least six feet of distance between yourself and others while eating is still recommended as is wearing a mask when not eating.
3. **Any individual who is not feeling well or has any symptoms of COVID-19 should not attend the event.** **If symptoms develop while at the event, you should leave immediately**
4. Symptoms of COVID-19 include:

* Cough
* Shortness of breath or difficulty breathing
* Fever or chills
* Fatigue
* Muscle or body aches
* Headache
* Sore throat
* Congestion or runny nose
* New loss of taste or smell
* Loss of appetite
* Gastrointestinal symptoms such as nausea, vomiting, or diarrhea

1. If you have had close contact (within six feet for 15 minutes or more) with someone who is confirmed to have COVID-19 in the previous 14 days or who has no symptoms but tested positive for COVID-19, you should not [attend](mailto:attend) the event.
2. Anyone who returns from any international or domestic travel within the prior 14 days are recommended to test 3 – 5 days after arrival in MA as recommended by the CDC: <https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html>
3. If you test positive for COVID-19 up to 48 hours after attending the event or if you develop symptoms of COVID-19 within 48 hours and later have a positive COVID-19 test, please contact your Point of Contact as soon as possible.
4. We request that you sign this letter and return it to your UMMS campus point of contact as agreement of these terms.

We sincerely appreciate your continued support and we wish you and everyone around you both health and safety during these challenging times.

Name of UMass Chan Point of Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

UMass Chan Point of Contact Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

UMass Chan Point of Contact Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Point of Contact Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attestation for Guests:

I certify that I have read and understand the above and I agree that I will abide by the requirements and conditions as listed above.

Visitor/Guest Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Visitor/Guest Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(VERSION November 15, 2021)*