



CENTER FOR CLINICAL AND TRANSLATIONAL SCIENCE

UNDERGRADUATE CLINICAL & TRANSLATIONAL RESEARCH SUMMER INTERNSHIP PROGRAM

REQUEST FOR APPLICATIONS

Deadline for Priority Consideration: February 3, 2023 at 5pm ET

Application Deadline: February 15, 2023 at 5pm ET

BACKGROUND

A major goal of the **University of Massachusetts Center for Clinical and Translational Science (UMCCTS)** is to develop a rigorously trained workforce that supports high-quality, innovative and impactful clinical and translational research. Clinical Research Professionals (CRPs), the research team members who supervise and oversee clinical trials and other clinical research studies, are essential to the conduct of clinical research. However, there is a shortage of CRPs, and the career options are not always well-known, even among those interested in healthcare. To expose highly motivated, promising undergraduate students to the roles of a CRP – and to clinical research, more broadly - this internship will combine didactic training with hands-on, project-based experiential learning.

This program, offered by UMCCTS in partnership with UMass campuses throughout the commonwealth, will offer **12-15 full-time internship positions for Summer 2023**.

ELIGIBILITY FOR THE INTERNSHIP PROGRAM

- Applicants must be:
 - a US citizen, non-citizen national, or permanent resident.
 - a UMass student who will be a rising Junior, Senior, or recent graduate as of June 2023.

INTERNSHIP PROGRAM

Interns will be paired with Clinical Research Professional (CRP) mentors to train **full-time** (approx. 40 hours/week) as part of a clinical research study team **for 10 weeks, from June 5 through August 11, 2023 on the UMass Chan Medical School Campus (Worcester)**. Throughout this time, interns will be exposed to an array of both didactic and experiential learning opportunities. Didactic learning will include completion of UMCCTS' Introductory Coordinator course, CITI Human Subjects Research and Good Clinical Practices training courses, Privacy and Conflict of Interest training, team science and community engagement seminars, and regulatory training programs. The experiential component will place interns with clinical research study teams, where there will be an assigned clinical research professional mentor. Interns will also attend Clinical Research Professional Group (CRPG) and IRB meetings, and participate in weekly group learning experiences that include invited panel discussions and an integrative seminar.

This is a paid internship. Please note that interns will be expected to provide their own housing accommodations and transportation to campus each day.*

Interested applicants are invited to attend any of the following information sessions to be held via Zoom:

Thursday, January 12th - 11:00-12:00 PM

Tuesday, January 17th - 1:00-2:00 PM

Friday, January 20th - 3:00-4:00 PM

Wednesday, January 25th - 12:00-1:00 PM

Wednesday, February 8th - 3:00-4:00 PM

Thursday, February 9th - 1:00-2:00 PM

at <https://umassmed.zoom.us/j/96219805758> password: 643422

These meetings will provide you with an overview of the program and application process and an opportunity to ask questions. Former interns and study team mentors will be in attendance to share their experiences.

APPLICATION PROCEDURE

Applications will be accepted at:

<https://arcsapps.umassmed.edu/redcap/surveys/?s=PLCJKWJNPP> on a rolling basis **through February 15, 2023 at 5:00pm.** [*Deadline for priority consideration is February 3, 2023 at 5:00pm.*] In addition to completing several demographic and qualification-related questions, the following materials will be required as part of your application:

- **Current Academic Transcript:** An unofficial UMass transcript is required. If you have transferred from another undergraduate college or university, a transcript from that institution will also be required.
- **Resume:** A one page resume, detailing relevant knowledge, skills, abilities, and experiences, must be included.
- **Personal Statement:** In 400 words or less, please address the following: 1) Your interest(s) in the healthcare field; 2) What drew you to the field; 3) Your career plans or goals following graduation (Note: being undecided is fine, though please discuss); 4) What interests you most about this internship.
- **Letter of Recommendation:** One letter of recommendation from an academic source (e.g., course instructor, academic advisor, or research mentor) who can attest to your suitability for a professional research career in healthcare is required. **Please have your recommender submit the letter at the application link listed above.**
- **Financial Need Information (optional):** *Scholarships towards housing and/or transportation expenses *may* be available on a limited basis to students with demonstrated need.

In order to provide the best mentoring team:intern matches, the application form asks applicants to select one or more teams that they would be interested in working with. Brief descriptions of each participating team's research will be made available on the program website (<https://www.umassmed.edu/ccts/education/ccts-summer-undergraduate-research-internship/>) by the end of January 2023. Applicants may opt to return to their application to make or update these selections through the February 15 deadline. If no selections are made, applicant will be considered for all internship positions.

TIMELINE

RFA Released:	Thursday, January 5, 2023
Informational Sessions (via Zoom):	Thursday, January 12 - 11:00-12:00 PM Tuesday, January 17 - 1:00-2:00 PM Friday, January 20 - 3:00-4:00 PM Wednesday, January 25 - 12:00-1:00 PM Wednesday, February 8 - 3:00-4:00 PM Thursday, February 9 - 1:00-2:00 PM
Deadline for Priority Consideration	Friday, February 3 at 5:00pm ET
Final Application Deadline:	Wednesday, February 15 at 5:00pm
Interviews with Finalists (via Zoom)	Weeks of February 20 and 27
Notification of Selection Decisions:	Friday, March 3
Internship Start:	Monday, June 5
Internship Completion:	Friday, August 11

QUESTIONS?

For questions, please email: cctsinternprogram@umassmed.edu.

To learn more about the UMCCTS and this internship program, please refer to the following websites:

<https://umassmed.edu/ccts/>

<https://umassmed.edu/ccts/education/ccts-summer-undergraduate-research-internship/>