



CENTER FOR CLINICAL AND TRANSLATIONAL SCIENCE

Clinical Research Institutional Fee Schedule

Table 1. Applicable charges by type of funding source													
Source of Funding	Current overhead	Cost base	IRB	IDS			Clinical Research Center				Administrative	Biorepository	Regulatory
				Startup	Per Patient	Annual Maintenance*	Startup	Coordinator	Nursing	Room			
Federal, on campus ²	67.5% ³	MTDC	NC	NC	Include	NC	NC	Include	Include	NC	NC	Include	Include
Federal, off campus ⁴	26%	MTDC	NC	NC	Include	NC	NC	Include	Include	Include	NC	Include	Include
Foundation	Set by foundation	TDC	Include	Include	Include	Include	Include	Include	Include	Include	Include	Include	Include
Fellowship, student, or New Investigator ⁵ (Non-Industry)	Set by funding source	TDC if allowed	Waive ⁶	Include	Include	Include	Waive	Include	Include	Waive	Waive	Include	Include
Department, investigator initiated	None	-	Waive	Waive	Include	Waive	Include	Include	Include	Waive	Include	Include	Include
CCTS funded ⁶	None	-	NC	Waive	Waive	Waive	NC	Include	Include	NC	NC	Waive	NC
Industry	30%	TDC	Include	Include	Include	Include	Include	Include	Include	Include	Include	Include	Include

For charges see Table 3

Abbreviations: IDS, Investigational Drug Service (Pharmacy); IRB, Institutional Review Board; ITCTMS, Information Technology-Clinical Trial Management System; MTDC, Modified Total Direct Cost; NC, not charged (included as part of facilities and administrative (F&A) rate agreement); TDC, Total Direct Cost

- Regulatory work for all non-industry projects (federal, foundation, department, CCTS) is capped at 2 hours until the notice of grant award is received, as pre award work cannot be charged to grants. For industry sponsored projects regulatory work may not exceed 8 hours before the clinical trial agreement is executed. For all projects, a valid charge string must be provided prior to the work beginning in the event that regulatory work exceeds the time allotted.
- Includes all federal funding sources (eg NIH, DoD), all types of awards (e.g. K, R, P, U) and federal flow through (direct federal support of an industry sponsored trial). Allowable federal charges are those in support of post award activities; pre- award activities cannot be charged to a federal grant.
- Effective through 6/30/2026
- Off campus defined as buildings/facilities not included in the UMass F&A rate agreement; see Table 2. Off campus rates only include administrative charges, capped at 26%. Therefore, facilities fees may be charged to grants. Allowable federal charges are those in support of post award activities; pre- award activities cannot be charged to a federal grant.
- New Investigator is defined as Assistant Professor or below, within first 2 years of hiring.
- Including CCTS K awards, Life Science Moment Fund, UMass Science and Technology Initiatives Fund, Pilot Project program

Table 3 Direct Charges by activity

Service Line	Type of Charge	Federal	Department or Investigator	Other Non Profit (e.g. Foundation)	Industry
IRB	Startup – UMass Chan	None	None	\$500	\$3,000
	Annual – UMass Chan	None	None	\$200	\$1,200
	Amendment – UMass Chan (major, full committee review)	None	None	\$100	\$550
	Startup - Central	None	None	\$150	\$1,200
	Annual - Central	None	None	\$60	\$400
	Amendment (major) - Central	None	None	\$20	\$150
	IDS (Pharmacy)	Start up	None	None	\$500 if allowed
Per patient dispense		Calculated by IDS	Calculated by IDS	Calculated by IDS	Calculated by IDS
Annual Maintenance ⁶		None	None	\$600	\$900
Closeout		None	None	\$200	\$450
Clinical Research	Study Start Up ¹	None	Variable	Variable	Variable, starting at \$3,000
	Nursing charge per hour	\$75-\$125/hour	\$75-\$125/hour	\$75-125/hour	\$100-\$150/hour
	Coordinator charges per hour	\$50-\$75/hour	\$50-\$75/hour	\$50-\$75/hour	\$71-\$85/hour
	Room charges per hour	None	None	\$40/hour	\$60/hour
	Phlebotomy Services	None	Variable	Variable	Variable
Administrative/CT	Startup	None	\$500	\$500 if allowed	\$1,769
	Annual Maintenance*	None	\$150	\$150 if allowed	\$821
	Contract/Budget Amendment	None	Variable	Variable	\$878
	Medicare Coverage Analysis	None	None	None	\$1,769
Biorepository					
	Specimen Processing/Shipping	Variable	Variable	Variable	\$160 minimum
Regulatory	IRB initial submission	\$55/hour or \$600 ²	\$55/hour or \$600 ²	\$55/hour or \$600 ²	\$950
	Ongoing regulatory support	\$55/hour	\$55/hour	\$55/hour	\$75/hour
	IND/IDE Application Services	None	\$75/hour	\$75/hour	\$100/hour
	Monitoring by HRPP QA/QI	\$55/hour	\$55/hour	\$55/hour	\$75/hour
UMMC purchased services³	Laboratory, radiology	Medicare Rates	Variable	Variable	Facility: 130% of Medicare Rates Professional: 150% of Medicare Rates ⁴

1. Startup costs based upon estimated staff time.

2. Staff hourly rate, amount is determined by service location & time (offsite and/or after hours are charged a higher hourly rate)

3. Costs are based on fixed rate agreement, dependent upon source of funds, and are not negotiable.

4. Research rates are set by UMMC through a rate agreement. These provide the lowest costs and are used for trials provided by federal, not for profit and internal funding. Industry pricing is set as a base for budget development and contract negotiations but may be negotiated. However, specific line items and total charges for purchased services must be equal to the research rate.

5. For items without Medicare charges, Office of Clinical Research will consult with applicable service provider to obtain rates. For multiyear budgets a 5% inflation factor should be applied to all budgets irrespective of sponsor

6. Annual Maintenance fees are based on monthly rates and will be prorated upon study closure.