The UMMS Human Research Protection Program is thrilled to announce that we received Full Accreditation from AAHRPP! This initial accreditation is for 3 years. Thank you to everyone who contributed to this process and for your continued efforts to protect the human subjects who take part in research at UMMS!

UMMS HRPP Receives Full AAHRPP Accreditation!

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HRPP QUALITY CORNER: Spotlight on...

...record retention

Did you know...?


QA/QI audits have revealed that the practice for some research teams is to retain only the signature page of these important documents. It is a requirement and best practice that you retain each and every page of all consent forms and HIPAA documents.

Planning a study? Need access to de-identified data? MiCard and TriNetX can help!

To get access to these applications, visit the Clinical Data Portal at: umassmed.edu/it/cdp

Click on the “Get Access” tab at the top of the page and complete the “De-Identified Data Account Request Form” to request a user account.
Reminder: Ancillary Review Processes

Some research may require review by a specific department or committee in addition to the IRB. It is the responsibility of the Principal Investigator to ensure that appropriate reviews are obtained prior to study initiation. Visit http://www.umassmed.edu/ccts/human-research/ancillary-reviews/ to learn more about ancillary reviews.

Institutional reviews may include:

- **UMMS Radiation Safety Department** [http://inside.umassmed.edu/radiation/](http://inside.umassmed.edu/radiation/)
  - Visit the Clinical Trials link on the left side of the page to access information and forms about the Subcommittee on Human Use (SHU) approval process.

- **UMMS Institutional Biosafety Committee** [http://inside.umassmed.edu/Biosafety/](http://inside.umassmed.edu/Biosafety/)
  - Visit the Registration and Approvals link on the left side of the page to access forms, learn about your responsibilities and the registration process.
  - Link to an excellent resource called “How to Register with UMMS IBC” under Registration Process.
  - Access a Questionnaire to Determine IBC Registration Requirement under Forms.

- **Conflict of Interest (COI)** [http://www.umassmed.edu/research/compliance/financial-conflict-of-interest/overview/](http://www.umassmed.edu/research/compliance/financial-conflict-of-interest/overview/)
  - Visit the Forms, and Training tabs on the left side of the page to access COI forms and instructions for COI training through CITI. Important procedural guidance can be found by reviewing the questions under the FAQs tab.

Additional departmental reviews may include:

- **UMMS Department of Emergency Medicine**
- UMass Memorial Acute Care Operations Committee (ACOC)
- UMass Memorial Cancer Research Office
- **UMass Memorial Medical Center, Department of Clinical Engineering**
  - If you are working with Investigational Devices, please contact the UMMMC Department of Clinical Engineering for review procedures.

Upcoming Education Opportunities

**Clinical Research Professionals Group (CRPG) Meetings**

- Wednesday, April 13, 2016 from 2:30-1:30 PM in Lazare S1-607
- Tuesday, May 9, 2016 from 2:00-3:00 PM in Hiatt S1-608

**Research Coordinator Trainings**

- Basic Clinical Research Coordinator Course
- **Thursday, May 5, 2016**
- Intermediate Clinical Research Coordinator Course
- **Thursday, June 2, 2016**

Registration will begin soon. Registration links will be distributed via CRPG email list, and posted on inside.umassmed.edu under Events. Not part of CRPG email list? Email a request to be added to HRPeducation@umassmed.edu