

STUDENT/ PATIENT CONFIDENTIALITY POLICY FOR FCM

Student Health Services is located within the FCM practice site on the University campus. Students have the option of selecting a provider as their PCP from this practice location. Students can also rotate through FCM as part of their educational experience for school, either in the first two years under the LPP program or in the third year family medicine rotation. SHS in conjunction with the medical director of FCM has developed a policy to protect the confidentiality of all students who are patients in the FCM practice site located on the University campus and to avoid any academic conflicts of interest.

To conform to UMMS policy, the FCM medical director will be notified by faculty members of any student who is under their medical care who is assigned to this practice site for an educational experience. The faculty member will not be assigned to work with that student for the duration of their rotation and will not be involved in any educational assessments. Any student assigned to FCM for a clinical educational experience will also be notified before they start the rotation of this procedure and will be given the option of rotating through a different site if they so desire .

Attached below is the UMMS policy for all students assigned to work at UMMHC practice locations. The above procedure is to ensure that safeguards are in place within Student Health and the FCM practice to protect the confidential health information of students who are FCM patients and to ensure that FCM meets the UMMS 'conflict of interest' policy.

UMMS POLICY

In order to ensure that there is no conflict of interest between the roles of faculty and resident physicians functioning as physicians or therapists and the roles of faculty and resident physicians in academic evaluation and promotion, the designated director of a course or health delivery service is responsible for a plan to ensure that health professionals who provide psychiatric/psychological counseling or other sensitive health services to a medical student must have no involvement in the academic assessment or promotion of the medical student receiving those services.

FCM CONFIDENTIALITY POLICY

It is the responsibility of the medical director or designee to orient all students to the practice site at the beginning of their rotation. Part of this orientation is discussion of the student confidentiality policy. This policy includes restricting all access to patient schedules either electronic or posted until reviewed by the charge nurse or designee to ensure that all patients identified as students are kept confidential. In this case students will only have access to printed schedules with those names eliminated. They would also be restricted from viewing all electronic schedules. All students are also restricted from seeing any patients identified as a student in any of the 3 schools on campus. The check-in policy for the support staff includes identifying patients as students to safe guard their confidentiality. It also includes identifying the provider working with students for the day to safe guard against those students entering a room of a fellow student.

This policy is reviewed by all practice site providers at monthly practice meetings and is also reviewed by the support staff at their staff meetings.