

## ***SICK LEAVE BANK***

The *Sick Leave Bank* is designed to assist Residents and Fellows to continue their pay when they are out of work due to an injury or illness.

The Sick Leave Bank open enrollment period for non-unit, SHARE and NAGE and SEIU employees is held twice annually during April/May and November/December.

Residents and Fellows may enroll in the Sick Leave Bank by completing an enrollment application. In order to become a member, an employee contribute 16 hours of sick time to the Bank.

An employee must be a member of the SLB a minimum of six months before s/he can request time from the Bank. Once on an approved Family Medical Leave all accrued vacation, personal, sick and compensatory time must be used and the employee must be absent without pay for five days before being eligible to draw from the Bank. If approved, your pay will be continued in 20 day increments to a maximum of 480 hours.