

Sick Time

Sick time is provided for personal and/or family illness. Full time residents and fellows are awarded 15 days of sick time per year. Unused time may be carry over to the next academic year.

Vacation Time

Full Time residents and fellows are awarded 15 days of vacation per year. Unused vacation time does not accrue from one academic year to the next.

Personal Time

Personal time is awarded for personal business during the calendar year. If an employee is scheduled to work during one of his/her religious festivals or observances, preference will be given for personal time. Personal time may be taken in increments of one-half hour or more and if not used by the end of the payroll year, will be forfeited. Three days are awarded for full time residents and fellows.