



**University of
Massachusetts Worcester
Graduate School of
Nursing**

**Graduate Entry Pathway
Traditional Masters' Pathway
Pre-Masters' Pathway
Post-Masters' Pathway
Application for Admission
2012**



University of Massachusetts Worcester Graduate School of Nursing

Application Instructions

Thank you for your interest in the Graduate School of Nursing (GSN) at University of Massachusetts Worcester. We welcome your application. This packet contains all of the required application pieces. Please return a COMPLETE packet in the enclosed envelope minus your GRE scores. Your application will NOT be reviewed until the Office of Admissions has received all items listed below. Please refer to the check list on the second page of this application.

Required for Application

Completed Application Form

Please type or print clearly. Attach additional sheets as needed to provide requested information. Applicants must choose a specialty at the time of application.

Application Fee

Application Fee is \$40 for Massachusetts Residents and \$60 for Out-of-State Residents.

Checks must be made payable to the University of Massachusetts.

Goals Statement

A goals statement is an important part of your application and assists the admission committee in determining those applicants who will best serve the Commonwealth's healthcare needs through nursing practice, public service, education and research.

3 Letters of Recommendation

Three letters of recommendation are required from people with whom you have been in contact with in the last five years. Graduate Entry Pathway applicants must submit two letters of recommendation from former faculty members and a professional letter of reference. Traditional Masters, Pre-Masters, Post Master Certificate applicants must submit one letter of recommendation from a former faculty member, one professional letter of reference and one letter of reference from a professional nurse who has been recently responsible for evaluating your professional nursing practice.

Proof of Residency

All applicants, both Massachusetts residents and non-residents, must submit a notarized Proof of Residency.

Official Transcripts from All Prior Undergraduate and Graduate Coursework

Include separate transcripts from transfer course work, study abroad programs, and non-degree coursework taken at any time.

Resume

Your work experience is an important component of the admissions process. Please include a resume with your completed application.

Graduate Record Exam (GRE)

Official results should be sent directly to the Graduate School of Nursing from the Educational Testing Service (ETS). The University of Massachusetts Worcester's code is 3947. The Graduate School of Nursing's code is 0610.

Evidence of Unrestricted Nursing Licensure as a Massachusetts Registered Nurse

This is required for the Traditional Master's Pathway, the Pre-Master's Pathway and the Post-Master's Certificate Program only. This does not apply to Graduate Entry Pathway applicants.

Test of English as a Foreign Language (TOEFL)

International students must demonstrate their English proficiency by submitting a TOEFL score. The test is required of all applicants whose native language is not English and who have not earned a degree in a country where English is the primary language.

**Please contact the Graduate School of
Nursing with any questions at
508 856-3488 or E-Mail
GSNAdmissions@umassmed.edu**



University of Massachusetts Worcester Graduate School of Nursing

CHECK LIST

Please complete this form and return it to the Graduate School of Nursing with your completed application packet. The following items must be submitted completely in the enclosed envelope to be considered for admission to the Graduate School of Nursing:

- Completed Application Form
- Completed Background Questionnaire
- Non-refundable Application Fee
- 1 Career Goals Statement
- 3 Letters of Recommendations
(in sealed envelopes from recommender)
- Official Transcripts
(in sealed envelopes)
International Transcripts must be translated by World Education Services (WES) or Center for Educational Documentation, Inc. (CED)
- Notarized Proof of Residency
- Resume
- Evidence of Unrestricted Nursing Licensure as a Massachusetts Registered Nurse
(not required for Graduate Entry Pathway applicants)

Applicant must request an official copy of GRE and or TOEFL (international students only) from ETS to be sent to the Graduate School of Nursing (school code 3947 department code 0610). **We will only accept official copies from ETS.**

- Official Results of the Graduate Record Exam
- Test of English as a Foreign Language (TOEFL)
(if applicable)

Signature of Applicant

Date

Work Experience

Position (most current first)	Employer	Type of Work	Dates of Employment

Education

List all schools attended for undergraduate and graduate coursework.

Name of School	Major	Dates of Attendance	Degree Awarded

List any significant honors, awards and honor society memberships.

Honor	Institution	Year Awarded

Activities

List any major extracurricular, community, avocations or unique activities with which you are involved.

Activity Participation	Office Held or Honor Received	Year(s) of service

Publications or Scholarly Writing

List any publications you have written.

International Students Only

Country of Birth _____ Type of Visa _____

Country and City of Citizenship _____ Status of _____

Applicants whose native language is not English should enter result of Test of English as a Foreign Language (TOEFL)

Score: _____ Date Taken: _____

Have your official score sent to the Graduate School of Nursing at UMass Worcester.

Goals Statement

Respond to the following question: Why are you choosing to pursue a career as an advanced practice nurse in you chosen specialty (Adult Acute Critical Care, Adult Primary Care, Family Nurse Practitioner {GEP students only}, or Nurse Educator)? Please be as specific as possible. The essay should be no longer than 500 words, double spaced, typewritten.

GRE

Have you taken the Graduate Record Exam (GRE) within the last five years? Yes No
 If no, date you intend to take the test: Month _____ Year _____

If yes, dates taken: Month _____ Year _____

You must request that the Educational Testing Service (ETS) send your test score to UMass Worcester's Graduate School of Nursing (school code no. 3947, department code no. 0610).

Letters of Recommendation

Three letters of recommendation are required from people with whom you have been in contact with in the last five years. Graduate Entry Pathway applicants must submit two letters of recommendation from former faculty members and a professional letter of reference. Traditional Masters, Pre-Masters, Post Master Certificate applicants must submit one letter of recommendation from a former faculty member, one professional letter of reference and one letter of reference from a professional nurse who has been recently responsible for evaluating your professional nursing practice.

Name

Address

Title or Position

Name	Title or Position	Address

Referral Information

Please check one or more of the items listed below, indicating the source(s) that acquainted you with the Graduate School of Nursing.

- | | |
|---|--|
| <input type="checkbox"/> Faculty or Administrator from my undergraduate college | <input type="checkbox"/> GSN Information Session |
| <input type="checkbox"/> Faculty or Administrator from UMass | <input type="checkbox"/> Newspaper |
| <input type="checkbox"/> Former GSN student or current student | <input type="checkbox"/> Guidebook/Website |
| <input type="checkbox"/> Name of Referrer _____ | <input type="checkbox"/> Other |

Application Signature

I certify that the information provided on my application form and supporting materials is true, complete and correct to the best of my knowledge. I understand that dishonesty, misrepresentation or fraud in the admission process may result in rejection of my application, revocation of an offer of admission or expulsion from the degree program.

Applicant Signature

Date



University of Massachusetts Worcester Graduate School of Nursing

BACKGROUND QUESTIONNAIRE

1. Have you ever been found responsible for a disciplinary violation at an educational institution you have attended from 9th grade (or the international equivalent) forward, whether related to academic misconduct or behavioral misconduct, that resulted in your probation, suspension, removal, dismissal, or expulsion for the institution?

Yes

No

2. Have you ever been convicted of a felony or other crime?

Yes

No

Please note that if you answered "yes" to either or both of these questions, we will carefully review the circumstances surrounding your situation. A "yes" answer does NOT necessarily disqualify you for consideration for admission to the University of Massachusetts.

I certify that the information provided above is true and correct to the best of my knowledge.

Applicant Signature

Date

Please print applicant name



University of Massachusetts Worcester Graduate School of Nursing

PROOF OF RESIDENCY

ALL APPLICANTS MUST SUBMIT A NOTARIZED COPY OF THIS FORM IN ORDER TO BE CONSIDERED FOR ADMISSION TO THE GRADUATE SCHOOL OF NURSING.

Please Read the Rules and Regulations for Classification as a Massachusetts Student on the Reverse Side of the Form. Concealment or misrepresentation of facts and/or making untruthful statements shall cause you to be liable for out-of-state tuition charges and/or dismissed from the school. To be eligible for in-state tuition charges, you must reside in the Commonwealth of Massachusetts for purposes other than attending an educational institution twelve (12) months prior to the date of application to this institution.

To be Completed by All Applicants

Last Name First Name MI

Applicant's Permanent Address since (mo/day/year)

Applicant's Former Address (If less than 12 months at present address) since (mo/day/year)

Gender: Male Female _____
Date of Birth (mo/day/year) City and State of Birth

Are you a U.S. Citizen? Yes No
If not, list your Alien Registration No. _____ Is your visa: Temporary Permanent

Statement of Applicant 18 Years of Age or Older:
I (*applicant's name*) _____ certify that I have read the Rules and Regulations for the Classification of Students for Tuition Purposes (attached page) at the University of Massachusetts Worcester and that I am aware of the appeals procedure under those rules and regulations.

Signature of Applicant Date

To be Completed by Massachusetts Residents

I (*applicant's name*) _____ certify that I am _____ years of age and that pursuant to said rules and regulations, I am domiciled in Massachusetts and have maintained residence herein continuously since.

Signature of Applicant Date

To be Completed by Non-Massachusetts Residents

I (*applicant's name*) _____ certify that I am NOT a Massachusetts Resident and that I will be classified as an out-of-state student for tuition purposes.

Signature of Applicant Date

To be Completed by the Notary Public

State County Commission Expiration Date

Then personally appeared before me the above named _____ who, being first duly sworn, depose and says that the statements made by him/her in this section of this application to the University of Massachusetts Worcester are and each of them is true and correct.

Subscribed and sworn to before me this _____ day of _____, 20_____.

Signature of Notary Public

Rules and Regulations Governing the Residency Status of Students for Tuition Purposes

These rules and regulations shall apply to the Classification of students at UMass Worcester as Massachusetts or Non-Massachusetts students for tuition purposes.

Section 1- Definitions

Academic Period- A term or semester in an academic year or a summer session as prescribed by the Board of Trustees or under their authority.

Continuous attendance - enrollment at the University for the normal academic year in each calendar year, or the appropriate portion(s) of such academic year as prescribed by the Board of Trustees or under their authority.

Emancipated Person- A person (a) who has attained the age of 18 years and is financially independent of his or her parents or (b) if under 18 years of age whose parents have entirely surrendered the right to the care, custody and earnings of such person and who no longer are under any legal obligation to support or maintain such person or (c) a person who has no parent. If none of the aforesaid definitions apply, said person shall be deemed an "Un-emancipated Person."

Domicile- A person's true, fixed and permanent home or place of habitation where he intends to remain permanently.

His- Shall apply to the female as well as the male gender.

Section 2- Classification

For the purpose of assessing tuition and fees, each student will be classified as a "Massachusetts resident" or a "Non Massachusetts resident". A person shall be classified as a Massachusetts resident if he (or the parent of an unemancipated student) shall have resided in Massachusetts for purposes other than attending an educational institution for twelve months immediately preceding the student's entry or reentry as a student. Physical presence for this twelve month period need not be required as long as the conduct of an individual, taken in total, manifests an intention to make Massachusetts his permanent dwelling place.

Section 3- Rules for Determination of Domicile

Proof of Residency

a) Each case will be decided on the basis of all facts submitted with qualitative rather than quantitative emphasis. A number of factors are required for residency to determine the intention of the person to maintain permanent residence in Massachusetts. No single index is decisive. The burden of proof rests on the student seeking classification as a Massachusetts resident.

b) The following shall be primary indicia of residency: 1) For unemancipated persons, the residency of parents, having custody, within Massachusetts 2) Certified copies of federal and state income tax returns; 3) Permanent employment in a position not normally filled by a student; 4) Reliance on Massachusetts sources for financial support; 5) Former residency in Massachusetts and maintenance of significant connections there while absent

c) The following shall be secondary indicia of residency, to be considered of less weight than the indicia listed above in subsection

b):

1) Continuous physical presence in Massachusetts during periods when not an enrolled student; 2) Military home of record 3) All other material of whatever kind of source which may have a bearing on determining residency

Proof of Emancipation

A student asserting that he or she is an emancipated person shall furnish evidence to support such assertion. Such evidence may include:

a) Birth Certificate or any other legal document that shows place and date of birth; b) Legal guardianship papers-court appointment and termination must be submitted; c) Statement of the person, his parent(s), guardian(s), or others certifying no financial support; d) Certified copies of federal and state income tax returns filed by the person and his parent(s); e) Where none of the foregoing can be provided, an affidavit of the emancipated person in explanation thereof and stating fully the grounds supporting the claim of emancipation.

Presumptions, etc.

a) Residency is not acquired by mere physical presence in Massachusetts while the person is enrolled in an institution of higher education (see section 2.1)

b) A person having his residency elsewhere shall not be eligible for classification as a Massachusetts resident for tuition purposes, except as herein provided.

1) Any person who is registered at the University as a Massachusetts resident shall be eligible for continued classification as a Massachusetts resident for tuition purposes (until attainment of the degree for which he or she is enrolled) during continuous attendance at the institution 2) The spouse of any person who is classified or is eligible for classification as a "Massachusetts resident" is likewise eligible for classification as a "Massachusetts resident." This provision will not apply in the case of a spouse in the United States on a non-immigration visa.

3) A person who is an immigrant/permanent resident of the United States (or has applied for such status) is eligible to be considered for Massachusetts residency for tuition purposes provided that he meets the same requirements for establishing residency in Massachusetts as are required of a United States citizen. Non-citizens who are in (or who have applied for) refugee/asylum status are likewise eligible to be considered for Massachusetts residency for tuition purposes provided that he meets the same requirements for establishing residency in Massachusetts as are required of a United States citizen. All non-citizens must provide appropriate documentation to verify their status with the United States Immigration and Naturalization Service.

4) Those students whose higher education pursuits are funded by the Department of Welfare, the Massachusetts Rehabilitation Department, or any of the other Massachusetts public assistance programs.

a) A person does not gain or lose in-state status solely by reason of his presence in any

state or country while a member of the Armed Forces of the United States.

b) For the purposes of this policy, the following persons shall be presumed to be Massachusetts residents:

1) A member of the Armed Forces of the United States who is stationed in Massachusetts on active duty pursuant to military orders, his spouse and dependent students. 2) Full time faculty, professional staff, and classified staff employees of the University of Massachusetts system and their spouses and dependent students.

Section 4- Appeals

1) Any student or applicant who is unwilling to accept the initial ruling relative to his residency classification, or who wishes to seek reclassification, may file a "Residency Reclassification Form."

2) Any student or applicant who is unwilling to accept the ruling relative to his residency classification may submit an appeal through the appeal process established by the campus at which that student or applicant seeks reclassification. The decision on appeal is final and may not be appealed further.

3) In any case where the Admissions Office is unable to make an initial determination based on the evidence submitted, the applicant may be required to submit a "Residency Reclassification Form" to the admissions office for their review before being finally classified as a resident or a non-resident.

Section 5- Penalties

Misrepresentation in or omission from any evidence submitted with respect to any fact, which is correctly or completely stated would be grounds to deny classification as a Massachusetts resident, shall be cause for exclusion or expulsion from or other disciplinary action by the University.