



The University of Massachusetts Life Sciences Task Force

Final Report Template

1. Executive Summary

2. Introduction

- Overview of the establishment of the UMass LSTF
- UMass LSTF charge
- Description of process and work plan

3. Working Group Chapters

a. Introduction

- Charge of the work group
- Composition of the work group
- Overview of work plan

b. Situational Analysis

- Current assessment of campus efforts within the pillar
- Broader trends within the pillar (i.e. state, national environment)
- Nature and extent of inter-campus engagement and collaboration in the areas within the pillar

c. Findings

- University strengths and/or areas for improvement
- Opportunities to strengthen areas within pillar
- Models for inter-campus collaboration

d. Recommendations

- Areas of foci within the pillar over the next three to five years
- Strategies for promoting inter-campus collaboration
- Metrics to measure outcomes

e. Resources

- Estimates of funding needs to achieve plan (3 to 5 years)
- Possible funding mechanisms

f. Conclusion

4. Recommendations

- Common themes that emerge from the working group chapters
- Strategies to promote sustained inter-campus collaboration
- Budgetary requests

5. Conclusion

- Implementation strategies/Next steps

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