



# Mass Biologics

*Medicine for Better Lives*



## University of Massachusetts Biologic Laboratories Procedure for Ordering Tetanus Toxoid.

### **Placing an order**

To place an order a Purchase Order should be faxed or emailed to the Financial Analyst responsible for facilitating the sales. If an order is placed using a fax machine a phone call must accompany the fax. The analyst will then prepare a pre-invoice and email it back you. Purchase Orders should include:

- The name of the product and the quantity desired. Lp1099p is the lot #. The cost is \$2,500 for 5mg vial.
- The address to which you would like the product shipped.
- A telephone # at which you can be contacted.
- Your FedEx account # so we may ship the product. Please note that if you do not have FedEx # we will charge an additional \$75 for shipping and handling.

Order requests and questions should be addressed to:

Jason Leung  
460 Walk Hill St.  
Boston, MA 02126  
T 617-474- 3061  
F 617-474-5352  
[Jason.Leung@umassmed.edu](mailto:Jason.Leung@umassmed.edu)

### **Payment**

**Prepayment is always required.** Checks should be made payable to The **University of Massachusetts Medical School (Bio Labs)** and should reference the Invoice #. Checks should be mailed to:

University of Massachusetts Medical School  
Bursar's Office  
55 Lake Avenue North  
Worcester, MA 01655

### **Shipping**

Products are shipped on Mondays, Tuesdays or Wednesdays after receipt of payment.