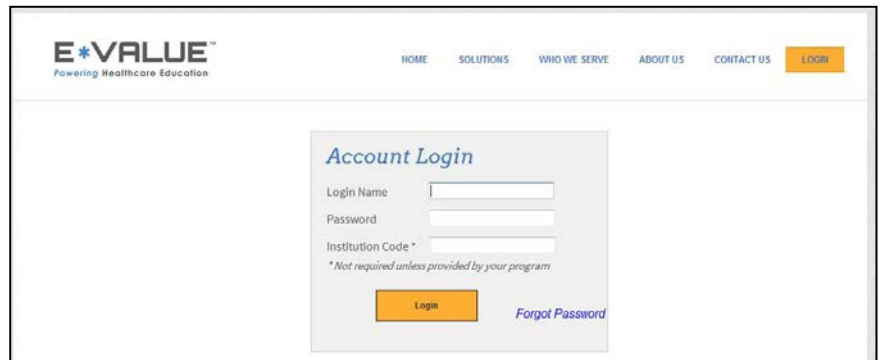**E*Value**

Accessing Evaluations About Me
www.e-value.com

Evaluations About Me is a list of all evaluations that have been completed about you by other evaluators. After logging in to E*Value select Student or Faculty Reports from the Evaluation menu Bar to access a list of all completed evaluations about you.
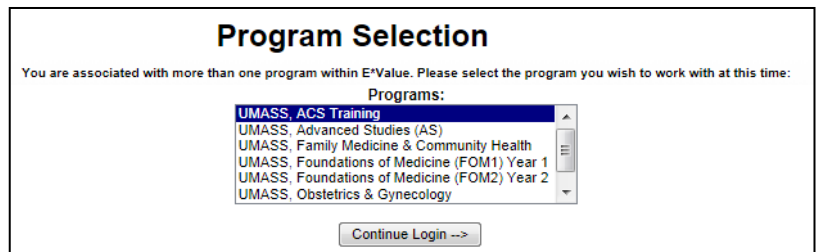
How to Log In to E*Value

1. The URL for E*Value is http://www.e-value.net. Login with the user name and password provided by your E*Value Administrator. If you do not remember your login name, please contact your Program Administrator.
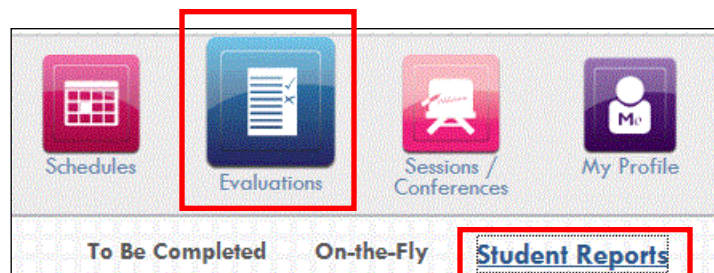
2. What appears on your home page depends on what program(s) with which you are associated.
   Upon logging in, a list of programs to which you have access will display. If you have more than one program, select the one you wish to send evaluations for and click on **Continue Login**. Notice the Navigation Bar at the top of the page.
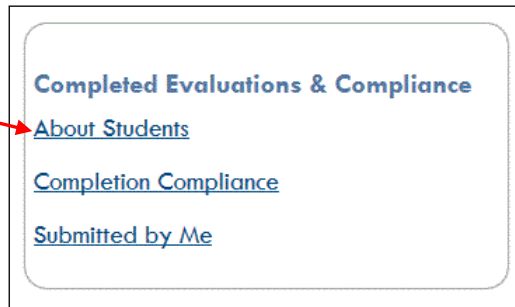
How to Access Evaluations About Me

1. To access the **About Students (shown here) or About Educator**, click on Evaluations Tile in the top navigation bar to see Evaluations Menu bar, then click **Student (or Faculty) Reports**.

2. Click on **About Students** (shown here) or **About Educator** in the Completed Evaluations & Compliance menu.

Completed Evaluations & Compliance

About Students

Completion Compliance

Submitted by Me

3. Use the **Student (or Educator) Evaluation Summary filters** to narrow the search the evlauation data you wish to generate (see filter item explanations on next page). **NOTE: If you use the Evaluation Summary filter, it is important to make sure you make your selections working in order from top to bottom since some elements in the table are dependent on choices made above.**

Student Evaluation Summary

Use this report to review open and completed evaluations *about* yourself. By selecting the "Passing Evaluations" or "Low Score Evaluations" parameter, you can filter the results to show only those evaluations that had 100% passing scores, or those evaluations that had at least one low score submitted.

Filter Template:	{Select a Template}
Start Date:	06/18/2012 End Date: 09/18/2012
Date Type:	Request Date
Site Group:	{All Site Groups}
Site Filter:	{Active Sites} Filter
Site:	{All Sites}
Course Group:	{All Course Groups}
Course Filter:	{All Courses} Filter
Course:	{All Courses}
Evaluation Type:	{All Types} / Final Clerkship Assessment / Mid-Clerkship Assessment / Praise Card about a Student
Subject Current Rank:	{All Ranks}
Form Refresh:	Refresh
Students:	Student, Lee
Evaluations:	{All Evaluations}
Format Option:	HTML

Save Template   Next -->

Roll your cursor over the Question mark buttons for information about adjacent field.

Filter Template – Once you have set up report filter for a particular report, you may save your settings as a template for convenient access to future reports based on identical settings.
Start Date & End Date – Define the time period on which to report.
Date Type – This defines whether the Start and End Date refers to Request Date (when the evaluation was assigned), Complete Date (when submitted), Timeframe Start, Timeframe End
Site Group - If sites have been included in a Site Group you can select which Site Group should be included in your report
Site Filter – Use to narrow search for a particular site or sites
Site – Select any or all sites that you want included in the report. Only sites that are associated with your program and role will be available
Course Group – If Courses have been included in a Course Group you can select which Course Group should be included in your report
Course Filter – Use to narrow search for specific course or courses

Course – Use to select a particular course or courses to be to include in the report
Evaluation Type – Use to select a particular evaluation type or types for the report
Subject Current Rank – Student's current rank
Form refresh – Use to reset all criteria to previous settings
Students – This will only show name of student who is requesting report
Evaluations – Use this to see only "Passing Evaluations" or "Low Score Evaluations"
Format Options – Use to select report format. Reports can be in HTML or Excel Format

4. Click **Next** to access report. | Next --> |

Below is an example of the **Student Evaluation Summary Report**. Check this box to print all evaluations listed on report.

Student Evaluation Summary

Subject: Lee Student
Time Period: 06/01/2011 to 09/18/2012
Time Period Type: Request Date
Report Date: 09/18/2012

| Print All Selected on Page |

☐ Select All Completed Evaluations on Page

Print ☐	Link	Subject	Evaluation Type	Evaluator	Course	Site	Time Frame	Time Period	Completion Date	Viewed By Student	Entered By
		Student, Lee - Core Clinical (CCE)	Final Clerkship Assessment	ACS TrainClerkFaculty2 - Faculty	ACS Training Activity	UMASS, Worcester	April Training	03/01/2012 - 04/30/2012	Open		
		Student, Lee - Core Clinical (CCE)	Mid-Clerkship Assessment	ACS TrainClerkFaculty2 - Faculty	ACS Training Activity	UMASS, Worcester	April Training	03/01/2012 - 04/30/2012	Open		
		Student, Lee - Core Clinical (CCE)	Praise Card about a Student	ACS TrainClerkFaculty2 - Faculty	ACS Training Activity	UMASS, Worcester	April Training	03/01/2012 - 04/30/2012	Open		