Adobe Connect

Account Request

What is Adobe Connect

Adobe Connect is a web-based tool for collaborating, presenting, meeting, or hosting content in an online virtual classroom. The courses can be taught live (synchronous presentation) or offered on-demand (asynchronous presentation). This flash-based application is accessible from anywhere at: http://onlinetraining@umassmed.edu

How do I get Access to Adobe Connect

UMMS’s licensing model for access to Adobe Connect Server is based on the Departmental Accounts and in some cases individual accounts. If your department or you don’t have access, a Helpdesk ticket should be created asking for a Connect account. Adobe Connect administrator will contact you for further details and will provide the necessary access.

Connect administrator may require you to fill out the attached request form in order to create an account. You may fill out the form with the help of the Connect Administrator if you are unsure about details.

Who can use it?

All UMMS employees may use the Adobe Connect System as hosts, presenters, or participants. Non-UMMS guests (external customers) may be invited to join the sessions as co-hosts, presenters or participants.

Who Owns Connect Server?

Adobe Connect is fully licensed by UMMS and all approved users and departments have access to the server.

UMMS Connect Server User Limits

Meeting Room peak concurrent users: 50
Training concurrent Learners Limit: 232 Learners
Seminar Room & Trainings Concurrent Learner License Limit: 250 Participants
New Account/Project Intake

Sponsor: ____________________________________________________________

Primary Contact: ___________________________________________________

Phone: ____________________________________________________________

Email: ____________________________________________________________

Synchronous – Meetings

Purpose of meeting(s)/event(s): __________________________________________

________________________________________________________________________

Frequency of meeting: _________________________________________________

Who are the participants (external or internal): _____________________________

Number of participants: _______________________________________________

Number of Meeting Hosts: _____________________________________________

Content format and location: ____________________________________________

Audio (PC or conference bridge): _________________________________________

Video: Yes □ No □

Self-Registration Required: Yes □ No □

Asynchronous - Training

Recordings of meetings: Yes □ No □

Posted on website: Yes □ No □

Public or private: ________________________________________________

Application used to create training modules/File types: _______________________

Quizzing: Yes □ No □

Tracking: Yes □ No □

Self-Registration Required: Yes □ No □