

2013 Benefits Open Enrollment Is Here!

IMPORTANT DATES

Wednesday
April

10

Open enrollment starts April 10. It's the **FIRST DAY** you can enroll for the benefits included for the July 1, 2013 effective date.

Wednesday
May

8

Enrollment Deadline!

Open enrollment ends May 8. It's the **LAST DAY** you can enroll for the benefits included for the July 1, 2013 effective date.

Friday
June

14

Exception Deadline!

Exception for Long-Term Disability (LTD) **ENDS** June 14 for an effective date of October 1, 2013.

2013 Benefits Open Enrollment Includes:

- Health Insurance
- Health Insurance Buy-Out Option
- Dental Insurance
- Vision Insurance
- MetLaw Benefit
- UMASS Sick Leave Bank (for non-unit, SHARE and NAGE employees)
- Long-Term Disability (LTD)—Enrollment ends June 14, 2013 for October 1, 2013 effective date.

No action required in plans listed above unless you are making changes

QUESTIONS? Our Human Resources Service Center Team is here to answer your questions.

PHONE 508-856-2282 | Monday – Friday, 8:00 a.m. – 4:30 p.m.

EMAIL Benefits.UMMS@umassmed.edu

ONLINE www.umassmed.edu/hr/benefits

NEXT STEPS? If you are enrolling or making changes, please go online to www.umassmed.edu/hr/benefits for:

REVIEW OF PLAN DETAILS

- Click on the appropriate “*Benefits Summary*” document on landing page for benefit plan details
- Click on “*2013-2014 GIC Benefit Decision Guide*” on landing page **OR** go to GIC’s website at www.mass.gov/gic/bdgs for health plan option details
- Check whether your doctors and the affiliated hospitals participate in the plan

TO ENROLL OR MAKE CHANGES TO A PLAN

- Click on the specific enrollment form/change form located within the designated left horizontal plan tab. For example, click on “*Dental Insurance Plan*” tab. Then click on “*Cigna Dental Enrollment Form*” under “*Quick Links*”
- Complete the enrollment form/change form and follow the directions as indicated to submit form



Department of Human Resources,
Diversity and Inclusion
University of Massachusetts Medical School
55 Lake Ave North
Worcester, MA 01655

Address Service Requested

NON PROFIT ORG
U.S. POSTAGE
PAID
WORCESTER, MA
PERMIT NO. 176

