Create and maintain Data Classification policy, recommend Data Classification levels, review and approve on an annual basis. Provide training to the Data Owners, IT Partners, Data Security Administrators and Compliance groups. Provide overall governance for the program.

Data Owners

1. Inventory data
2. Classify the data based as Public, Internal, Confidential or Highly Restricted Use
3. Determine what applications/systems are used to access this data and assign a Data Security Administrator
4. Annually review the data classifications

IT Partner

Design the infrastructure and network based on the controls within the data classification document.

Data Security Administrator

Design the application / system access based on the controls within the data classification document

Compliance

Validate that the Data Owners, IT Partners & Data Security Administrators are complying with the data classification controls